



*Celebrating 50 years  
1974-2024*

# ST IVES TOWN COUNCIL

Town Hall, Market Hill, St Ives, Huntingdonshire PE27 5AL  
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**Town Clerk:** Mrs Libby White BEM BA(Hons) FSLCC

**TWINNED WITH STADTALLENDORF**

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## ESTATES COMMITTEE

### Terms of Reference

(adopted 28<sup>th</sup> May 2024)

#### Membership

The Committee will consist of eight members, including the Mayor (ex officio).

#### Quorum

The Quorum for the Committee shall be four members.

#### Purpose

The Facilities Committee is established to oversee all matters relating to council owned buildings, parks, cemeteries, open spaces, public toilets, recreational and other activities.

#### Remit

1. The Committee shall elect a Chair and Vice-Chair for each civic year.
2. Determine all issues not otherwise delegated to an officer, regarding the management of the council owned buildings and open spaces, including but not limited to: the Town Hall, Corn Exchange, Burleigh Hill Centre, Old Mortuary, Warners Park Pavilion, Globe Toilets, Bus Station Toilets, Warners Park, Hill Rise and Ramsey Road Cemeteries, Hill Rise Allotments, Norris Museum, York House, Slepe Hall Park, Bandstand on the Waites, Waites, High Street island with statue, street lighting, benches, bins, SIDs, flower displays, roundels in the High Street and play areas including Knights Way and Cops, Russell Park, Beech Drive, Wheatfields Park, Burleigh Hill, Warners Park, Thorndown, The Crescent and Russet Close.
3. All matters which are purely legal or financial in nature (such as the setting of licence fees, rents, disposal of properties, or legal disputes) will be referred to the Finance and Policy Committee for determination.
4. Control all expenditure on any revenue budget item, or capital or grant-funded project, falling within the Committee's remit, up to the limits laid down in Financial Regulations.
5. Approve any policies delegated to the Committee in the Council's Policy Framework.
6. Where any of the above items cannot be agreed upon by the Committee with a least a two thirds majority of those present and voting, the item shall be referred to the town council with a recommendation agreed upon by a simple majority. For clarification, 6/3 is a two-thirds majority; 5/3 is not; 2/1 is.
7. The Committee shall make recommendations to the Town Council for all expenditure of items falling under the Committee's remit which exceed the values laid out in Financial Regulations.