



ST IVES TOWN COUNCIL

Town Hall, Market Hill, St Ives,

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TWINNED WITH STADTALLENDORF

Issued: 28th February 2024

Cllrs M Burke, J Kerr, C Morgan, A Thompson, M Gleadow, L Valla, J Cantwell, A Riddell

You are hereby summoned to attend an Extra Ordinary Meeting of the **Personnel Committee** of St Ives Town Council to be held in the **Town Hall** on **Tuesday 5th March at 7.00 pm.**

Libby White

Libby White

LOCUM TOWN CLERK

AGENDA

PE44.00 APOLOGIES FOR ABSENCE

To receive and note apologies for absence.

PE45.00 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable and/or Non-disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

PE46.00 PUBLIC PARTICIPATION

A maximum of 15 minutes in total is permitted for members of the public to address the Committee in accordance with the Town Council's approved Public Participation Policy. Each participant will be limited to 3 minutes in which to make their comments. Comments will be summarised in the minutes.

PE47.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.



PE48.00 EMPLOYMENT MATTERS

PE48.01 Chair and Locum Clerk to update the committee regarding on-going staffing matters.

PE48.02 To review and agree holiday entitlement for all staff from 21 to 23 days holiday per annum as per the National Joint Council for Local Government Services advice.

PE48.03 To review the TOIL accrued by employees and any holiday owed as the financial year comes to an end and agree how these will be settled for employees.

PE49.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting.