



# ST IVES TOWN COUNCIL

Town Hall, Market Hill, St Ives,  
Huntingdonshire PE27 5AL  
Tel: 01480 388929  
e-mail: [clerk@stivestowncouncil.gov.uk](mailto:clerk@stivestowncouncil.gov.uk)

**TWINNED WITH STADTALLENDORF**

Issued: 17 January 2024

**Cllrs R Chapman, C Morgan, A Thompson, J Tiddy, N Wells, J Kerr, M Gleadow**

You are hereby summoned to attend a Meeting of the **Planning Committee** of St Ives Town Council to be held in the **Town Hall** on **Wednesday 24 January at 7.00 pm**.

**Libby White**  
**Locum Clerk**

## **AGENDA**

**PL83.00 APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence.

**PL84.00 DECLARATIONS OF INTEREST**

To receive Declarations of Disclosable and/or Non-disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

**PL85.00 PUBLIC PARTICIPATION**

A maximum of 15 minutes in total is permitted for members of the public to address the Committee in accordance with the Town Council's approved Public Participation Policy. Each participant will be limited to 3 minutes in which to make their comments. Comments will be summarised in the minutes.

**PL86.00 MINUTES**

To confirm as a correct record the Minutes of the Planning Committee held on 10 January 2024 (copy herewith).

**PL87.00 PLANNING APPLICATIONS**

To consider the attached list of Planning Applications received (copy herewith).

**PL88.00 PARKING MEASURES CONSULTATION**

To discuss and provide comments for the proposed amendment of parking measures on The Waits and The Broadway, St Ives (copies herewith).



**PL89.00**

**CCC TEMPORARY TRAFFIC ORDER APPLICATION**

To discuss and provide comments for the proposed TTRO application on Hogarth Close, St Ives (copy herewith).

**Minutes of the Meeting of the Planning Committee of St Ives Town Council  
held in the Town Hall on Wednesday 10 January 2024**

**Present:**

Chairman: Cllr N Wells  
Vice Chairman: Cllr M Gleadow

Councillors: J Tiddy, J Kerr, A Thompson, C Morgan

**In attendance:**

Democratic Officer: A Childs

**PL78.00 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor R Chapman (personal).

*[Councillors J Kerr and A Thompson entered the Chamber]*

**PL79.00 DECLARATIONS OF INTEREST**

None.

**PL80.00 PUBLIC PARTICIPATION**

The applicant for **Agenda Item PL82.03** spoke regarding the retrospective application and explained the history and context of the planning application. The Chairman questioned why the application was retrospective; the applicant provided a detailed explanation of his contact with District Council. The applicant had originally applied and paid a fee and was then told that the application was not necessary. Since this time, he has been instructed that an application is indeed necessary.

**PL81.00 MINUTES**

**RESOLVED:** the Minutes of the Meeting held on 10 December 2023 were agreed as a correct record and signed by the Chairman.

**PL82.00 PLANNING APPLICATIONS**

Consideration was given to the following applications:

**PL82.01 23/02242/TREE**

T1 Horse Chestnut - Monolith to 5 metres. Reasons - Tree is dying, 1/3 is rotten, most likely from a damaged root on the western side of the tree. Tree is in decline and showing decay.

T2 Horse Chestnut - remove two lowest branches (marked X in the image). Reason - Tree is encroach onto neighbouring property.

**40 Askwith Grove  
St Ives**

**RECOMMENDATION: Approval Subject to**

The trees being appropriately maintained and not felled. Members expressed their disappointment that further information had not been provided by a relevant tree surgeon or expert on the details of the application - as requested following the last Planning Meeting and the extension for feedback.

**PL82.02 23/02389/TREE**

Chairman's  
Initials

1 - Dying Sycamore - Fell 2 - 2no small Leyland Cypress - Reduce to 8ft 3 - Norway Maple - reduce height to 6m removing dead top 4 - Leyland cypress hedge - remove 2 small feathers growing taller than main hedge

**9 Bury Close**  
**St Ives**

**RECOMMENDATION: Unresolved**

The Committee felt more information was required to make an informed decision. The application lacked arboricultural information from a tree surgeon or qualified expert. Members considered it incomplete with the lack of arboricultural advice.

**Request for further information and extension for recommendation provision until 30 January 2024.**

**PL82.03**

**23/02288/HHFUL**

Retrospective application for utility extension to the rear, erection of new garden wall to front of property and installation of block paving over the existing concrete slab to garage to rear.

**9 Cromwell Place**  
**St Ives**

**RECOMMENDATION: Approval Subject to**

The front garden wall complying with conservation rules. Members agreed if HDC officers are content with the application there were no objections on the Committee's behalf.

**PL82.04**

**23/02083/TREE**

Common Beech - T747 - Front of Property. Reduce back from property providing 2 meters clearance from building.

**Broad Leas Court**  
**St Ives**

**RECOMMENDATION: N/A** – this application has already been approved.

**PL82.05**

**23/02177/FUL**

Conversion of existing building to create three studio flats with construction of a detached one bedroom dwelling to the rear.

**7 Carlisle Terrace**  
**St Ives**

**RECOMMENDATION:** This application was covered in the Planning Committee Meeting on 13 December 2023. Members noted the flood risk assessment requirement, and agreed to keep their original recommendation below:

**Approval** – the Committee agreed there is a need for residential accommodation in the area and the conversion of the existing building into studio flats would be an appropriate solution. The terrace contains many neighbouring rear extensions, which implies that the property could accommodate a similar addition.

**P82.06****23/02461/HHFUL**

Erection of single storey front extension.

On the west side: The ground level window will not overlook anyone due to its height and positioning being lower than the existing fence line. There will be two velux style roof windows position high in the roof space.

On the east side: There will be a window and door facing onto the existing driveway and also not overlook anyone. There will be a high level roof window which will be used for light in the hallway.

**9 Woodside Way**  
**St Ives**

**RECOMMENDATION: Refusal**

On grounds of overdevelopment, specifically loss of light and amenity to the neighbouring garden.

**PL82.07****23/02458/FUL**

Erection of new single-storey building on what is currently MUGA. Adjustments to existing car parking and landscape including MUGA relocation. New perimeter fencing.

**Aurora Fairway School**  
**St Ives**

**RECOMMENDATION: Approval**

With recommendations for the incorporation of swift boxes and bee bricks to the application plan. Members praised the quality of the application and were supportive of the concept and environmental considerations.

The meeting concluded at 7:24 pm.

Chairman:

Dated: 24 January 2024

Chairman's Initials
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**PLANNING APPLICATIONS**  
**24 January 2024**

Application No Applicant/Agent	Proposed Development	Link	Comments
<b>23/O2389/TREE</b>  Mr Tim Hewitt Eastern Landscape Service Limited 27 High Street Cottenham CB24 8SA	1 – Dying Sycamore – Fell 2 – 2no small Leyland Cypress – Reduce to 8ft 3 – Norway Maple – reduce height to 6m removing dead top 4 – Leyland cypress hedge – remove 2 small feathers growing taller than main hedge  <b>9 Bury Close St Ives</b>	<a href="https://publicaccess.huntingdonshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S5HNW2IKJHF00">https://publicaccess.huntingdonshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S5HNW2IKJHF00</a>	
<b>23/O2062/FUL</b>  Mr Dale Robinson Twenty-Nine Architecture Ltd 25 Cromwell Road Cambridge CB1 3EB	Erection of new detached dwelling along with new access and associated works.  <b>131 Green Leys St Ives</b>	<a href="https://publicaccess.huntingdonshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S36PNKIKIJ800">https://publicaccess.huntingdonshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S36PNKIKIJ800</a>	
<b>24/O0050/ADV</b>  Mr Ross Halliday 4 Burrell Road St Ives Cambridgeshire PE27 3LE United Kingdom	Internally illuminated folded black 3mm Dibond (satin finish) fascia pans with 50mm returns, Fret cut, push through 10mm clear acrylic letters with polished edges c/w translucent vinyl face. backed up with 3mm opal and internally illuminated with white LEDs. <b>Nicholas Hythe Kitchen Design Studio 1 The Quadrant St Ives</b>	<a href="https://publicaccess.huntingdonshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S73YDSIKK3W00">https://publicaccess.huntingdonshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S73YDSIKK3W00</a>	

My ref: PR0829  
 Your ref:  
 Date: 10<sup>th</sup> January 2024  
 Contact: [REDACTED]  
 Telephone: [REDACTED]  
 E Mail: policyandregulation@cambridgeshire.gov.uk



[REDACTED]  
 Executive Director  
 Place and Sustainability  
 Transport Strategy &  
 Network Management

Policy & Regulation  
 Box No. D8E  
 Huntingdon Highway Depot  
 Staton Way  
 Huntingdon  
 PE29 6PY

Dear Recipient,

Cambridgeshire County Council (CCC) proposes to make an Order under all relevant sections of the Road Traffic Regulation Act 1984 ("the Act") and of all other enabling powers. After consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act the effect of which will be to:

Revoke the existing parking restrictions on the northeastern side of The Broadway, St Ives – from No. 24 to No. 10 – and replace with; two disabled parking spaces outside Nos. 24 and 22, an approx. 6.5m length of double yellow lines across the dropped kerb access at the southeastern end of No. 22, two disabled parking spaces outside Nos. 20 and 16, a loading bay in front of Nos. 12 and 10.

Revoke a 7m length of the limited waiting parking bay outside No. 11 and install a buildout in its place.

Revoke a 6m length of the existing limited waiting parking bay outside No. 33 to No. 37 and install cycle parking in its place.

Install double yellow lines around the war memorial located outside No. 6.

Revoke an approx. 14.5m length, southeastern end, of the existing limited waiting parking bay on the southwestern side of The Waits and install a priority give way buildout arrangement in its place.

The intention is to extend the footway outside No. 24 to No. 10 whereby approx. 10 cycle stands are proposed for the extended area outside No. 10, with a couple more outside either No. 16 or No. 20, and a build-out is proposed outside No. 14. Together, the buildouts outside Nos. 11 and 14 will create an informal crossing point for pedestrians.

A plan showing the locations and extents of the proposals, along with the draft Order and a statement of the Council's reasons for proposing to make the Order, can be found on the Council's website, at the following address <http://bit.ly/cambridgeshiretro> - following the link for 'Permanent Traffic Regulation Orders' see reference PR0829.

Objections to the proposal, together with the grounds on which they are made, or any supportive representations must be submitted through the online consultation portal (see above link to the Council's website for more information) or sent in writing to the undersigned or by email to [policyandregulation@cambridgeshire.gov.uk](mailto:policyandregulation@cambridgeshire.gov.uk) by the 31<sup>st</sup> of January 2024 quoting reference PR0829. Comments will be used as part of our consultation process and may be published, anonymised, in reports to committees.

Yours faithfully,



Policy & Regulation Engineer  
Transport Strategy & Network Management  
Cambridgeshire County Council



1. ALL DIMENSIONS GIVEN IN THIS DRAWING ARE IN MILLIMETRES UNLESS SPECIFICALLY STATED OTHERWISE.

- [illegible]

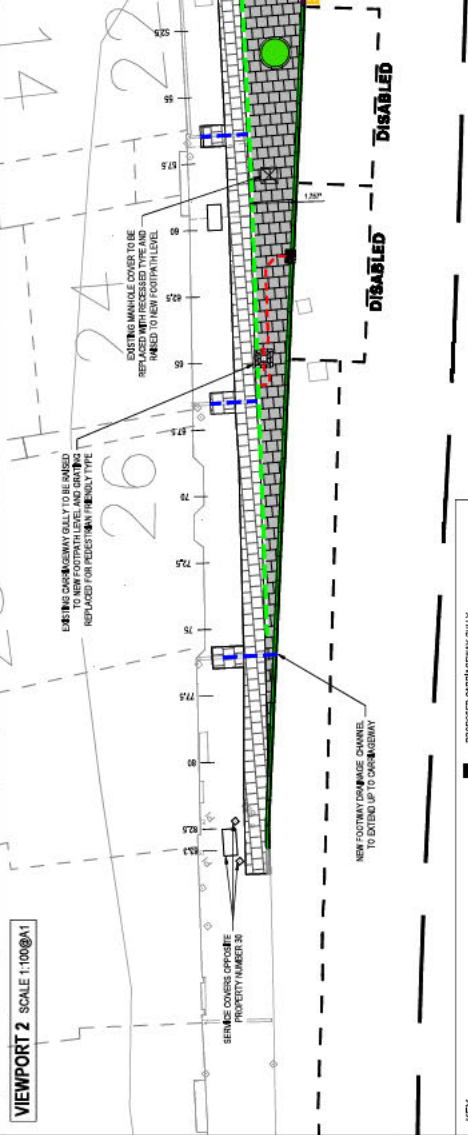
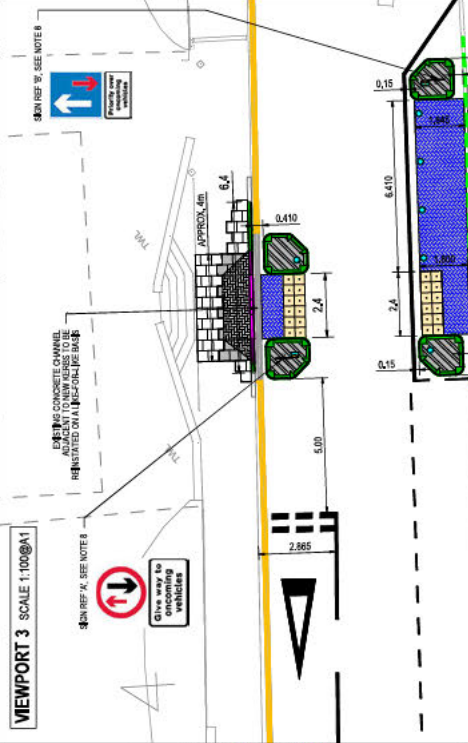
Date	Rev	Description
24/1/23 15/2/23	A	DRAWING FOR CONSTRUCTION DETAILED DESIGN FOR PILING













Project  
**THE BROADWAY, ST IVES**  
**STREETSCAPE**  
**IMPROVEMENTS 23/24**

## GENERAL ARRANGEMENT

30CPX04287/D/0101 Drawing number	15/12/2023 Date
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[illegible]

- |   |   |  |
|---|---|--|
| KEY   |   | PROPOSED CARRIAGEWAY DULLY                     |
|  | PROPOSED FOOTPATH CONSTRUCTION AREAS (FAS)          | PROPOSED CARRIAGEWAY BOLLARD, SEE NOTE 6       |
|  | EXISTING FOOTPATH AREAS TO BE REPLACED              | PROPOSED FOOTWAY BOLLARD, SEE NOTE 7           |
|  | PROPOSED FOOTPATH CONSTRUCTION AREAS (BOLDS)        | PROPOSED BRICK                                 |
|  | PROPOSED <del>MAINT</del> SURFACE AREAS, SEE NOTE 8 | PROPOSED CIRCULAR PLANTER, SEE NOTE 5          |
|  | PROPOSED ASPHALT CONSTRUCTION AREAS                 | PROPOSED RECTANGULAR PLANTER, SEE NOTE 5       |
|  | PROPOSED TACTILE PAVING AREAS                       | PROPOSED <del>BI</del> CYCLE STAND, SEE NOTE 4 |
|  | EXISTING AREAS TO BE RE-PAVED                       |  |
|  | PROPOSED FULL-HEIGHT KESB (100mm OR 70mm)           |  |
|  | PROPOSED DROPPED KESB UNIT                          |  |
|  | PROPOSED TRANSITION KESB UNIT                       |  |

# Statement of Reasons

Road Traffic Regulation Act 1984

The Local Authorities' Traffic Orders (Procedure)  
(England and Wales) Regulations 1996

Name of Order:-

The District of South Cambridgeshire (Various Roads, St Ives) (Waiting Restrictions & Street Parking Places) Order 20--

The Authority's reasons for proposing to make the above named Order(s) are as follows:-

- For facilitating the passage on the road or any other road of any class of traffic (including pedestrians).
- For preserving or improving the amenities of the area through which the road runs.

Explanatory Note:-

The realignment of the footway on the northern side of The Broadway has been proposed to provide more open space for pedestrians, creating a pedestrian dominant environment (rather than the existing vehicular/carriageway dominant one). It also allows for the installation of additional cycle parking places, which (coupled with the introduction of cycle parking places outside No. 33/35) should aid in the encouragement of active travel.

The disabled parking bays have been proposed to provide additional town centre parking provisions for blue badge holders.

The priority give way feature on The Waits has been proposed to encourage compliance with the posted 20mph speed limit, whilst providing an informal crossing point for pedestrians, and the buildouts in front of Nos. 11 and 14 on The Broadway shall provide another such crossing.

Overall, it is envisioned that by making The Broadway more inviting to pedestrians, footfall will increase, and new businesses will be encouraged to move to the area.



# TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

Please Send Your Applications to:	Applicants Details:
Cambridgeshire County Council Street Works Team Vantage House Washingley Road Huntingdon Cambridgeshire PE29 6SR  Tel: 01480 372444 Email: <a href="mailto:street.works@cambridgeshire.gov.uk">street.works@cambridgeshire.gov.uk</a>	<div style="background-color: black; height: 80px; width: 100%;"></div> <div style="background-color: black; height: 50px; width: 100%;"></div>

**The cost of this application is:**  
**£1190.00** for a Full Order or **£835.00** for an Emergency Order

**YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE CONSIDERED**

PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:

<b>ROAD CLOSURE</b>	<input checked="" type="checkbox"/>	<b>FOOTPATH CLOSURE / PUBLIC RIGHTS of WAY</b> *** Please see Notes for Applications below.	<input type="checkbox"/>	<b>SPEED LIMIT</b>	<input type="checkbox"/>	<b>OTHER (Please specify below)</b>	<input type="checkbox"/>
<b>Additional T/M Requirements</b>	NONE <input checked="" type="checkbox"/> STOP / GO <input type="checkbox"/> 2-WAY LIGHTS <input type="checkbox"/> 3-WAY LIGHTS <input type="checkbox"/> HOURS OF OPERATION: _____						

## DESCRIPTION OF WORKS:

To provide a safe working area for engineers to access EXISTING Box and Lay New Ducting to provide fibre cabling for a customer. ROAD CLOSURE. working day 0930-1700 \*\* Excavation \*\*

<b>Road Name</b>	HOGARTH CLOSE		
<b>Parish / Town</b>	ST IVES		
<b>Road Number (i.e.: A140)</b>			
<b>Location of Works</b>	Carriageway, 1 Hogarth Close St Ives PE27 3HJ		
<b>Closure Start Date:</b>	04/03/24	<b>End Date:</b>	05/03/24



Closure Times: 24/7 or Specify Times	09:30 – 17:00
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Working Hours: 24/7 or Specify Times	09:30 – 17:00
<b>Diversion Route – List all roads &amp; parishes (with names and numbers if possible)</b> These can be found on <a href="http://Roadworks.org">Roadworks.org</a> with “NSG” selected under Operational Info within the Map Layers Menu.  Please provide a map showing the extent of the closure and diversion route.	N/A SEE CAD
<b>Will the alternative route include a Trunk Road? (If so, it is the responsibility of the applicant to gain agreement from the National Highways and submit a copy of the approval to Street Works)</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  Details:
<b>Does the above route have any restrictions, i.e., Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If yes then please give details).</b>  Some of these can be found <a href="#">here</a>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  Details:
<b>Will this Order apply to pedestrians, cyclist and/or equestrians? (If so, please provide details)</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  Details:
<b>Please add any comments that you feel may assist the application</b>	

<b><u>Payment Details</u></b> Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
<b>Company Name:</b> <span style="background-color: black; color: black;">[REDACTED]</span>	
[REDACTED]	<b>Tel. No:</b> <span style="background-color: black; color: black;">[REDACTED]</span>
	<b>Email:</b> <span style="background-color: black; color: black;">[REDACTED]</span>
	<span style="background-color: black; color: black;">[REDACTED]</span>

YOUR ORDER NUMBER:	

**Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)**

**FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.**

### **REQUIRED ADDITIONAL IMPORTANT INFORMATION**

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian / Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From ..... To ....." and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

\*\*\*

### **Notes for Applications to close Public Rights of Ways (PRoW) / Footpaths**

1. CCC strongly encourages early engagement with PRoW Officers prior to any application being submitted to close a Public Right of Way or footpath (PRoW).
2. Initial applications to close a Public Right of Way or footpath can only be granted for a maximum duration of 6 months.

3. If the applicant is aware that the closure is likely to exceed 6 months, they should indicate this on the initial application but will still need to apply for an extension using the following procedure:
4. The applicant needs to apply to Street Works at least **8 WEEKS** before the expiry date of the initial 6-month TTRO with full justification AND any alternatives that have been considered and reasons for not being able to accommodate any alternatives.
5. The applicant should use reasonable endeavours to minimise any extension duration and further extensions may be refused.
6. Applicants will be required to meet on site with our Senior Street Works Inspector and PRow Officer to discuss the reasons for the extension and justification. The site meeting must be held within 2 weeks of the extension request being submitted to Street Works and applications to the Secretary of State (SoS) will not be progressed until the meeting has been held and alternatives explored. The SoS requires a minimum of 4 weeks to consider an extension request. Any applications that do not comply with item 4. may be automatically refused.
7. All applicants should be prepared to accommodate any reasonable alternatives suggested by the Senior Street Works Inspector and PRow Officer and will be asked to justify in writing any refusal to accommodate reasonable and achievable alternatives. Additional cost to the works promoter will not be considered justification.
8. Applicants should not assume the full duration of the extension request will be granted and a reduced period may be agreed at the site meeting.
9. Applicants should not assume that extensions will be granted by CCC even if the Secretary of State (SoS) approves an extension.
10. The PRow should be reopened as soon as reasonably practicable and in a condition that is safe for all users of the PRow. In any case, it should be reopened in a safe condition, no later than the expiry date of the extension, if granted.
11. Failure to reopen a PRow on or before the expiry date of the TTRO / extension may result in CCC initiating appropriate enforcement action.

**DECLARATION:**

**All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.**

**Applicant's Signature:** [REDACTED] ..... **Date:** 27/10/2023.....

**Company:** ..... [REDACTED]

**Position:** .....Admin.....



Key

01A

ADVANCED WARNING  
ACCESS TO ROAD AHEAD  
CLOSED ON \_\_\_\_ TO \_\_\_\_  
FOR \_\_\_\_ DAY(S)  
FROM \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
TO \_\_\_\_ / \_\_\_\_ / \_\_\_\_

P7105

750mm

ROAD CLOSED

01

02

03

Diversion  
ENDS

04

Diverted  
traffic

05

Diverted  
traffic

06

Diverted  
traffic

07

Diversion

08

Diversion

09

Diversion

10

ROAD  
AHEAD  
CLOSED

11

Diverted  
traffic

12

Diverted  
traffic

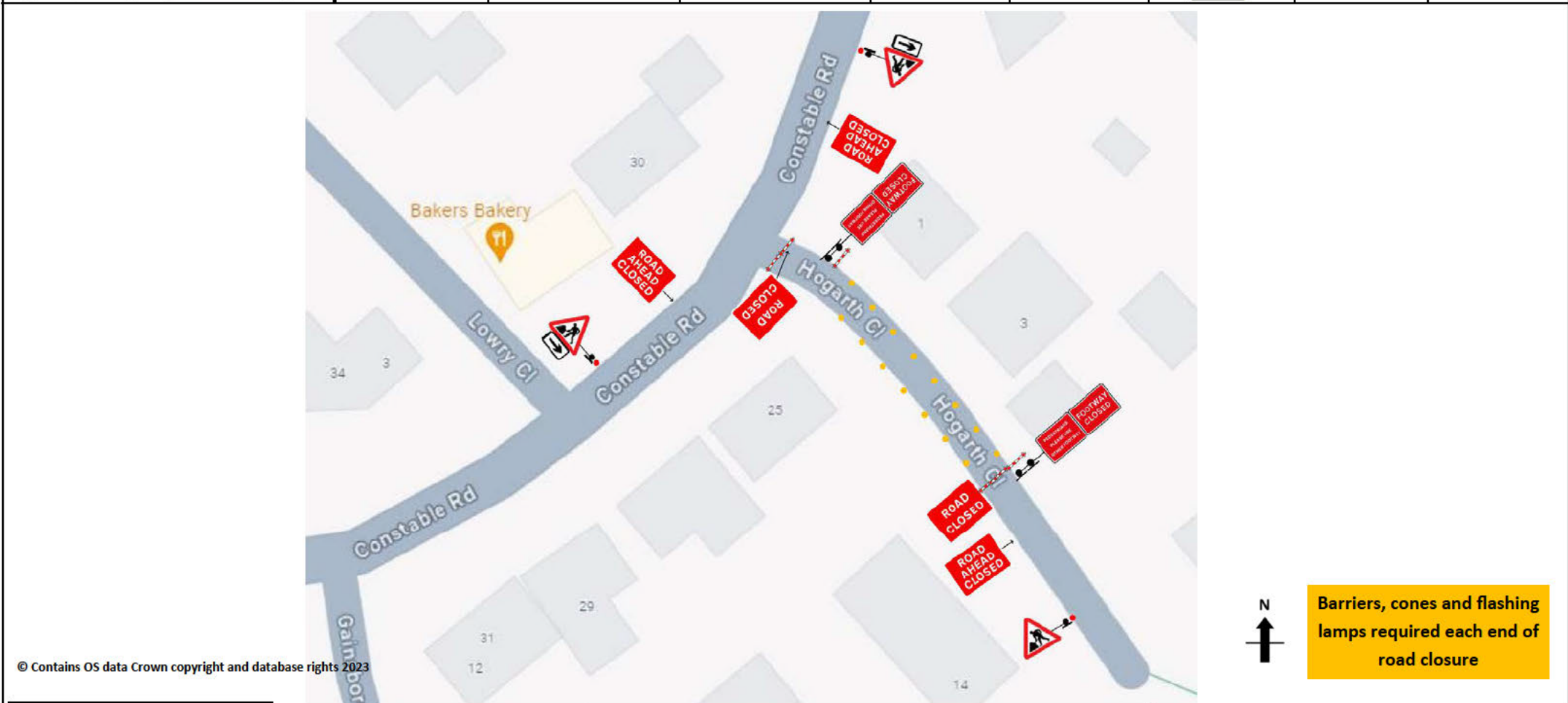
13

Diverted  
traffic

14

Diverted  
traffic

15



Note

1. All equipment shall be approved and shall comply with the Department of Transport specification MCE0111. This drawing does not show the normal road works signage that will be required as per Chapter 8.

2. All signs to be in accordance with TSRGD 2016 and to minimum class retroreflective.

3. Minimum height of lettering to be 60mm and sign boards to be 1000mm (750mm where appropriate).

This drawing is protected by copyright and the information contained therein is confidential.

This drawing may not be copied and the information therein may not be used, or disclosed to a third party, wholly or in part with the written permission of Sunbelt Rentals UK (Traffic Management).

CROWN COPYRIGHT DATA REPRODUCED BY PERMISSION OF THE CONTROLLER OF HMSO

CLIENT DETAILS		REP/DEPOT	DRAWN BY	ADDRESS 1 HOGARTH CLOSE ST IVES PE27 3HJ  BUS ROUTE AFFECTED
		JW/140	SG/864	
DATE	SHEET No	VERSION NUMBER		
XX	1 OF 1	XXX		
AMENDED DATE	AMENDED BY	SCALE		
XX	XX	NOT TO SCALE		
This layout is for installation by NRSWA, Lantra 12A,12B,,12D qualified persons.				

ROAD CLOSURE

DIVERSION

CLOCKWISE DIVERSION

ANTI-CLOCKWISE DIVERSION

ROAD CLOSURE SIGN

ROAD CLOSURE LENGTH (APPROX)

ROAD CLOSURE WIDTH (APPROX)

50 M

30 M

Contract Number