



Issued: 6 May 2020

## Town Mayor and Members of St Ives Town Council

You are hereby summoned to attend the **Annual Meeting of St Ives Town Council** and Mayor Making to be held on Wednesday 13 May 2020 at **7:00pm** via **ZOOM**.

**Alison Benfield BSc(Hons) FSLCC**  
**TOWN CLERK**

Join Zoom Meeting

<https://zoom.us/j/625467252?pwd=TzY0TIE5RmwvNUJQendxbjI4ck56UT09>

Meeting ID: 625 467 252

Password: 764973

One tap mobile

+441314601196,,625467252# United Kingdom

+442034815237,,625467252# United Kingdom

Dial by your location

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+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

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## AGENDA

### TOWN MAYOR'S ANNOUNCEMENTS

### PRESENTATIONS

**The Town Mayor to announce the presentation of awards:**

- The Millennium Shield to **St Ives Rangers Football Clubs**
- The Community Challenge Award in recognition of an individual's contribution to the community to **Mr James Noyce**
- The Commerce in the Community Award to a business for its contribution to the community – **Time for Health**

- The Lifetime Achievement Award (The Heart of St Ives) to **Mr Ed Kelly**.

**Announcement of presentation of donations to be made to the Mayor's charities.**

## **AT THIS POINT THE MEETING WILL FORMALLY COMMENCE**

- C01.00 ELECTION OF TOWN MAYOR FOR THE ENSUING YEAR 2020/21**  
The Town Mayor will appoint their Mayoress/Consort and Mayor's Chaplain.
- C02.00 DECLARATION OF ACCEPTANCE OF OFFICE**  
This will be read by the Town Mayor and signed at a later date.
- C03.00 ELECTION OF DEPUTY TOWN MAYOR FOR THE ENSUING YEAR 2020/21**  
The Deputy Mayor will appoint their Consort/Deputy Mayoress.
- C04.00 APOLOGIES FOR ABSENCE**  
To receive and note apologies for absence.
- C05.00 DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable and/or Non Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.
- C06.00 PUBLIC PARTICIPATION**  
A maximum of 15 minutes is permitted for members of the public to address the Council in accordance with the Town Council's approved Public Participation Policy.
- C07.00 MINUTES**  
To confirm as a correct record the Minutes of the Meeting of the Town Council held on 8 April 2020 (copy herewith).
- C08.00 REPORT ON DELEGATION OF AUTHORITY**  
To receive a report from the Town Clerk on matters delegated due to the Covid-19 crisis.
- C09.00 ORDERS FOR PAYMENT**  
To receive Schedule of Orders for Payment (copy herewith).
- C10.00 BANK RECONCILIATION**  
To receive Bank Reconciliation (copy herewith).
- C11.00 BUDGET**  
To receive Budget Report (copy herewith).

**Minutes of the Meeting of St Ives Town Council  
held via Zoom on Wednesday 8 April 2020**

**Present:**

The Town Mayor: Councillor D Rowe

The Deputy Town Mayor: Councillor J Pallant

Councillors: M King, P Hussain, L Davies, N Dibben, Dr C Pegoraro, R Fuller, B Luter, J Tiddy

**In attendance:**

Town Clerk: A Benfield

Committee Clerk: S Rawlinson

Amenities Manager: C Allison

The Town Mayor welcomed everyone to the first virtual meeting of the Town Council.

**C243.00 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor T Drye (Personal), Councillor A Ayers-Wilson (ill health). It was appreciated that some Members had difficulty in logging into meetings and may not be present for that reason.

**C244.00 DECLARATIONS OF INTEREST**

No declarations were made.

**C245.00 PUBLIC PARTICIPATION**

No persons present wished to address the meeting.

**C246.00 MINUTES**

**RESOLVED:** that the Minutes of the Meeting of St Ives Town Council held on 11 March 2020 are confirmed as a correct record and signed by the Town Mayor at a future meeting.

**C247.00 COMMITTEE REPORT**

**247.01 Planning Committee**

The Minutes of the Planning Committee held on 11 March 2020 were received and noted.

**C248.00 LOAN APPROVAL**

It was necessary to confirm the Resolution made at the February meeting using specific wording.

**RESOLVED:** that at the St Ives Town Council Meeting on Wednesday 12 February 2020 it was RESOLVED to seek approval of the Secretary of State for Housing, Communities and Local Government to apply for a Salix loan of £9,250 over the borrowing term of 5 years for the replacement of all lighting in the Town Hall to LED. The annual loan repayments will come to around £154.00 per month. It is not intended to increase the Council Tax Precept for the purpose of the loan repayments.

Chairman's  
Initials

**COVID-19****C249.00 Delegation of matters**

Consideration was given to confirmation of the delegation of all matters linked to ongoing Council business and/or directly resulting from the current COVID-19 situation to the Town Mayor, Deputy Mayor and Town Clerk.

The Town Clerk confirmed that some alternative arrangements had to be made to pay staff salaries. It was necessary also to be flexible with some procedures to ensure the Council can provide a service to the community. No new projects were planned and the day to day business would be executing decisions already made by Council or Committees.

The Town Mayor confirmed that any decisions made would be brought to the Council meeting for ratification.

**RESOLVED:** that delegated authority be given to the Town Mayor, Deputy Mayor and Town Clerk to ensure operation of the Council's regular business and to act in support of the community at this time.

**C250.00 Deferral of Committee Meetings**

Members discussed deferral of all Committee meetings until personal contact restrictions are lifted.

Councillor Dibben reported that the system for considering planning applications was working well, with very few applications being received at present.

The Town Clerk confirmed that the Council's Annual Meeting could be deferred until May 2021 if necessary so it was proposed that the membership of Committees was maintained with the present status quo. The election of Mayor and Deputy Mayor would be held at the next Council meeting.

**RESOLVED:** that all Committee meetings be deferred until social distancing measures are removed.

**C251.00 Monthly Council Meeting**

Consideration was given to the holding of a Council Meeting, via Zoom, on the second Wednesday of each month to receive updates on delegated matters.

**RESOLVED:** that a monthly Council meeting, via Zoom, be held on the second Wednesday of each month.

**C252.00 Update from Town Clerk**

The Town Clerk provided an update to Members.

Most Town Hall and Norris Museum staff were now working from home. The Grounds Maintenance were working on a rota basis with one member of the team working either Monday, Wednesday or Friday to maintain the sites and check equipment in the closed play areas.

Chairman's  
Initials

The office staff were continuing with their regular work. The Burials Officer was working on the current situation at the cemetery. The Town Clerk would send Members further information on that for information.

She was hosting the Community Support Hub Meetings which were held on Monday, Wednesday and Friday.

One information leaflet had been issued, initially from a 4,000 print run, but a further 5,000 had been ordered. Volunteers would be delivering over the next few days. The leaflet contained emergency information and the new Council emergency help number.

Staff continued to direct enquiries to the HDC and CCC community hubs as instructed.

A further leaflet would be delivered in a week's time focussing on mental health issues and providing information for those seeking urgent repairs. Information on volunteers willing to provide help with urgent maintenance was currently being collated.

The Norris team were continuing to work on initiatives to maintain interest in the Museum. The Director was providing projects for the front of house staff to undertake.

The Farmers' Market had been closed. The decision taken in conjunction with traders and operational staff. Very few traders wished to continue attending the market at this time.

Members expressed their appreciation to staff. Councillor Hussain particularly wanted to thank the Civic & Burials Officer for her prompt action in facilitating a Moslem burial at very short notice.

Members also expressed gratitude to Yorke Graphic who were designing the emergency leaflets for the Council without charge.

The financial procedure for payments had been changed to ensure that a Member could finalise online payments. All paperwork would be initially approved by Councillors Luter and Dickinson, with the Deputy Mayor making the final online confirmation.

***[Councillor B Luter left the Meeting]***

**C253.00 ORDERS FOR PAYMENT**

**RESOLVED:** that the schedule of Orders for Payment be received.

**C254.00 BANK RECONCILIATION STATEMENT**

**RESOLVED:** that the Bank Reconciliation Statement be received.

**C255.00 BUDGET REPORT**

**RESOLVED:** that the Budget Report be received.

Town Mayor:

Dated: 13 May 2020

Chairman's  
Initials

## Purchase Ledger for Month No 1

## Order by Supplier A/c

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
24/04/2020	2020002178586	008153	ADOBE SYSTEMS	ADO0001	12.64	0.00	12.64	5012	100	12.64	Adobe
24/04/2020	0420	008154	ALISON	ALI0001	125.70	0.00	125.70	5978	170	125.70	Gas elec food COVID
01/04/2020	2012472022	008115	ALLSTAR	ALL0001	112.69	16.10	128.79	6256	330	112.69	Fuel for machines and pick ups
24/04/2020	114797747	008149	AMAZON	AMA0001	18.35	3.67	22.02	5012	100	18.35	A4 files
24/04/2020	2020232121	008148	AMAZON	AMA0001	2.47	0.49	2.96	5012	100	2.47	A4 files dividers
21/04/2020	20041314A	008125	ANDREWS ARNOLD	AND0002	12.49	2.50	14.99	5008	100	12.49	Sim card CCTV
29/04/2020	46995	008158	ATKINS GREGORY	ATK001	2,217.98	443.60	2,661.58	7035	400	613.84	Cleaning TH
								6456	300	1,604.14	Cleaning Toilets
21/04/2020	47167	008124	ATKINS GREGORY	ATK001	2,342.91	468.58	2,811.49	7035	400	654.00	TH cleaning April
								6456	300	1,688.91	Bus station cleaning April
15/04/2020	CRE01963	008117	ATKINS GREGORY	ATK001	-514.07	-102.81	-616.88	7035	400	-514.07	Credit for TH cleaning
29/04/2020	BOB	008160A	BOBBY SCHEME	BOB0001	500.00	0.00	500.00	5847	160	500.00	Grant awarded The Bobby Scheme
29/04/2020	BRIDGECON	008161	BRIDGE	BRI0001	1,118.70	0.00	1,118.70	5853	160	1,118.70	Grant awarded Bridge Counsel
29/04/2020	BRIDMON	008161	BRIDGE MONEY	BRI0002	1,118.70	0.00	1,118.70	5853	160	1,118.70	Grant awarded Bridge Money
29/04/2020	CAB	008161	CAB	CAB0001	2,034.00	0.00	2,034.00	5853	160	2,034.00	Grant awarded CAB
29/04/2020	SER	0081602	CAMBS SEARCH	CAM00017	500.00	0.00	500.00	5847	160	500.00	Grant awarded Search & rescue
21/04/2020	04/20	008141	CAPALC	CCPA0001	1,594.33	0.00	1,594.33	5025	100	1,594.33	Membership fee 20/21
21/04/2020	1965	008127	CAPALC	CCPA0001	20.00	0.00	20.00	5063	200	20.00	HR webinar
24/04/2020	358232	008152	CF CORPORATE	CF0001	2,077.97	415.59	2,493.56	5013	100	2,077.97	TH photo copier 20/21
10/04/2020	003820	008118	CNG LTD	CNG0001	352.95	70.59	423.54	7032	400	352.95	TH gas March
29/04/2020	COPE	008160	COPE	COP0001	500.00	0.00	500.00	5847	160	500.00	Grant awarded COPE
29/04/2020	DIS	008161	DISABILITY	DIS0001	610.20	0.00	610.20	5853	160	610.20	Grant awarded Disability Hunts
29/04/2020	4069110	008159	K DUNCAN	DUN0001	35.99	0.00	35.99	5014	100	35.99	Laptop stand
01/04/2020	300420	008114	DVLA	DVL0001	273.00	0.00	273.00	6255	330	273.00	Road tax for Nissan
24/04/2020	V11A	008114A	DVLA	DVL0001	5.00	0.00	5.00	6255	330	5.00	Road Tax
24/04/2020	V11CR	008114CR	DVLA	DVL0001	-13.00	0.00	-13.00	6255	330	-13.00	Correction to invoice
21/04/2020	185300F40	008120	E-ON	EON002	207.63	41.53	249.16	6032	310	207.63	Street lighting energy March
24/04/2020	01585376202675	008147	GIFFGAFF	GIFF001	5.00	1.00	6.00	5008	100	5.00	GM phone

## Purchase Ledger for Month No 1

## Order by Supplier A/c

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
24/04/2020	1587268586704	008146	GIFFGAFF	GIFF001	8.34	1.66	10.00	5008	100	8.34	GM phone
24/04/2020	1587358368421	008145	GIFFGAFF	GIFF001	5.00	1.00	6.00	5008	100	5.00	Gm phone
21/04/2020	1104344296	008137	HAVEN OUTSIDE	HAV0001	34.10	1.70	35.80	6983	300	34.10	FM electricity Mar
21/04/2020	1104344294	008139	HAVEN OLD MORT	HAV0002	8.06	0.40	8.46	6932	300	8.06	Old Mortuary electricity Mar
21/04/2020	1104344298	008135	HAVEN TH	HAV0003	239.79	47.96	287.75	7032	400	239.79	TH electricity Mar
21/04/2020	1104344299	008136	HAVEN WARNERS	HAV0004	8.51	0.42	8.93	6932	300	8.51	Warners electricity Mar
21/04/2020	1104344297	008140	HAVEN HALDO	HAV0005	22.34	1.11	23.45	6932	300	22.34	Haldo electricity Mar
21/04/2020	1104344293	008138	HAVEN WEST STREET	HAV0009	22.79	1.14	23.93	6456	300	22.79	West Street electricity Mar
21/04/2020	032396X	008130	HDC	HUN0001	1,646.70	0.00	1,646.70	6456	300	1,646.70	Bus station toilet rates
21/04/2020	02167980	008132	HDC	HUN0001	1,235.03	0.00	1,235.03	5033	400	1,235.03	Broad Leas rates
21/04/2020	03353648	008129	HDC	HUN0001	1,671.65	0.00	1,671.65	6456	300	1,671.65	West Street rates
21/04/2020	03428788	008133	HDC	HUN0001	2,644.70	0.00	2,644.70	5033	400	2,644.70	Council offices rates
21/04/2020	03428885	008134	HDC	HUN0001	2,345.30	0.00	2,345.30	5033	400	2,345.30	Council Chamber rates
21/04/2020	03430690	008131	HDC	HUN0001	1,497.00	0.00	1,497.00	5033	400	1,497.00	TH car park rates
21/04/2020	03445399	008128	HDC	HUN0001	1,497.00	0.00	1,497.00	6983	300	1,497.00	FM Market Tolls
10/04/2020	70021825	008119	HDC	HUN0001	125.78	0.00	125.78	7044	400	125.78	Refuse collection Apr-Jun
21/04/2020	70022095	008126	HDC	HUN0001	369.20	0.00	369.20	7044	400	369.20	Refuse collection Broad Leas
29/04/2020	BLI	008161	HUNTS BLIND ASS	HUN0007	500.00	0.00	500.00	5847	160	500.00	Grant awarded Hunts Blind Ass
01/04/2020	040601	008116	HYGIENE	HYE0001	162.50	32.50	195.00	6456	300	162.50	Sanitary units Globe
24/04/2020	4325/2020	008151	ICCM	INS0001	95.00	0.00	95.00	5025	100	95.00	ICCM membership
21/04/2020	306650648	008121	LLOYDS BANK	LLOOO	2.00	0.00	2.00	5560	130	2.00	Bank charges Cur
24/04/2020	7381	008150	M MURRAY	MIC0001	675.00	135.00	810.00	5978	170	675.00	COVID signs
15/04/2020	482	008143	PAYROLL	PAYROLL	23,009.82	0.00	23,009.82	5301	200	23,009.82	April Salaries
15/04/2020	483	008144	PAYROLL	PAYROLL	6,566.04	0.00	6,566.04	5303	200	5,027.10	April Pension E'rs
								5301	200	1,538.94	April Pension E'es
29/04/2020	27840	008156	RBS	RBS0001	560.00	112.00	672.00	5559	130	560.00	Year end close
29/04/2020	RELATE	008161	RELATE	REL0001	500.00	0.00	500.00	5853	160	500.00	Grant awarded
29/04/2020	48147	008157	ROSPA	ROS0001	611.00	122.20	733.20	6391	340	611.00	ROSPA report
21/04/2020	6722/8370/01	008142	STOCKTON BRADLEY	STO0001	1,915.00	383.00	2,298.00	7233	410	1,915.00	Inspection on CEX roof

## Purchase Ledger for Month No 1

## Order by Supplier A/c

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
29/04/2020	TIME	008161	TIME BANK	TIM002	1,118.70	0.00	1,118.70	5853	160	1,118.70	Grant awarded Time bank
21/04/2020	3882674655	008123	TV LICENSING	TVL0001	157.50	0.00	157.50	5025	100	157.50	TV licence for TH
21/04/2020	1291	008122	YORKE GRAPHIC	YOR0001	770.00	0.00	770.00	5978	170	770.00	Covid leaflets
<b>TOTAL INVOICES</b>					<b>65,295.48</b>	<b>2,200.93</b>	<b>67,496.41</b>			<b>65,295.48</b>	



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## St Ives Town Council Current Year

### Bank - Cash and Investment Reconciliation as at 30 April 2020

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

30/04/2020	Current Account	57,940.92
30/04/2020	Business Call Account	390,773.17
30/04/2020	Public Sector Deposit Fund	177,637.23

**626,351.32**

##### Other Cash & Bank Balances

**170.00**

**626,521.32**

##### Unpresented Payments

**1,200.00**

**625,321.32**

##### Receipts not on Bank Statement

**0.00**

**625,321.32**

##### **Closing Balance**

##### All Cash & Bank Accounts

1	Bank Current Account	56,740.92
2	Business Call Account	390,773.17
3	CCLA	177,637.23
	Other Cash & Bank Balances	170.00
	<b>Total Cash &amp; Bank Balances</b>	<b>625,321.32</b>

Annual Budget - By Committee

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Council</b>									
<b>100 Administration</b>									
4350 Photocopying	0	150	100	0	0	0	0	0	0
<b>Total Income</b>	0	150	100	0	0	0	0	0	0
5008 Phone & Internet	2,000	2,322	2,000	31	0	0	3,060	0	0
5011 Postage	1,200	751	1,200	0	0	0	1,683	0	0
5012 Office Stationery	2,000	1,729	2,000	33	0	12	3,060	0	0
5013 Photocopier	2,500	2,078	2,500	2,078	0	0	3,162	0	0
5014 Office Equipment	500	324	500	36	0	0	510	0	0
5017 Computer Equip. & Support	4,500	3,683	4,500	846	0	7,996	3,570	0	0
5018 Data Protection	35	35	40	0	0	0	36	0	0
5019 Repairs & Renewals	250	0	250	0	0	0	510	0	0
5020 Office Library	20	5	20	0	0	0	51	0	0
5021 Health & Safety	250	35	250	0	0	0	510	0	0
5024 Misc Admin Costs	50	52	50	0	0	3,600	51	0	0
5025 Subscriptions	2,140	2,890	2,315	1,855	0	0	1,989	0	0
5061 Election costs (EMR)	2,500	0	2,500	0	0	0	0	0	0
5160 Legal Fees	2,000	-293	2,000	0	0	0	0	0	0
9014 Provision for PC (EMR)	11,000	1,459	0	0	0	8,285	0	0	0
<b>Overhead Expenditure</b>	30,945	15,069	20,125	4,879	0	19,893	18,193	0	0
<b>100 Net Income over Expenditure</b>	-30,945	-14,919	-20,025	-4,879	0	-19,893	-18,193	0	0
6000 plus Transfer from EMR	0	1,288	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	(30,945)	(13,631)	(20,025)	(4,879)	0		(18,193)		

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## Annual Budget - By Committee

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>130 Finance</b>									
4030 Bank Interest Received	11,750	18,632	14,000	4,036	0	0	0	0	0
4077 Council Photo Sales	0	10	0	0	0	0	0	0	0
4080 CIL Income (EMR)	0	9,898	0	28,206	0	0	0	0	0
4998 Other Income	0	40	0	0	0	0	0	0	0
<b>Total Income</b>	<b>11,750</b>	<b>28,580</b>	<b>14,000</b>	<b>32,241</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5227 Operational Insurance	8,500	6,616	8,000	1,172	0	0	0	0	0
5517 Finance software cover	1,800	1,443	1,800	661	0	0	1,620	0	0
5530 Loan Repayments	55,288	54,861	53,235	0	0	0	67,741	0	0
5558 Audit Fees	3,000	2,700	3,000	-2,850	0	0	3,225	0	0
5559 Accountancy Services	1,000	656	1,000	560	0	0	1,500	0	0
5560 Bank Charges	360	327	360	2	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>69,948</b>	<b>66,602</b>	<b>67,395</b>	<b>-455</b>	<b>0</b>	<b>0</b>	<b>74,086</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(58,198)</b>	<b>(38,023)</b>	<b>(53,395)</b>	<b>32,696</b>	<b>0</b>		<b>(74,086)</b>		
<b>140 Advertising &amp; Publicity</b>									
5610 Website Hosting	285	370	370	0	0	0	500	0	0
5666 Promotion & Publicity	2,000	575	2,000	0	0	0	2,000	0	0
5668 The Bridge/Annual Report	18,500	14,000	18,500	0	0	0	8,400	0	0
<b>Overhead Expenditure</b>	<b>20,785</b>	<b>14,945</b>	<b>20,870</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,900</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(20,785)</b>	<b>(14,945)</b>	<b>(20,870)</b>	<b>0</b>	<b>0</b>		<b>(10,900)</b>		
<b>150 Civic</b>									

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Annual Budget - By Committee

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5723	Mayor's Travel	283	0	571	283	0	0	280	0	0
5771	Civic Events	2,225	2,060	2,225	0	0	0	2,320	0	0
5772	Michaelmas Fair	20	20	20	0	0	0	20	0	0
5773	Civic Regalia	500	94	500	0	0	0	400	0	0
5774	Mayors' Charity	0	0	0	0	0	0	100	0	0
5775	Mace Bearer	758	758	771	-67	0	0	704	0	0
5776	Mayors' Allowance	4,065	1,823	6,577	2,177	0	0	3,870	0	0
5777	Council Photos/Christmas Cards	365	205	350	0	0	0	260	0	0
5852	Twinning Fund	1,000	2,833	1,000	0	0	0	0	0	0
9094	Town Celebrations (EMR)	10,000	4,497	10,000	-430	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>19,216</b>	<b>12,290</b>	<b>22,014</b>	<b>1,963</b>	<b>0</b>	<b>0</b>	<b>7,954</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	2,866	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(19,216)</b>	<b>(9,424)</b>	<b>(22,014)</b>	<b>(1,963)</b>	<b>0</b>		<b>(7,954)</b>		
<b>160</b>	<b>Grants</b>									
5847	Community Grants	2,500	2,100	2,500	2,000	0	0	5,000	0	0
5848	Christmas Lights	10,000	10,000	10,170	0	0	0	8,000	0	0
5849	Carnival	9,000	9,000	9,153	0	0	0	5,000	0	0
5850	Town Team	0	0	9,390	0	0	0	0	0	0
5851	FEST	7,150	7,150	7,271	0	0	0	3,500	0	0
5853	Volunteer Grants	7,500	7,435	7,628	6,500	0	0	1,000	0	0
5954	HVC	12,500	12,500	12,712	0	0	0	0	0	0
5955	Norris Grant	36,000	36,000	35,500	35,500	0	0	0	0	0
6700	St Ives in Bloom	3,000	3,000	3,152	0	0	0	2,000	0	0
	<b>Overhead Expenditure</b>	<b>87,650</b>	<b>87,185</b>	<b>97,476</b>	<b>44,000</b>	<b>0</b>	<b>0</b>	<b>24,500</b>	<b>0</b>	<b>0</b>

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## Annual Budget - By Committee

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	<b>Movement to/(from) Gen Reserve</b>	<u>(87,650)</u>	<u>(87,185)</u>	<u>(97,476)</u>	<u>(44,000)</u>	<u>0</u>		<u>(24,500)</u>		
<b>170</b>	<b><u>Council General</u></b>									
4050	COVID Fund income Mayors	0	0	0	3,272	0	0	0	0	0
4080	CIL Income (EMR)	0	88,343	0	0	0	0	0	0	0
4997	Neighbourhood Plan Inc (EMR)	0	8,850	0	0	0	0	0	0	0
	<b>Total Income</b>	<u>0</u>	<u>97,193</u>	<u>0</u>	<u>3,272</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
5978	COVID Fund Expenditure	0	0	0	1,571	0	0	0	0	0
5980	CCTV	15,600	15,569	15,569	0	0	0	20,000	0	0
5985	Tourist Information (EMR)	0	2,486	10,000	0	0	0	0	0	0
5999	Neighbourhood Plan Exp.(EMR)	0	6,828	11,500	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<u>15,600</u>	<u>24,884</u>	<u>37,069</u>	<u>1,571</u>	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>0</u>	<u>0</u>
	<b>170 Net Income over Expenditure</b>	<u>-15,600</u>	<u>72,309</u>	<u>-37,069</u>	<u>1,701</u>	<u>0</u>	<u>0</u>	<u>-20,000</u>	<u>0</u>	<u>0</u>
6000	plus Transfer from EMR	0	4,337	0	0	0	0	0	0	0
6001	less Transfer to EMR	0	97,193	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(15,600)</u>	<u>(20,546)</u>	<u>(37,069)</u>	<u>1,701</u>	<u>0</u>		<u>(20,000)</u>		
	<b>Council - Income</b>	11,750	125,922	14,100	35,513	0	0	0	0	0
	<b>Expenditure</b>	244,144	220,975	264,949	51,958	0	19,893	155,633	0	0
	<b>Net Income over Expenditure</b>	<u>-232,394</u>	<u>-95,052</u>	<u>-250,849</u>	<u>-16,445</u>	<u>0</u>	<u>-19,893</u>	<u>-155,633</u>	<u>0</u>	<u>0</u>
	plus Transfer from EMR	0	8,491	0	0	0	0	0	0	0
	less Transfer to EMR	0	97,193	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(232,394)</u>	<u>(183,754)</u>	<u>(250,849)</u>	<u>(16,445)</u>	<u>0</u>		<u>(155,633)</u>		

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Annual Budget - By Committee

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b><u>Personnel</u></b>										
<b><u>200</u></b>	<b><u>Staff</u></b>									
5021	Health & Safety	500	363	500	-190	0	0	500	0	0
5063	Training/Conferences	10,000	9,229	5,000	20	0	0	5,000	0	0
5301	Salaries	305,137	305,137	328,707	22,520	0	0	268,000	0	0
5303	LGPS Pension	94,061	94,061	58,000	4,591	0	0	58,492	0	0
5304	Inland Revenue PAYE Ees NICs	26,840	26,840	28,503	-179	0	0	20,000	0	0
5306	HR support	0	0	3,780	0	0	0	0	0	0
5307	Staff Contingencies	38,000	35,355	16,220	0	0	0	20,000	0	0
	<b>Overhead Expenditure</b>	<u>474,538</u>	<u>470,985</u>	<u>440,710</u>	<u>26,762</u>	<u>0</u>	<u>0</u>	<u>371,992</u>	<u>0</u>	<u>0</u>
	<b>Movement to/(from) Gen Reserve</b>	<u>(474,538)</u>	<u>(470,985)</u>	<u>(440,710)</u>	<u>(26,762)</u>	<u>0</u>		<u>(371,992)</u>		
	<b>Personnel - Income</b>	0	0	0	0	0	0	0	0	0
	<b>Expenditure</b>	474,538	470,985	440,710	26,762	0	0	371,992	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(474,538)</u>	<u>(470,985)</u>	<u>(440,710)</u>	<u>(26,762)</u>	<u>0</u>		<u>(371,992)</u>		

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## Annual Budget - By Committee

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b><u>Amenities</u></b>										
<b>300</b>	<b><u>Amenities General</u></b>									
4100	Farmers' Markets	13,500	15,088	13,800	0	0	0	12,540	0	0
	<b>Total Income</b>	13,500	15,088	13,800	0	0	0	12,540	0	0
5019	Repairs & Renewals	3,000	3,459	3,000	0	0	0	3,000	0	0
5021	Health & Safety	500	500	500	0	0	0	500	0	0
6456	Toilet Provision	33,600	33,205	33,600	8,003	0	0	32,000	0	0
6927	Street Cleaning	0	0	0	0	0	0	250	0	0
6932	Electricity	500	502	600	39	0	0	1,152	0	0
6934	Water Rates	1,000	1,051	1,000	0	0	0	1,615	0	0
6937	Fire Extinguishers	250	41	250	0	0	0	90	0	0
6945	Clock Maintenance	420	936	420	0	0	0	340	0	0
6983	Farmer's Markets	10,000	10,280	13,000	1,531	0	0	11,500	0	0
9136	Jointly Funded Imp Scheme(EMR)	0	362	5,000	0	0	0	0	0	0
9157	New Vehicle (EMR)	1,000	0	1,000	0	0	0	0	0	0
9187	Parish Church Wall (EMR)	0	350	5,000	0	0	0	0	0	0
9195	Play Equipment (EMR)	0	233,514	5,000	0	0	0	0	0	0
9286	Equip & Tools-Amenities (EMR)	2,000	4,813	5,000	0	0	0	0	0	0
9436	War Memorial Renovation (EMR)	250	0	0	0	0	0	0	0	0
9496	Westwood Road Memorial (EMR)	1,000	0	1,000	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	53,520	289,013	74,370	9,573	0	0	50,447	0	0
	<b>300 Net Income over Expenditure</b>	-40,020	-273,926	-60,570	-9,573	0	0	-37,907	0	0
6000	plus Transfer from EMR	0	101,878	0	0	0	0	0	0	0

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## Annual Budget - By Committee

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	<b>Movement to/(from) Gen Reserve</b>	<u>(40,020)</u>	<u>(172,048)</u>	<u>(60,570)</u>	<u>(9,573)</u>	<u>0</u>		<u>(37,907)</u>		
<b>310</b>	<b><u>Street Lighting</u></b>									
5019	Repairs & Renewals	1,000	2,630	2,000	0	0	0	1,000	0	0
6032	CCC Electric Energy	2,100	609	2,100	208	0	0	1,685	0	0
	<b>Overhead Expenditure</b>	<u>3,100</u>	<u>3,239</u>	<u>4,100</u>	<u>208</u>	<u>0</u>	<u>0</u>	<u>2,685</u>	<u>0</u>	<u>0</u>
	<b>Movement to/(from) Gen Reserve</b>	<u>(3,100)</u>	<u>(3,239)</u>	<u>(4,100)</u>	<u>(208)</u>	<u>0</u>		<u>(2,685)</u>		
<b>320</b>	<b><u>Street Furniture</u></b>									
4998	Other Income	0	1,200	0	0	0	0	0	0	0
	<b>Total Income</b>	<u>0</u>	<u>1,200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
6184	Town Signs/Noticeboards/Maint.	250	0	0	0	0	0	250	0	0
6186	Seats- Installation	500	896	0	0	0	0	1,500	0	0
	<b>Overhead Expenditure</b>	<u>750</u>	<u>896</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,750</u>	<u>0</u>	<u>0</u>
	<b>Movement to/(from) Gen Reserve</b>	<u>(750)</u>	<u>304</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>(1,750)</u>		
<b>330</b>	<b><u>Machinery</u></b>									
6255	Road Fund Licence	380	357	400	265	0	0	365	0	0
6256	Fuel	4,000	5,239	4,500	113	0	0	5,100	0	0
6257	Maintenance & MOT	4,000	3,984	4,000	0	0	0	1,600	0	0
	<b>Overhead Expenditure</b>	<u>8,380</u>	<u>9,580</u>	<u>8,900</u>	<u>378</u>	<u>0</u>	<u>0</u>	<u>7,065</u>	<u>0</u>	<u>0</u>
6000	plus Transfer from EMR	0	695	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(8,380)</u>	<u>(8,884)</u>	<u>(8,900)</u>	<u>(378)</u>	<u>0</u>		<u>(7,065)</u>		
<b>340</b>	<b><u>Playground/Open Spaces/Cem.</u></b>									

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## Annual Budget - By Committee

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4052 Ashes Plots Digging	1,000	853	800	0	0	0	1,080	0	0
4140 Mausoleum Income	0	30,000	0	0	0	0	0	0	0
4150 Burial Fees	22,000	26,046	22,000	2,109	0	0	12,105	0	0
<b>Total Income</b>	<b>23,000</b>	<b>56,899</b>	<b>22,800</b>	<b>2,109</b>	<b>0</b>	<b>0</b>	<b>13,185</b>	<b>0</b>	<b>0</b>
6289 Mausoleum expenditure	0	72,267	0	0	0	0	0	0	0
6391 Inspections & Repair & Renewal	1,600	625	1,600	611	0	0	640	0	0
6488 Tree Work	8,000	14,141	6,858	0	0	0	3,000	0	0
6490 Annual Planting	8,000	9,434	9,000	0	0	0	8,475	0	0
6492 Christmas Tree & Decorations	700	960	1,000	0	0	0	700	0	0
6593 Cemetery Maintenance	7,500	11,915	8,085	0	0	15,990	2,500	0	0
<b>Overhead Expenditure</b>	<b>25,800</b>	<b>109,342</b>	<b>26,543</b>	<b>611</b>	<b>0</b>	<b>15,990</b>	<b>15,315</b>	<b>0</b>	<b>0</b>
<b>340 Net Income over Expenditure</b>	<b>-2,800</b>	<b>-52,444</b>	<b>-3,743</b>	<b>1,498</b>	<b>0</b>	<b>-15,990</b>	<b>-2,130</b>	<b>0</b>	<b>0</b>
6000 plus Transfer from EMR	0	144,474	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(2,800)</b>	<b>92,030</b>	<b>(3,743)</b>	<b>1,498</b>	<b>0</b>		<b>(2,130)</b>		
<b>350 Allotments</b>									
4160 Allotment Rents	6,270	6,317	6,377	6,292	0	0	5,964	0	0
<b>Total Income</b>	<b>6,270</b>	<b>6,317</b>	<b>6,377</b>	<b>6,292</b>	<b>0</b>	<b>0</b>	<b>5,964</b>	<b>0</b>	<b>0</b>
6636 Allotment Maintenance	1,000	1,000	1,000	0	0	0	800	0	0
6644 Rent for the Meadow	200	200	200	0	0	0	200	0	0
<b>Overhead Expenditure</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>5,070</b>	<b>5,116</b>	<b>5,177</b>	<b>6,292</b>	<b>0</b>		<b>4,964</b>		

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Annual Budget - By Committee

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Amenities - Income</b>	42,770	79,503	42,977	8,401	0	0	31,689	0	0
<b>Expenditure</b>	92,750	413,270	115,113	10,769	0	15,990	78,262	0	0
<b>Net Income over Expenditure</b>	<u>-49,980</u>	<u>-333,767</u>	<u>-72,136</u>	<u>-2,369</u>	<u>0</u>	<u>-15,990</u>	<u>-46,573</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	247,047	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(49,980)</u>	<u>(86,721)</u>	<u>(72,136)</u>	<u>(2,369)</u>	<u>0</u>		<u>(46,573)</u>		

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## Annual Budget - By Committee

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b><u>Property</u></b>										
<b>400</b>	<b><u>Town Hall</u></b>									
4201	Tenants' Rent	18,000	30,377	26,000	0	0	0	20,843	0	0
4202	Tentants' Rechargeable Exps	7,400	6,241	7,500	0	0	0	8,630	0	0
4203	Hire of Council Chamber	100	192	100	0	0	0	100	0	0
	<b>Total Income</b>	<b>25,500</b>	<b>36,810</b>	<b>33,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,573</b>	<b>0</b>	<b>0</b>
5019	Repairs & Renewals	10,000	8,382	10,000	0	0	0	10,000	0	0
5033	Business Rates	8,000	7,598	8,000	7,722	0	0	9,395	0	0
6934	Water Rates	400	276	400	0	0	0	473	0	0
7032	Heating & Lighting	7,000	5,154	5,000	593	0	0	9,475	0	0
7035	Cleaning	9,500	7,809	9,500	754	0	0	6,000	0	0
7037	Maintenance - Contracts	2,000	1,914	2,000	0	0	0	2,000	0	0
7044	Trade Refuse	2,000	1,996	2,050	495	0	0	1,380	0	0
9246	TH Refurbishments (EMR)	5,000	0	11,000	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>43,900</b>	<b>33,129</b>	<b>47,950</b>	<b>9,564</b>	<b>0</b>	<b>0</b>	<b>38,723</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(18,400)</b>	<b>3,681</b>	<b>(14,350)</b>	<b>(9,564)</b>	<b>0</b>		<b>(9,150)</b>		
<b>410</b>	<b><u>Corn Exchange</u></b>									
7232	Maintenance Contracts	2,000	1,633	0	0	0	0	2,688	0	0
7233	Repairs & Renewals	10,000	2,977	0	1,915	0	0	0	0	0
7237	CIC Grant	0	0	10,000	0	0	0	0	0	0
9336	Corn Exchange Refurb. (EMR)	5,000	144	0	0	0	0	0	0	0
9337	Corn Exchange Roof (EMR)	0	0	5,000	0	0	0	0	0	0

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## Annual Budget - By Committee

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>	17,000	4,754	15,000	1,915	0	0	2,688	0	0
<b>Movement to/(from) Gen Reserve</b>	(17,000)	(4,754)	(15,000)	(1,915)	0		(2,688)		
<b>430 Warners Park Pavilion</b>									
4110 Warner's Park Pavilion	70	0	0	0	0	0	120	0	0
<b>Total Income</b>	70	0	0	0	0	0	120	0	0
5019 Repairs & Renewals	17,421	130	17,291	0	0	0	0	0	0
<b>Overhead Expenditure</b>	17,421	130	17,291	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	(17,351)	(130)	(17,291)	0	0		120		
<b>440 Ground Maintenance Depot</b>									
4400 Rental of Old Depot	3,050	933	1,050	0	0	0	2,350	0	0
<b>Total Income</b>	3,050	933	1,050	0	0	0	2,350	0	0
5033 Business Rates	4,000	0	2,000	0	0	0	0	0	0
<b>Overhead Expenditure</b>	4,000	0	2,000	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	(950)	933	(950)	0	0		2,350		
<b>450 Community Centre</b>									
5019 Repairs & Renewals	1,000	1,584	1,000	0	0	0	1,000	0	0
<b>Overhead Expenditure</b>	1,000	1,584	1,000	0	0	0	1,000	0	0
<b>Movement to/(from) Gen Reserve</b>	(1,000)	(1,584)	(1,000)	0	0		(1,000)		

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Annual Budget - By Committee

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Property - Income</b>	28,620	37,743	34,650	0	0	0	32,043	0	0
<b>Expenditure</b>	83,321	39,598	83,241	11,479	0	0	42,411	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(54,701)</u>	<u>(1,854)</u>	<u>(48,591)</u>	<u>(11,479)</u>	<u>0</u>		<u>(10,368)</u>		

Annual Budget - By Committee

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Other Income</b>										
<b>500</b>	<b>Other Income</b>									
4000	Precept	757,358	757,358	782,827	391,414	0	0	0	0	0
	<b>Total Income</b>	757,358	757,358	782,827	391,414	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	757,358	757,358	782,827	391,414	0		0		
	<b>Other Income - Income</b>	757,358	757,358	782,827	391,414	0	0	0	0	0
	<b>Expenditure</b>	0	0	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	757,358	757,358	782,827	391,414	0		0		
	<b>Total Budget Income</b>	840,498	1,000,526	874,554	435,327	0	0	63,732	0	0
	<b>Expenditure</b>	894,753	1,144,827	904,013	100,968	0	35,883	648,298	0	0
	<b>Movement to/(from) Gen Reserve</b>	(54,255)	(144,302)	(29,459)	334,360	0		(584,566)		
	plus Transfer from EMR	0	255,538	0	0	0	0	0	0	0
	less Transfer to EMR	0	97,193	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(54,255)	14,044	(29,459)	334,360	0		(584,566)		