



ST IVES TOWN COUNCIL

Town Clerk – Matthew Price

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TWINNED WITH STADTALLENDORF

Issued: 30 August 2023

Cllrs M Burke, J Kerr, C Morgan, A Thompson, M Gleadow, L Valla, P Hussain, J Cantwell

You are hereby summoned to attend an Emergency Meeting of the **Personnel Committee** of St Ives Town Council to be held in the **Town Hall** on **Tuesday 05 September at 6.00 pm**.

Matthew Price
TOWN CLERK

AGENDA

PE09.00 APOLOGIES FOR ABSENCE

To receive and note apologies for absence.

PE10.00 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable and/or Non-disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

PE11.00 PUBLIC PARTICIPATION

A maximum of 15 minutes in total is permitted for members of the public to address the Committee in accordance with the Town Council's approved Public Participation Policy. Each participant will be limited to 3 minutes in which to make their comments. Comments will be summarised in the minutes.

PE12.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.



PE13.00 FINANCE OFFICER ROLE

To discuss the following items:

PE13.01 Recruitment

To receive a report from the Town Clerk; to agree and ratify the role of Finance Officer (copy to follow).

PE13.02 Current Finance Officer

To receive a written report from the Finance Officer; to discuss the current finance officer's terms (copy to follow).

PE14.00 CIVIC OFFICER ROLE

To receive a report from the Town Clerk and to agree an increase in the Civic Officer's contracted hours (copy to follow).

PE15.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting.