



St Ives Town Council

Twinned with Stadtallendorf

Town Clerk: Alison Benfield BA (Hons) FSLCC

Town Hall, Market Hill, The Old Riverport, St Ives, Cambridgeshire, PE27 5AL
Telephone: 01480 388929 Email: clerk@stivestowncouncil.gov.uk

Issued 19 May 2022

Town Mayor and Members of the Amenities Committee

You are hereby summoned to attend a Meeting of the **Amenities Committee** of St Ives Town Council to be held **in the Town Hall on Wednesday 25 May 2022 at 7.40 pm**

Philip Truppin
Locum Town Clerk

AGENDA

The Town Mayor will open the Meeting.

A01.00 APPOINTMENT OF CHAIRMAN

To appoint a Chairman for the municipal year 2022/23.

A02.00 APPOINTMENT OF VICE CHAIRMAN

To appoint a Vice Chairman for the municipal year 2022/23.

A03.00 APOLOGIES FOR ABSENCE

To receive and note apologies for absence.

A04.00 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

A05.00 PUBLIC PARTICIPATION

A maximum of 15 minutes is permitted for members of the public to address the Committee in accordance with the Town Council's approved Public Participation Policy.

A06.00 MINUTES

To confirm as a correct record the Minutes of the Meeting of the Amenities Committee held on 27 April 2022 (copy herewith).

A07.00 RoSPA ANNUAL REPORT

To receive RoSPA Annual Report and summary of medium risk (copies herewith).

A08.00 ROLLING PROGRAMME

To receive Rolling Programme (copy herewith).

- A09.00 BUDGET**
To receive budget for the Committee (copy herewith).
- A10.00 AMENITIES STRATEGIC PLAN**
To receive Strategic Action Plan (copy herewith).
- A11.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**
To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
- A12.00 PURCHASE OF GENERATOR REPLACEMENT BATTERIES**
To consider report from Amenities Manager (copy herewith).
- A13.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**
To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

**Minutes of the Meeting of the Amenities Committee of St Ives Town Council
held in the Town Hall on 27 April 2022**

Present:

Chairman: Councillor P Pope

Councillors: N Wells, Dr C Pegoraro, R D'Souza, R Fuller, J Tiddy, S Mokbul, P Hussain (ex officio)

In attendance:

Locum Clerk: P Truppin

Deputy Clerk: C Allison

Amenities Manager: M Price

Councillors: N Dibben, J Kerr

Democratic Officer: S Rawlinson

A94.00 APOLOGIES FOR ABSENCE

No apologies were received.

A95.00 DECLARATIONS OF INTEREST

Agenda Item A102.00 – Councillor N Wells – non pecuniary other interest as he has a family memorial bench in the nature area of Westfield School.

A96.00 PUBLIC PARTICIPATION

A resident involved with the siting of defibrillators informed Members that good progress was being made with the project.

A97.00 MINUTES

RESOLVED: that the Minutes of the Meeting held on 23 March 2022 be agreed as a correct record and signed by the Chairman.

A98.00 WILDLIFE PONDS

Council had referred correspondence to the Committee notifying of grant funding available for the creation of new wildlife ponds or improvement of existing ones.

The information had been published in the last edition of *The Bridge*.

A98.01 that the information is received and noted.

A98.02 that Members give consideration to possible sites within the Council's landholdings and pass any suggestions on to the Locum Clerk.

A98.03 that any feedback received from *The Bridge* article be conveyed to Members.

[Councillor S Mokbul joined the Meeting]

A99.00 PIGEONS AT THE ALLOTMENTS

Councillors Hussain and Mokbul reported that the pigeons which had been the subject of a complaint had now been removed from the allotment.

Chairman's
Initials

- RESOLVED:** **A99.01** that the information is received and noted.
A99.02 that some research into other authorities allotment policies be undertaken to determine if a policy on keeping pigeons might need to be added to the Council's policy.
- A99.03** that allotment holders and members of the Allotment Association be consulted on their views about the keeping of pigeons at the site.

A100.00 PURCHASE OF NEW MOWER

Members gave consideration to the purchase of a new mower.

- RESOLVED:** **A100.01** that the report is received and noted.
- A100.02** that a Ransomes Highway 3 mower be purchased at a cost of £28,800 with the existing mower being traded in at an estimated cost of £1500 - £1800 to reduce the purchase price.

A101.00 CEMETERY MATTERS

A101.01 Memorial base dimensions

Members were in receipt of report proposing amendment to the regulations to set a maximum size for base stones.

- RESOLVED:** **A101.01** that the report is received and noted
- A101.02** that a maximum base stone width of 2'6" be set.

A101.02 Plot availability and pre-purchase

Consideration was given to a report seeking the views of members on use of redundant burial ground and whether a maximum number of plot pre-purchases should be set.

- RESOLVED:** **A101.02.01** that the report is received and noted.
- A101.02.01** that a drainage assessment be undertaken to determine whether the redundant ground is suitable for use.
- A101.02.03** that possible sites for a future cemetery be looked into.
- A101.02.04** that no limit be placed on the number of plots it is possible to pre-purchase.

A102.00 NATURE RECOVERY

Members were in receipt of a proposal from the St Ives Eco Group seeking to make the town more wildlife friendly.

Members were uncertain what manner of assistance the Group was seeking from the Council and whether funding would be sought for their proposed project.

RESOLVED: that Councillor Wells, who would be attending their AGM on 12 May, seek further clarification on the group's intentions and report back to Members following that meeting.

A103.00 ROLLING PROGRAMME

The Deputy Clerk informed Members that the poem written for the late Councillor John Davies would shortly be framed and placed in the Chamber. A further suggestion had been that a plaque be placed behind the chair which Councillor Davies always used in the Chamber.

RESOLVED: that the Rolling Programme be received.

A104.00 BUDGET

RESOLVED: that the budget report be received and noted.

A105.00 AMENITIES STRATEGIC PLAN

RESOLVED: that the Strategic Plan be received and noted.

Chairman:

Dated: 25 May 2022

Chairman's
Initials

AMENITIES COMMITTEE

DATE: 25 May 2022

SUBJECT: RoSPA Play Area Annual Report

1 Introduction and Purpose of Report

- 1.1 The Town Council carries out twice weekly in-house inspections of the 10 play areas for which it has responsibility. In addition, an annual safety inspection is undertaken by the Royal Society for the Prevention of Accidents (RoSPA). The RoSPA inspection for 2022 took place on 6 April 2022.
- 1.2 The purpose of this report is to present to Members details of the results of the RoSPA inspections and to advise those areas where it has been considered that maintenance work is required.

2 Recommendations

- 2.1 The report is received and content noted.

3 Background

- 3.1 The reports produced by RoSPA are comprehensive, providing information on the fencing, gates, general surface, signage, litter bins, seating, any planting and all equipment. The report allocates a risk level and risk score, together with a description of any standards required and/or remedial tasks needed.
- 3.2 Risks are categorised according to the likelihood of harm taking place and the severity of an injury that may be sustained. Scores 1-7 are considered low risk. Scores 8-14 are medium risk, where some control measures may be identified to reduce the risk to low, tolerable levels. Scores above 15 are considered high risk with urgent action being necessary. No items were identified as being of high risk in the 2022 reports.
- 3.3 The majority of medium risk items are already being addressed by the Grounds Maintenance Team, taking advantage of schools and pre-schools which are in term time before the May half term break when parks will become busy again.
- 3.4 A summary is attached as an Appendix.

4 Proposal

- 4.1 It is proposed that the Ground Maintenance team continue to monitor all low and medium risks during their twice weekly inspections, replacing and/ or repairing items as necessary within budgets and time available.

5 Financial Implications

- 5.1 None - All parts and renewables will be from the 2022/23 Playground budget

6. Policy Implications

- 6.1 None.

7. Health and Safety Implications

- 7.1 If the Town Council does not act upon the information within the reports it could be held liable should injury occur as a result of negligence.

8.0 Reporting Officer – Matthew Price, Amenities Manager.

Site Name	Asset Name	Description	Tasks	Job	Risk Score	Risk Level
Beech Drive	Gates	Encroaching vegetation or trees.	Remove., Read the notes	Consider cutting back the vegetation away from the gate next to the horse rocker	8	Medium
Beech Drive	General	Trip points on the surface.	Make level.	Trip point at entrance.	9	Medium
Beech Drive	General	There is decay to timber components	Replace decayed components where possible	Timber edging decayed, missing in places and surface lifting in edges	8	Medium
Beech Drive	Junior Swing 2 Seat	Swing D-shackles are worn.	Replace	Replace	9	Medium
Burleigh Hill	Carousel - Rotator - Pole	Bolt(s) Loose	Tighten	Post bolts loose and missing - Secure.	8	Medium
Knights Way - Trim Trail	Tree Swing	Dangerous, should be removed/replaced	Remove immediatley	Tree swing / trapeze should be removed from site	8	Medium
Slepe Hall	Gates	Entrapment on side of gate	Adjust gate / posts / fit new rubber buffer to ensure a 12mm gap	Adjust gate / posts / fit new rubber buffer to ensure a 12mm gap	8	Medium
Slepe Hall	Multiplay junior	Welds have cracked	Repair	Slide runout very sharp due to broken welds	12	Medium
Slepe Hall	Swing nest	Chain alteration	See Job	Alter one secondary chain as this is very long, creating an entrapment.	8	Medium
Thorndown	Multiplay - Toddler	Fixtures loose or missing	Tighten/replace	Hand holds loose - Tighten (see report for location)	8	Medium
Thorndown	Multiplay - Toddler	Bolt is missing	Replace	Roof bolt missing	8	Medium
Thorndown	Multiplay - junior	Rubber cover missing from rope pole	Replace	Replace	9	Medium
Thorndown	Multiplay - junior	The supports are loose in the ground	Re set	Net ground fitting loose in the ground - Re set	8	Medium
Thorndown	Balance trail	Bolt is missing	Replace	Stepping pod and pirouette bolts missing and loose - Replace and tighten.	9	Medium
Thorndown	Swing - Mixed	Bolts missing	Replace missing bolts	Pod seat bolts missing x2	10	Medium
Thorndown	Carousel - Bowl	Fixtures loose or missing	Tighten	Bowl fittings loose to the post	10	Medium
Warners Park	Swing basket	There is wear in the bushes	Remove shackle bolt and check bush and shackle pin wear,	Replace shackle housing bushes	10	Medium
Wheatfields	Gates	Surface is uneven	Make good	Level off entrance	8	Medium
Wheatfields	Dog waste bin	Take bin away	Remove	Remove Dog waste bin	8	Medium
Wheatfields	Galaxy Skyline	Bolts loose	Tighten	Bar side clamp loose to frame (see report for location)	8	Medium
Wheatfields	Multiplay - Toddler	Item is damaged	Repair	Slide chute has been damaged - Repair small hole.	9	Medium
Wheatfields	Swing - Basket - Pod	The supports are loose in the ground	Re-set	One swing guard is loose in the ground - Reset.	8	Medium

Index	Date	Agenda title	Agenda	Resolved	State	Narrative
A32.00	25/11/2020	ECO-AUDIT CARBON REDUCTION MEASURE	Conversion of 40 street lights to LED	That £2845 be vired from the Farmers Market expenditure budget to street lighting maintenance to achieve an annual carbon saving of 0.5 tonnes	In progress	27/11/20 Approved. K&M lighting to be approached to undertake the works. 26/1/21 K&M reminded works still outstanding. 16/2 K&M advised problems with supply. 16/3 Replacement in process. All but 2 completed at the Waits. Replacing lights on the Bridge in two's. Requires fittings being taken back to the workshop to be adapted. 12/4 approximately half have been completed. 07/21 further update requested 11/08 5 lights outstanding with accessibility problems. Revisiting periodically. Rest completed. 24/11 2022/3 budget consideration to be given
A62.00	24/02/21	OUTDOOR GYM EQUIPMENT	Feasibility Study to be undertaken	To be brought back to a later Amenities meeting. Any funding to be agreed by full council.	In progress	19/4 Feasibility study for a facility in Warners Park in progress July – mentioned in the Bridge, responses received 28/7 report to go to Amenities in September to recommend that budget provision be made for 2022/3. Further discussion on location to be had.
A24.00	22/09/21		Results of feasibility study and siting	That HDC be contacted regarding use of land in possible identified areas. That a recommendation for £17k to be made for inclusion in the Amenities 2022/23 budget.		22/9 Consideration given to alternatives to Warners Park. i.e. North of Town, green area between Wheatfields Play area and Burleigh Hil Park, Hill Rise Park, or Chestnut Road. 23/9 HDC contacted. 10/11 HDC response – happy to discuss. Agree preferred option between Wheatfields & Burleigh Park. HDC would need to grant a lease or licence. SITC to be responsible for consultation with the community, maintenance and inspection.

A91.00	13/04/22		Award of tender	That Fresh Air Fitness be awarded the contract and for discussions to take place re siting and licence		<p>15/11 Further response from HDC. Would it be possible to work the TC to make this a project that has a Biodiversity Net Gain for the area – keen to landscape/design in a more natural scheme that residents can be proud of. Question for Members: Is the funding linked only to an outdoor gym or are you open to ideas?</p> <p>1/22 Request for tenders in process. Quotes received. Report to go to Amenities23/3/22</p> <p>23/3 Fresh Air fitness appointed. To proceed to discussions re siting and licence for use of land</p> <p>05/5 Fresh Air Fitness contacted to arrange a site visit for potential sites with HDC Planning</p> <p>31/5 Site visit arranged with HDC, FAF to gain acceptance of site and proceed</p>
A08.02	28/04/21	FREE CHURCH CLOCK	Clean required. Cost £1235.	That works take place in the 2022/3 financial year to allow for a budget provision to be made.	In progress	28/7 Recommend budget provision be made. Budget provision made. To be undertaken from May 2022.
A10.00	28/04/21	MARKET SQUARE. Town hall and other town areas/ memorials	Looking scruffy. Memorials need specialist clean	Working party formed of Cllrs Tiddy, King, Pope. Cllr Fuller to liaise HDC	In progress	<p>28/7 Noted Jubilee year next year. Working party set up. Regular maintenance checks on condition to take place quarterly. Quotes for cleaning monuments to be considered for budget allocation for 2022/3.</p> <p>24/11 agreed should be given budget consideration for 2022/3</p> <p>17/1/22 Civic Officer obtaining quotes for notice boards etc.</p> <p>23/2 Quotes being obtained for Cromwell and Memorial statues</p>

						16/3 – Meeting held between HDC and SITC officers. HDC is assisting regarding refurbishment of benches, notice boards and cleaning of the Cromwell statue and the Jubilee Fountain.
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A11.00	28/04/21	LATE CLLR DAVIES	Display of poem by Cllr Pope	Suitable ways of commemorating Cllr Davies were discussed	In progress	28/7 Poem to be nicely framed. Other suggestions included, Article in the Bridge asking for photos and memories of JD to share. What would be a fitting tribute? Freedom of the Town cannot be granted posthumously 23/3/22 Poem to be framed and hung in Council Chamber 27/4 The Deputy Clerk Informed Members that the poem written for the late Councilor John Davies would shortly be framed and placed in the Chamber
A36.02	27/10/21	REQUEST FROM SIIB TO UNDERTAKE ADDITIONAL WATERING OF 13 PLANTERS	Request by SIIB for the GM staff to undertake additional watering of 13 planters.	Agreed. Review of schedule of GM works to be undertaken	In progress	27/10 SIIB advised of agreement in principle 24/11 to be included in staffing budget for 2022/3. GM Schedule of works undertaken – watering to be included for 2022/23.
A45.00	25/11/21	TURNING SIGN FOR THE WAITS	Request for a turning sign at the Waits at an approximate cost of £575	Agreed. An allocation of £750 for signage to be made in the 2022/3 budget. 3 quotes to be obtained.	In progress	23/2 Quotes to Amenities Committee 24/2 supplier appointed. Sign to be made for mid/end March 18/4 Delivery of sign awaited 5/5 update from create signs, to be installed Week comm 16/5 12/05 – Works completed and signs erected to a very high standard

A	27/04/22	Pidgeon's in Allotments	Consultation of Allotment Holders	Agreed: Consult Allotment Holders on their views of Pidgeon's to be kept	In Progress	27/5 – Meeting to be held with Association and Members to discuss and report findings
A	27/4/22	Purchase of Mower	Ransoms 3	Agreed: Purchase of new mower	In Progress	17/5 – Amenities Manager is still sourcing Mower, however supply chain issues from Europe are causing delays in procurement.

Annual Budget - By Committee (Actual YTD Month 1)

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Amenities</u>												
<u>300</u>	<u>Amenities General</u>											
4100	Farmers' Markets	12,540	18,833	0	0	14,500	0	14,500	4,379	0	0	0
	Total Income	12,540	18,833	0	0	14,500	0	14,500	4,379	0	0	0
5019	Repairs & Renewals	3,000	3,162	0	0	3,000	0	3,000	72	0	0	0
5021	Health & Safety	500	550	0	0	500	0	500	38	0	0	0
6136	Eco Action	10,000	5,750	4,250	0	0	0	4,250	0	0	0	0
6184	Town Signs/Noticeboards/Maint.	0	0	0	0	2,000	0	2,000	0	0	0	0
6300	Playground - Open Spaces & Cem	0	509	0	0	0	0	0	0	0	0	0
6456	Toilet Provision	35,000	27,480	0	0	35,000	0	35,000	4,678	0	0	0
6927	Street Cleaning	0	0	0	0	2,000	0	2,000	0	0	0	0
6932	Electricity	600	317	0	0	600	0	600	72	0	0	0
6934	Water Rates	1,000	1,006	0	0	1,000	0	1,000	0	0	0	0
6937	Fire Extinguishers	250	0	0	0	250	0	250	0	0	0	0
6945	Clock Maintenance	8,220	10,133	0	0	1,655	0	1,655	0	0	0	0
6983	Farmer's Markets	13,000	14,236	0	0	13,000	0	13,000	1,541	0	0	0
9080	CIL Expenditure (EMR)	0	270	0	0	0	0	0	0	0	0	0
9136	Jointly Funded Imp Scheme(EMR)	5,000	0	0	0	0	0	0	0	0	0	0
9157	New Vehicle (EMR)	1,000	0	0	0	1,000	0	1,000	0	0	0	0
9187	Parish Church Wall (EMR)	5,000	0	0	0	0	0	0	0	0	0	0
9195	Play Equipment (EMR)	5,000	2,350	0	0	20,000	0	20,000	0	0	0	0
9286	Equip & Tools-Amenities (EMR)	5,000	2,577	0	0	25,000	0	25,000	0	0	0	0
9496	Westwood Road Memorial (EMR)	1,000	0	0	0	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 1)

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Brought Forward</u>	<u>Net Virement</u>	<u>Agreed</u>	<u>EMR</u>	<u>Total</u>	<u>Actual YTD</u>	<u>Agreed</u>	<u>EMR</u>	<u>Carried Forward</u>
Overhead Expenditure	93,570	68,340	4,250	0	105,005	0	109,255	6,401	0	0	0
300 Net Income over Expenditure	-81,030	-49,506	-4,250	0	-90,505	0	-94,755	-2,022	0	0	0
6000 plus Transfer from EMR	0	270	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(81,030)</u>	<u>(49,236)</u>			<u>(90,505)</u>		<u>(94,755)</u>	<u>(2,022)</u>	<u>0</u>		
310 Street Lighting											
5019 Repairs & Renewals	2,000	1,049	0	0	2,000	0	2,000	0	0	0	0
6032 CCC Electric Energy	1,400	2,381	0	0	3,500	0	3,500	0	0	0	0
Overhead Expenditure	3,400	3,430	0	0	5,500	0	5,500	0	0	0	0
Movement to/(from) Gen Reserve	<u>(3,400)</u>	<u>(3,430)</u>			<u>(5,500)</u>		<u>(5,500)</u>	<u>0</u>	<u>0</u>		
330 Machinery											
6255 Road Fund Licence	450	415	0	0	450	0	450	275	0	0	0
6256 Fuel	4,500	5,424	0	0	4,900	0	4,900	116	0	0	0
6257 Maintenance & MOT	4,000	2,840	0	0	4,000	0	4,000	150	0	0	0
Overhead Expenditure	8,950	8,678	0	0	9,350	0	9,350	541	0	0	0
Movement to/(from) Gen Reserve	<u>(8,950)</u>	<u>(8,678)</u>			<u>(9,350)</u>		<u>(9,350)</u>	<u>(541)</u>	<u>0</u>		
340 Playground/Open Spaces/Cem.											
4052 Ashes Plots Digging	1,000	1,134	0	0	1,000	0	1,000	0	0	0	0
4130 Christmas Tree Income	0	2,103	0	0	0	0	0	0	0	0	0
4150 Burial Fees	22,000	30,845	0	0	22,000	0	22,000	414	0	0	0
Total Income	<u>23,000</u>	<u>34,082</u>	<u>0</u>	<u>0</u>	<u>23,000</u>	<u>0</u>	<u>23,000</u>	<u>414</u>	<u>0</u>	<u>0</u>	<u>0</u>

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St Ives Town Council Current Year
Annual Budget - By Committee (Actual YTD Month 1)

	<u>Last Year</u>		<u>Current Year</u>							<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
6391 Inspections & Repair & Renewal	1,000	611	0	0	1,000	0	1,000	630	0	0	0	
6488 Tree Work	11,118	11,320	0	0	6,050	0	6,050	0	0	0	0	
6490 Annual Planting	9,000	9,177	0	0	9,730	0	9,730	0	0	0	0	
6492 Christmas Tree & Decorations	1,000	2,902	0	0	1,000	0	1,000	0	0	0	0	
6593 Cemetery Maintenance	2,500	1,396	0	0	2,500	0	2,500	754	0	0	0	
9080 CIL Expenditure (EMR)	0	70,960	0	0	0	0	0	0	0	0	0	
Overhead Expenditure	24,618	96,367	0	0	20,280	0	20,280	1,384	0	0	0	
340 Net Income over Expenditure	-1,618	-62,284	0	0	2,720	0	2,720	-970	0	0	0	
6000 plus Transfer from EMR	0	70,960	0	0	0	0	0	0	0	0	0	
Movement to/(from) Gen Reserve	(1,618)	8,676			2,720		2,720	(970)	0			
<u>350 Allotments</u>												
4160 Allotment Rents	5,964	7,886	0	0	6,900	0	6,900	7,911	0	0	0	
Total Income	5,964	7,886	0	0	6,900	0	6,900	7,911	0	0	0	
6636 Allotment Maintenance	1,800	857	0	0	1,000	0	1,000	20	0	0	0	
6644 Rent for the Meadow	400	200	0	0	200	0	200	0	0	0	0	
Overhead Expenditure	2,200	1,057	0	0	1,200	0	1,200	20	0	0	0	
Movement to/(from) Gen Reserve	3,764	6,829			5,700		5,700	7,891	0			

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St Ives Town Council Current Year
Annual Budget - By Committee (Actual YTD Month 1)

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Brought Forward</u>	<u>Net Virement</u>	<u>Agreed</u>	<u>EMR</u>	<u>Total</u>	<u>Actual YTD</u>	<u>Agreed</u>	<u>EMR</u>	<u>Carried Forward</u>
Amenities - Income	41,504	60,802	0	0	44,400	0	44,400	12,704	0	0	0
Expenditure	132,738	177,871	4,250	0	141,335	0	145,585	8,345	0	0	0
Net Income over Expenditure	<u>-91,234</u>	<u>-117,069</u>	<u>-4,250</u>	<u>0</u>	<u>-96,935</u>	<u>0</u>	<u>-101,185</u>	<u>4,358</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	71,230	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(91,234)</u>	<u>(45,839)</u>			<u>(96,935)</u>		<u>(101,185)</u>	<u>4,358</u>	<u>0</u>		

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Agenda	Action Point number	Action point narrative	Timescale	Resolved-Present	Current state	
Climate Change Agenda: To exceed the Government target of becoming carbon neutral by 2050 and work towards meeting the recommendation of the Committee on Climate Change to be carbon neutral by 2030	2	Introduce natural planting within the Town Council areas of responsibility where feasible	Amenities 2020		20/1/20 Discussed at meeting with In Bloom representatives. Identified Ramsey Rd Cemetery and Knights Way as possible locations. Spring 2020 Ramsey Rd cemetery and an area of Knights Way under Town Council responsibility naturally planted. 27/11/20 Applied to the Woodland Trust under their Community Planting Scheme for 420 mixed hedge saplings to be planted at Hill Rise Cemetery. 2/12/20 Advised by the Woodland Trust that our application has been successful. Saplings to be delivered in March 2021. 10/2/21 Advised by Woodland Trust sapling delivery delayed until 19-30 April. 04/21 Saplings received and planted	part completed
	5	Adopt a policy to replace all trees felled on Town Council land within a 12-month period	Amenities 2020	Tree Charter: Recommended that the neighbourhood planning group pick up at a strategic level.	22/1/20 Amenities Committee. Consideration given to becoming a Tree Charter Branch. Recommended that the Neighbourhood Planning Steering Group (NPSG) pick up at a strategic level. 3/2/20 Tree Charter noted and received at the NPSG meeting.	part completed
	6	Investigate the feasibility of introducing a policy that includes the planting of at least one tree annually on land within St Ives. To include working with other organisations and authorities to establish if the TC can plant trees on land not within the responsibility of the Town Council.	Amenities 2021	Tree Charter: Recommended that the neighbourhood planning group pick up at a strategic level.	22/1/20 Amenities Committee. Consideration given to becoming a Tree Charter Branch and adopt the ten principles of the Charter. Recommended that the Neighbourhood Planning Steering Group (NPSG) pick up at a strategic level. 22/1/20 Meeting between SITC and HDC to discuss joint working options around tree planting. 3/2/20 Tree Charter was noted and received at the NPSG meeting. A policy on protecting trees could potentially be included in the Neighbourhood Plan to support the Charter. The policy could be used to protect trees in St Ives or allow the NPSG to allocate areas for new trees to be planted. 1/9/20 Donated tibetan cherry ordered for Warner's Park, to be planted in Oct 2020 17/11/20 Tibetan Cherry planted in Warners Park.	in process
	7	Set aside areas of Town Council land for the planting of wild and natural flowers that support wildlife.	Amenities 2020		22/1/20 Noted by the Amenities Committee that the ten principles of the Tree Charter includes sustaining landscapes rich in wildlife – 'let nature do what it does best'. 1/3/20 Area of Knights Way set aside for natural planting	in process
	8	Encourage other organisations and authorities to set aside land for the planting of wild and natural flowers that support wildlife.	Amenities 2021		20/1/20 Discussed at meeting with In Bloom representatives. HDC to take back grass cutting and plant strip of natural and wildlife planting between the houses and factories at Marley Road up to St Audrey's Lane. 22/1/20 Meeting between SITC and HDC to discuss joint working options.	in process
	13	Investigate the impact of reducing the use of weed killing sprays by 2023	Amenities 2022		To be considered in 2022. 11/20 Raised as an issue in EcoAudit.	in process
	14	Investigate the feasibility of reducing emissions on GM equipment	Amenities 2021		25/3/20 Amenities to ratify the purchase of a new mowing machine. 23/9/20 Ratified. Investigate feasibility of change to battery. To be done when current small equipment becomes beyond economic repair. 23/09/20 Amenities ratified mowing machine purchase 11/20 Raised as an issue in EcoAudit.	in process

<p>Community: To proactively encourage volunteering</p>	24	<p>Identify particular areas that would benefit from regular litter picks</p>	<p>Amenities and In Bloom to provide list by spring each year</p>		<p>20/1/20 Discussed at meeting with In Bloom representatives. In Bloom will advise where they plan to do litter picks and to get the local community/ people in the area to 'buy in'. Summer 2020 In bloom judging not held. 11/20 To work with EcoAction group. 07/21 Town Hall has supply of litter pick bags in lobby for volunteers. Liaising with Eco-action group</p>	in process
<p>Health and Leisure – Wellbeing: Work with health providers to identify opportunities to promote healthy lifestyles</p>	56	<p>Investigate the feasibility of introducing a Changing Places toilet facility in Globe Place public toilets</p>	<p>Amenities 2020</p>		<p>Initial conversation held with HDC MD & Leader 03/21 HDC awarded grant under tourist refurbishment for amenities in towns project. 15/09/21 Expression of interest submitted 24/11 Advised the 'Changing Places' bid did not go forward. The fund was to create additional facilities not improve existing ones. As Globe Place included the loss of existing facilities (the storeroom), it was ineligible under the grant rules set by government.</p>	completed
<p>Health and Leisure – Leisure and Entertainment: To identify opportunities for the Council to facilitate or arrange leisure and entertainment opportunities that are consistent with the approved budget.</p>	59	<p>Investigate options to organise physical sporting activities with partner organisations.</p>	<p>Amenities 2020</p>		<p>Working in partnership with HDC in the development of their Healthy Open Spaces & Play strategy on how the district can deliver a positive change for the benefit of people and places within Huntingdonshire. 24/2/21 Members considered the results of a consultation exercise placed in the Jan 21 edition of the Bridge regarding the provision of adult outdoor gym equipment. A feasibility study is to be prepared with a view to recommending the matter to full council for the allocation of an appropriate level of financing. 07/21 report to Amenities in September 2021 22/09/21 report submitted to Amenities. HDC to be contacted re use of land at areas identified in North of Town - namely green area between Wheatfields play area and Burleigh Hill park, Hill Rise Park or Chestnut Road. Recommendation that £17k be made available in the Amenities 2022/23 budget 11/21 HDC favour site near Wheatfields with landscaping/ design in a natural scheme to provide a biodiversity net gain for the area. Will need grant of a lease or licence. 1/22 in process of obtaining tenders for equipment. 1/22 support indicated for HDC's CIL application for improvements to St Ives Outdoor leisure sand based turf pitch and athletics track.</p>	in process
<p>Transport – Infrastructure : To liaise with County Council to endeavour to ensure that the road network within the town is maintained in an acceptable conditions and action is taken to deal with any safety or congestion issues.</p>	65	<p>Identify paths with official records and make arrangements for those not currently listed to be registered.</p>	<p>Amenities 2022</p>		<p>To be considered in 2022.</p>	to start