



Celebrating 50 years
1974-2024

ST IVES TOWN COUNCIL

Town Hall, Market Hill, St Ives, Huntingdonshire PE27 5AL
Telephone: 01480 388929 Email: townclerk@stivestowncouncil.gov.uk

Town Clerk: Mrs Libby White BEM BA(Hons) FSLCC

TWINNED WITH STADTALLENDORF

Issued: 9th October 2024

To all members of the Resilience Committee,

You are hereby summoned to attend the **Resilience Committee Meeting of St Ives Town Council** for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies before the meeting.

Meeting to be held on **Tuesday 15th October 2024** in the **Council Chamber, Town Hall at 7pm.**

The meeting is open to members of the public (including the press), but is not a public meeting.

Libby White

Mrs Libby White BEM BA(Hons) FSLCC
Town Clerk

AGENDA

R01.00 ELECTION OF CHAIR AND VICE CHAIR

To elect a Chair and Vice Chair for the Resilience Committee.

R02.00 APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

R03.00 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable and/or Non-disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

R04.00 PUBLIC PARTICIPATION (15 MINUTES)

Open forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Limited to three minutes per person, fifteen minutes in total.



R04.00 TERMS OF REFERENCE

To agree the Terms of Reference for ratification by Full Council for the Resilience Committee (copy herewith).

R05.00 STANDING AGENDA ITEMS

To agree standing agenda items for future meetings (to follow).



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RESILIENCE COMMITTEE

Terms of Reference

Membership

The Committee will consist of eight members, including the Mayor (ex officio).

Quorum

The Quorum for the Committee shall be four members.

Purpose

The Resilience Committee is established to act on the Council's behalf to promote resilience and sustainability within the town of St Ives and to work with the Cambridgeshire & Peterborough Local Resilience Forum (CPLRF) Community Resilience Working Group.

Remit

1. The Committee shall elect a Chair and Vice-Chair for each civic year.
2. The Committee shall meet once every two months unless otherwise needed.
3. The Committee shall:
 - Identify the risks to the community;
 - create an Emergency Plan to include methods for contacting groups and individuals, identifying premises which may be required and resources within the community that may be able to assist;
 - provide local knowledge to the emergency services and the CPLRF;
 - relay information and instructions to the local community;
 - identify people at risk within the community; and
 - identify an inventory of emergency resources..
4. Control all expenditure on any revenue budget item, or capital or grant-funded project, falling within the Committee's remit, up to the limits laid down in Financial Regulations.
5. Approve any policies delegated to the Committee in the Council's Policy Framework.
6. The Committee shall make recommendations to the Town Council for all expenditure of items falling under the Committee's remit which exceed the values laid out in Financial Regulations.