



ST IVES TOWN COUNCIL

Town Hall, Market Hill, St Ives,
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TWINNED WITH STADTALLENDORF

Issued: 1st February 2024

The Town Mayor and Members of St Ives Town Council

You are hereby summoned to attend the Extra Ordinary **Meeting of St Ives Town Council** to be held on **Thursday 8th February 2024** in the **Council Chamber, Town Hall at 7.00pm**.

Libby White BEM BA(Hons) FSLCC
Locum Clerk

AGENDA

- C201.00 APOLOGIES FOR ABSENCE**
To receive and approve apologies for absence.
- C202.00 DECLARATIONS OF INTEREST**
To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
- C203.00 PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council in accordance with the Town Council's approved Public Participation Policy.
- C204.00 ST IVES CARES**
To receive the report from the Personnel Committee (copy herewith) and to approve the appointment of the St Ives Cares Co-ordinator on a Fixed Term Contract for 1 year and to agree the salary spinal column point.
- C205.00 COMMUNITY GRANT APPLICATIONS**
To consider the following grant applications:
- C205.01 FESt**
 - C205.02 St Ives Carnival and Music Festival**
 - C205.03 Huntingdonshire Volunteer Centre (HVC)**
 - C205.04 St Ives Town Team**
 - C205.05 Hemingford Voluntary Organisation**
 - C205.06 Fitness Rush Community CIC**
 - C205.07 St Ives Dementia Friendly Group**



- C205.08 KICK Youth**
- C205.09 St Ives in Bloom**
- C205.10 Neotists CIC**
- C205.11 Citizens Advice Rural Cambs**

C206.00 2024/25 BUDGET AND PRECEPT

- C206.01 To review, agree and adopt the proposed budget for 2024/25
- C206.02 To agree the Precept Request to be submitted to Huntingdonshire District Council.

Report to full Council from the Chair of the Personnel Committee with recommendation following the Personnel Committee meeting 17th January 2024

Background

The St Ives Cares project has been funded for 2 years by Cambridgeshire County Council's Innovate and Cultivate Fund to develop a neighbourhood based support scheme, utilising local volunteers and community groups. The St Ives Cares Project Coordinator has been in post since 1st March 2022. The St Ives Cares Co-ordinator's 2 year funding will end in February 2024.

In 2020 when the St Ives Cares ambitions were being defined, partners from the local authority and community sector noted that there was a need to explore wider infrastructure to support older people's health and social care. This project, involved the creation of a neighbourhood based support scheme that will increase opportunities for social connection, and decrease impact on health and social care services (for older people in St Ives).

The St Ives Cares Co-ordinator focused on ageing population, as specified in the funding agreement. This project involved the accumulation and assessment of baseline data to evaluate the needs of the aging population in St Ives and from that data set up a neighbourhood support scheme to help the elderly residents of St Ives utilising local volunteers and community groups. When the post was first introduced it was the Town Council's intention to continue the role beyond the 2 years to implement the neighbourhood scheme and extend the role to a community support worker for all ages.

The Chair has researched other funding streams, such as The National Lottery. The National Lottery denied the initial application, however, they have encouraged a resubmission with further guidance. This application will be looked at again and re-submitted this year. Therefore the committee proposes that the St Ives Cares Co-ordinator is given a 1 year fixed term contract with the hope that the National Lottery funding is successful, which will cover the cost of this post.

The Personnel Committee propose that the St Ives Cares Co-ordinator's role could be broadened to support other staff in the town hall, as she would not be under the restrictions of the previous funding criteria. Other duties this role could undertake include:

1. The management of the Burleigh Hill centre bookings
2. Monitoring of all grants given by the Town Council
3. To continue managing the age friendly community work
4. Work with all communities and facilitate the St Ives network meetings and community days.
5. The focal point for the Hub website and the community publications.

Currently the postholder receives £28,000 pro rata and she works 22.5 hours per week. This pay was agreed 3 years ago. Taking inflation into account and no increase in pay over the past 2 years the personnel committee recommend the role remains at 22.5 hours per week on spinal point 19.

The St Ives Cares Co-ordinator is a valued member of the team and that she is already an excellent asset.

Personnel Committee recommendations to council

- 1. To maintain the current St Ives Cares Co-ordinator on a fixed term 1 year contract from 1st March 2024.**
- 2 To Pay the postholder spinal point 19 pro rata working 22.5 hours per week.**

Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100	Administration									
5008	Phone & Internet	1,400	3,045	2,400	3,400	0	0	3,200	0	0
5011	Postage	750	387	500	703	0	0	410	0	0
5012	Office Stationery	2,000	2,110	1,750	1,148	0	0	2,215	0	0
5013	Photocopier	2,300	3,137	2,300	2,718	0	0	3,295	0	0
5014	Office Equipment	500	500	1,000	399	0	0	525	0	0
5017	Computer Equip. & Support	18,000	13,549	18,000	8,396	0	0	14,230	0	0
5018	Data Protection	35	35	35	35	0	0	35	0	0
5019	Repairs & Renewals	250	0	250	82	0	0	0	0	0
5020	Office Library	20	173	150	27	0	0	182	0	0
5021	Health & Safety	250	177	1,000	142	0	0	186	0	0
5024	Misc Admin Costs	50	61	50	290	0	0	65	0	0
5025	Subscriptions	2,900	8,463	3,000	2,371	0	0	8,887	0	0
5061	Election costs (EMR)	2,500	0	2,500	0	0	0	0	0	0
5160	Legal Fees	2,700	1,565	4,000	1,530	0	0	1,650	0	0
5227	Operational Insurance	0	-1,497	0	1,497	0	0	1,500	0	0
9014	Provision for PC (EMR)	1,000	0	500	0	0	0	0	0	0
9080	CIL Expenditure (EMR)	0	25,578	0	1,422	0	8,000	27,000	0	0
	Overhead Expenditure	34,655	57,283	37,435	24,159	0	8,000	63,380	0	0
6000	plus Transfer from EMR	0	25,578	0	1,422	0	0	0	0	0
	Movement to/(from) Gen Reserve	(34,655)	(31,705)	(37,435)	(22,737)	0		(63,380)		
130	Finance									
4030	Bank Interest Received	14,000	20,067	14,000	16,762	0	0	20,000	0	0
4057	Insurance claim income	0	0	0	7,571	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4080	CIL Income (EMR)	0	2,991	0	0	0	0	0	0	0
	Total Income	14,000	23,058	14,000	24,333	0	0	20,000	0	0
5227	Operational Insurance	8,140	10,331	10,000	13,337	0	0	10,850	0	0
5517	Finance software cover	1,000	1,045	1,500	1,332	0	0	1,098	0	0
5530	Loan Repayments	51,833	51,833	50,207	50,207	0	0	50,207	0	0
5558	Audit Fees	3,000	1,145	2,500	4,382	0	0	2,000	0	0
5559	Accountancy Services	1,000	0	500	200	0	0	0	0	0
5560	Bank Charges	250	311	250	279	0	0	330	0	0
9080	CIL Expenditure (EMR)	0	570	0	0	0	0	600	0	0
9094	Town Celebrations (EMR)	0	0	0	-130	0	0	0	0	0
	Overhead Expenditure	65,223	65,235	64,957	69,607	0	0	65,085	0	0
	130 Net Income over Expenditure	-51,223	-42,177	-50,957	-45,274	0	0	-45,085	0	0
6000	plus Transfer from EMR	0	570	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(51,223)</u>	<u>(41,607)</u>	<u>(50,957)</u>	<u>(45,274)</u>	<u>0</u>		<u>(45,085)</u>		
140	<u>Advertising & Publicity</u>									
5610	Website Hosting	400	419	400	0	0	0	440	0	0
5666	Promotion & Publicity	2,000	365	1,000	0	0	0	385	0	0
5668	The Bridge/Annual Report	18,500	11,908	18,500	394	0	0	0	0	0
	Overhead Expenditure	20,900	12,692	19,900	394	0	0	825	0	0
	Movement to/(from) Gen Reserve	<u>(20,900)</u>	<u>(12,692)</u>	<u>(19,900)</u>	<u>(394)</u>	<u>0</u>		<u>(825)</u>		
150	<u>Civic</u>									
4211	Event Funding	0	0	0	20,000	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	0	0	0	20,000	0	0	0	0	0
5723 Mayor's Travel	849	842	750	0	0	0	850	0	0
5771 Civic Events	3,400	3,832	3,400	2,284	0	0	4,500	0	0
5772 Michaelmas Fair	20	20	20	0	0	0	150	0	0
5773 Civic Regalia	1,000	372	1,628	0	0	0	2,040	0	0
5774 Mayors' Charity	0	0	0	-1,143	0	0	0	0	0
5775 Mace Bearer	1,578	1,560	780	0	0	0	960	0	0
5776 Mayors' Allowance	8,817	8,089	5,734	162	0	0	6,025	0	0
5777 Council Photos/Christmas Cards	350	150	350	150	0	0	0	0	0
5852 Twinning Fund	3,000	0	4,000	0	0	0	0	0	0
9094 Town Celebrations (EMR)	10,000	21,017	5,000	4,166	0	0	4,460	0	0
Overhead Expenditure	29,014	35,883	21,662	5,619	0	0	18,985	0	0
Movement to/(from) Gen Reserve	(29,014)	(35,883)	(21,662)	14,381	0		(18,985)		
160 Grants									
4051 St Ives Cares	9,268	24,188	1,583	24,876	0	0	0	0	0
Total Income	9,268	24,188	1,583	24,876	0	0	0	0	0
4056 DNU HDC Health Grant income	0	0	0	-5,834	0	0	0	0	0
5847 Community Grants	2,500	1,000	2,500	5,600	0	0	5,600	0	0
5848 Christmas Lights	10,513	7,347	12,500	34,883	0	0	0	0	0
5849 Carnival	209	9,462	9,462	9,462	0	0	12,000	0	0
5850 Town Team	2,620	7,555	7,820	7,820	0	0	2,000	0	0
5851 FEST	7,516	7,517	6,350	6,350	0	0	6,350	0	0
5853 Volunteer Grants	8,565	8,039	8,000	0	0	0	2,000	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5954	HVC	13,141	13,142	16,500	16,500	0	0	16,500	0	0
5955	Norris Grant	34,500	34,500	34,000	34,000	0	0	33,500	0	0
5956	Community Group Grants	8,315	8,946	6,000	0	0	0	41,556	0	0
6700	St Ives in Bloom	3,240	3,240	3,290	3,290	0	0	3,500	0	0
	Overhead Expenditure	91,119	100,747	106,422	112,071	0	0	123,006	0	0
	Movement to/(from) Gen Reserve	(81,851)	(76,559)	(104,839)	(87,195)	0		(123,006)		
170	<u>Council General</u>									
4050	Mayors Youth Fund	0	0	0	2,336	0	0	0	0	0
	Total Income	0	0	0	2,336	0	0	0	0	0
5064	St Ives Cares Expenditure	0	22,604	0	14,465	0	0	23,800	0	0
5065	Vibrant Communities	0	0	0	6,521	0	0	0	0	0
5066	HDC Health grant	0	0	0	526	0	0	0	0	0
5980	CCTV	23,540	23,538	23,538	23,893	0	0	24,714	0	0
5999	Neighbourhood Plan Exp.(EMR)	10,000	4,400	0	14,644	0	0	0	0	0
	Overhead Expenditure	33,540	50,543	23,538	60,048	0	0	48,514	0	0
	Movement to/(from) Gen Reserve	(33,540)	(50,543)	(23,538)	(57,712)	0		(48,514)		
200	<u>Staff</u>									
5021	Health & Safety	500	0	1,800	151	0	0	0	0	0
5063	Training/Conferences	5,000	4,015	5,000	4,474	0	0	6,250	0	0
5301	Salaries	353,303	297,599	246,050	235,321	0	0	323,891	0	0
5303	LGPS Pension	61,000	54,305	40,544	30,468	0	0	74,680	0	0
5304	Inland Revenue PAYE Ees NICs	29,100	36,519	21,704	24,504	0	0	12,196	0	0
5305	Staff Uniforms	0	0	0	0	0	0	1,540	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5306	HR support	3,780	3,781	5,000	6,441	0	0	9,020	0	0
5307	Staff Contingencies	15,000	34,871	15,000	1,226	0	0	1,720	0	0
5309	Norris Salaries	0	0	94,950	50,602	0	0	109,505	0	0
5310	Norris Inland Revenue	0	0	6,330	3,140	0	0	7,837	0	0
5311	Norris Pension	0	0	16,800	9,759	0	0	18,500	0	0
Overhead Expenditure		467,683	431,090	453,178	366,086	0	0	565,139	0	0
Movement to/(from) Gen Reserve		(467,683)	(431,090)	(453,178)	(366,086)	0		(565,139)		
300	<u>Amenities General</u>									
4100	Farmers' Markets	14,500	23,234	14,500	23,421	0	0	20,000	0	0
4101	Sale of equipment	0	2,100	0	0	0	0	0	0	0
Total Income		14,500	25,334	14,500	23,421	0	0	20,000	0	0
5019	Repairs & Renewals	3,000	4,879	25,702	16,182	0	0	5,120	0	0
5021	Health & Safety	500	112	500	350	0	0	120	0	0
6136	Eco Action	4,250	0	4,250	220	0	0	0	0	0
6184	Town Signs/Noticeboards/Maint.	2,000	780	1,000	0	0	0	819	0	0
6456	Toilet Provision	35,000	35,143	30,000	20,011	0	0	36,000	0	0
6927	Street Cleaning	2,000	0	1,000	0	0	0	0	0	0
6932	Electricity	600	593	600	4,292	0	0	623	0	0
6934	Water Rates	1,000	773	1,000	1,155	0	0	812	0	0
6937	Fire Extinguishers	250	0	500	28	0	0	0	0	0
6945	Clock Maintenance	1,655	430	2,225	350	0	0	452	0	0
6983	Farmer's Markets	13,000	12,279	13,000	7,223	0	0	12,895	0	0
9157	New Vehicle (EMR)	1,000	6,864	2,000	2,023	0	0	7,207	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
9195	Play Equipment (EMR)	20,000	717	0	0	0	0	753	0	0
9286	Equip & Tools-Amenities (EMR)	25,000	26,245	5,000	1,121	0	0	10,000	0	0
	Overhead Expenditure	109,255	88,815	86,777	52,955	0	0	74,801	0	0
	300 Net Income over Expenditure	-94,755	-63,482	-72,277	-29,533	0	0	-54,801	0	0
6000	plus Transfer from EMR	0	5,344	0	316	0	0	0	0	0
	Movement to/(from) Gen Reserve	(94,755)	(58,138)	(72,277)	(29,217)	0		(54,801)		
310	<u>Street Lighting</u>									
5019	Repairs & Renewals	2,000	499	2,000	499	0	0	0	0	0
6032	CCC Electric Energy	3,500	8,840	3,500	6,325	0	0	2,500	0	0
	Overhead Expenditure	5,500	9,339	5,500	6,823	0	0	2,500	0	0
	Movement to/(from) Gen Reserve	(5,500)	(9,339)	(5,500)	(6,823)	0		(2,500)		
330	<u>Machinery</u>									
6255	Road Fund Licence & MOT	450	290	450	667	0	0	650	0	0
6256	Fuel	4,900	7,869	8,000	4,752	0	0	8,000	0	0
6257	Maintenance & Servicing	4,000	1,019	5,000	449	0	0	8,585	0	0
6258	Equip & Vehicle Costs	0	0	0	0	0	0	12,000	0	0
6259	Vehicle Leases (new & existing)	0	0	0	0	0	0	13,710	0	0
	Overhead Expenditure	9,350	9,177	13,450	5,868	0	0	42,945	0	0
	Movement to/(from) Gen Reserve	(9,350)	(9,177)	(13,450)	(5,868)	0		(42,945)		
340	<u>Playground/Open Spaces/Cem.</u>									
4052	Ashes Plots Digging	1,000	1,122	500	444	0	0	1,180	0	0
4140	Mausoleum Income	0	6,000	0	0	0	0	6,300	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4150	Burial Fees	22,000	22,591	13,000	12,042	0	0	22,750	0	0
	Total Income	23,000	29,713	13,500	12,486	0	0	30,230	0	0
6289	Mausoleum Maintenance	0	0	1,500	0	0	0	1,500	0	0
6391	Inspections & Repair & Renewal	1,000	1,118	1,000	825	0	0	0	0	0
6488	Tree Work	6,050	7,830	10,000	1,100	0	0	22,000	0	0
6490	Annual Planting	9,730	9,226	9,730	9,318	0	0	0	0	0
6492	Christmas Tree & Decorations	1,000	2,451	1,000	1,571	0	0	1,200	0	0
6593	Cemetery Maintenance	2,500	3,277	2,500	1,477	0	0	10,750	0	0
	Overhead Expenditure	20,280	23,902	25,730	14,291	0	0	35,450	0	0
	Movement to/(from) Gen Reserve	2,720	5,811	(12,230)	(1,805)	0		(5,220)		
350	Allotments									
4159	Allotment deposit	0	0	0	75	0	0	0	0	0
4160	Allotment Rents	6,900	8,834	7,500	18,235	0	0	7,875	0	0
	Total Income	6,900	8,834	7,500	18,310	0	0	7,875	0	0
6636	Allotment Maintenance	1,000	1,691	1,000	1,808	0	0	4,850	0	0
6644	Rent for the Meadow	200	200	200	200	0	0	0	0	0
9157	New Vehicle (EMR)	0	0	0	1,326	0	0	0	0	0
	Overhead Expenditure	1,200	1,891	1,200	3,335	0	0	4,850	0	0
	350 Net Income over Expenditure	5,700	6,943	6,300	14,975	0	0	3,025	0	0
6000	plus Transfer from EMR	0	0	0	316	0	0	0	0	0
	Movement to/(from) Gen Reserve	5,700	6,943	6,300	15,291	0		3,025		
400	Town Hall									

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Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4120	Car Parking	0	0	0	122	0	0	0	0	0
4201	Tenants' Rent	35,000	30,606	35,000	29,964	0	0	32,150	0	0
4202	Tenants' Rechargeable Exps	3,000	-1,264	3,000	1,831	0	0	3,000	0	0
4998	Other Income	0	0	0	897	0	0	0	0	0
Total Income		38,000	29,342	38,000	32,815	0	0	35,150	0	0
7036	Toilet Provision	0	0	0	421	0	0	0	0	0
Direct Expenditure		0	0	0	421	0	0	0	0	0
5019	Repairs & Renewals	10,000	-4,354	34,755	54,426	0	0	8,590	0	0
5021	Health & Safety	0	336	1,000	250	0	0	2,400	0	0
5033	Business Rates	8,320	6,487	8,320	11,155	0	0	6,800	0	0
6184	Town Signs/Noticeboards/Maint.	0	0	0	549	0	0	0	0	0
6934	Water Rates	400	333	400	174	0	0	350	0	0
7032	Heating & Lighting	4,500	8,728	6,000	2,871	0	0	9,150	0	0
7035	Cleaning	9,500	8,098	9,000	15,669	0	0	8,500	0	0
7037	Maintenance - Contracts	2,000	1,543	2,000	1,000	0	0	4,545	0	0
7039	Kitchen equipment	0	0	0	81	0	0	0	0	0
7044	Trade Refuse	2,000	1,822	2,000	1,024	0	0	2,300	0	0
7057	Property Survey	3,750	3,569	3,500	0	0	0	3,750	0	0
9094	Town Celebrations (EMR)	0	0	0	122	0	0	0	0	0
9246	TH Refurbishments (EMR)	10,000	0	5,000	0	0	0	0	0	0
Overhead Expenditure		50,470	26,561	71,975	87,320	0	0	46,385	0	0
Movement to/(from) Gen Reserve		(12,470)	2,781	(33,975)	(54,927)	0		(11,235)		
410	Corn Exchange									

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Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4031	PWLB Loan	0	0	0	274,904	0	0	0	0	0
Total Income		0	0	0	274,904	0	0	0	0	0
5019	Repairs & Renewals	0	0	0	80	0	0	0	0	0
7237	CIC Grant	10,000	6,909	10,000	4,963	0	0	0	0	0
9336	Corn Exchange Refurb. (EMR)	5,000	2,900	5,000	0	0	0	16,000	0	0
9337	Corn Exchange Roof (EMR)	5,000	6,073	5,000	178,251	0	0	24,000	0	0
Overhead Expenditure		20,000	15,882	20,000	183,294	0	0	40,000	0	0
410 Net Income over Expenditure		-20,000	-15,882	-20,000	91,610	0	0	-40,000	0	0
6000	plus Transfer from EMR	0	0	0	162,188	0	0	0	0	0
6001	less Transfer to EMR	0	0	0	274,904	0	0	0	0	0
Movement to/(from) Gen Reserve		(20,000)	(15,882)	(20,000)	(21,106)	0		(40,000)		
420	<u>Norris Museum</u>									
8017	IT Support	0	1,290	0	5,232	0	0	6,000	0	0
Direct Expenditure		0	1,290	0	5,232	0	0	6,000	0	0
8119	Repayment to SITC	0	439	0	0	0	0	0	0	0
Overhead Expenditure		0	439	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		0	(1,729)	0	(5,232)	0		(6,000)		
430	<u>Warners Park Pavilion</u>									
5019	Repairs & Renewals	0	0	1,000	0	0	0	6,000	0	0
7046	Warners Pavillon Restoration	2,530	2,230	5,000	6,000	0	0	0	0	0
Overhead Expenditure		2,530	2,230	6,000	6,000	0	0	6,000	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(2,530)</u>	<u>(2,230)</u>	<u>(6,000)</u>	<u>(6,000)</u>	<u>0</u>		<u>(6,000)</u>		
440 Ground Maintenance Depot									
4400 Rental of Old Depot	700	700	700	700	0	0	2,500	0	0
Total Income	<u>700</u>	<u>700</u>	<u>700</u>	<u>700</u>	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>0</u>
5033 Business Rates	0	1,235	1,235	0	0	0	0	0	0
Overhead Expenditure	<u>0</u>	<u>1,235</u>	<u>1,235</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>700</u>	<u>(535)</u>	<u>(535)</u>	<u>700</u>	<u>0</u>		<u>2,500</u>		
450 Community Centre (Burleigh Hil									
5019 Repairs & Renewals	1,000	3,425	2,000	9,610	0	0	4,000	0	0
Overhead Expenditure	<u>1,000</u>	<u>3,425</u>	<u>2,000</u>	<u>9,610</u>	<u>0</u>	<u>0</u>	<u>4,000</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(1,000)</u>	<u>(3,425)</u>	<u>(2,000)</u>	<u>(9,610)</u>	<u>0</u>		<u>(4,000)</u>		
500 Other Income									
4000 Precept	837,007	837,007	851,929	851,929	0	0	1,032,110	0	0
4032 SALIX Loan	0	25,000	0	0	0	0	0	0	0
Total Income	<u>837,007</u>	<u>862,007</u>	<u>851,929</u>	<u>851,929</u>	<u>0</u>	<u>0</u>	<u>1,032,110</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>837,007</u>	<u>862,007</u>	<u>851,929</u>	<u>851,929</u>	<u>0</u>		<u>1,032,110</u>		
Total Budget Income	<u>943,375</u>	<u>1,003,175</u>	<u>941,712</u>	<u>1,286,110</u>	<u>0</u>	<u>0</u>	<u>1,147,865</u>	<u>0</u>	<u>0</u>
Expenditure	<u>961,719</u>	<u>937,658</u>	<u>960,959</u>	<u>1,013,134</u>	<u>0</u>	<u>8,000</u>	<u>1,147,865</u>	<u>0</u>	<u>0</u>
Net Income over Expenditure	<u>-18,344</u>	<u>65,517</u>	<u>-19,247</u>	<u>272,976</u>	<u>0</u>	<u>-8,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	31,492	0	164,242	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 9)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
less Transfer to EMR	0	0	0	274,904	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(18,344)</u>	<u>97,009</u>	<u>(19,247)</u>	<u>162,314</u>	<u>0</u>		<u>0</u>		

St Ives Town Council (Budget Review Jan 24)

	Last Year (2022/23)		Current Year (2023/24)				Next Year (2024/25)		
	Budget	Actual	Budget	Actual YTD	Projected	Committed	Proposed	EMR	Carried Forward
100.00 Administration									
Phone & Internet	1,400.00	3,045.00	2,400.00	3,400.00			3,200.00		
Postage	750.00	387.00	500.00	703.00			410.00		
Office Stationery	2,000.00	2,110.00	1,750.00	1,148.00			2,215.00		
Photocopier	2,300.00	3,137.00	2,300.00	2,718.00			3,295.00		
Office Equipment	500.00	500.00	1,000.00	399.00			525.00		
Computer Equip & Support	18,000.00	13,549.00	18,000.00	8,396.00			14,230.00		
Data Protection	35.00	35.00	35.00	35.00			35.00		
Repairs & Renewals	250.00	-	250.00	82.00			-		
Office Library	20.00	173.00	150.00	27.00			182.00		
Health & Safety	250.00	177.00	1,000.00	142.00			186.00		
Misc Admin Costs	50.00	61.00	50.00	290.00			65.00		
Subscriptions	2,900.00	8,463.00	3,000.00	2,371.00			8,887.00		
Election Costs (EMR)	2,500.00	-	2,500.00	-			-		
Legal Fees	2,700.00	1,565.00	4,000.00	1,530.00			1,650.00		
Operational Insurance		(1,497.00)		1,497.00			1,500.00		
Provision for PC (EMR)	1,000.00		500.00	-			-		
CIL Expenditure (EMR)		25,578.00		1,422.00			27,000.00		
Overhead Expenditure plus transfer from EMR	34,655.00	57,283.00	37,435.00	24,160.00	-	-	63,380.00	-	-
Movement to/(from) Gen Reserve	(34,655.00)	(31,705.00)	(37,435.00)	(24,160.00)	-	-	(63,380.00)	-	-
130.00 Finance									
Bank Interest Received	14,000.00	20,067.00	14,000.00	16,762.00			20,000.00		
Insurance Claim Income				7,571.00					
CIL Income (EMR)	-	2,991.00							
	14,000.00	23,058.00	14,000.00	24,333.00	-	-	20,000.00		
Operational Insurance	8,140.00	10,331.00	10,000.00	13,337.00			10,850.00		
Finance Software Cover	1,000.00	1,045.00	1,500.00	1,332.00			1,098.00		
Loan Repayments	51,833.00	51,833.00	50,207.00	50,207.00			50,207.00		
Audit Fees	3,000.00	1,145.00	2,500.00	4,382.00			2,000.00		
Accountancy Services	1,000.00	-	500.00	200.00	-	-	-	-	-
Bank Charges	250.00	311.00	250.00	266.00	-	-	330.00	-	-
CIL Expenditure (EMR)	-	570.00	-	-	-	-	600.00	-	-
Town Celebrations (EMR)	-	-	-	(8.00)	-	-	-	-	-
Overhead Expenditure	65,223.00	65,235.00	64,957.00	69,716.00	-	-	65,085.00	-	-
Net Income over Expenditure plus Transfer from EMR	(51,223.00)	(42,177.00)	(50,957.00)	(45,383.00)	-	-			
Movement to/(from) Gen Reserve	(51,223.00)	(41,607.00)	(50,957.00)	(45,383.00)	-	-	(65,085.00)	-	-
140.00 Advertising & Publicity									
Website Hosting	400.00	419.00	400.00	-	-	-	440.00		
Promotion & Publicity	2,000.00	365.00	1,000.00	-			385.00	-	-
The Bridge/Annual Report	18,500.00	11,908.00	18,500.00	394.00			-	-	-
Overhead Expenditure	20,900.00	12,692.00	19,900.00	394.00	-	-	825.00	-	-

	Movement to/(from) Gen Reserve	(20,900.00)	(12,692.00)	(19,900.00)	(394.00)	-	-	(825.00)	-	-
150.00	Civic									
	Event Funding	-	-	-	20,000.00	-	-	-	-	-
	Total Income	-	-	-	20,000.00	-	-	-	-	-
	Mayor's Travel	849.00	842.00	750.00	-			850.00		
	Civic Events	3,400.00	3,832.00	3,400.00	2,284.00			4,500.00		
	Michaelmas Fair	20.00	20.00	20.00	-			150.00		
	Civic Regalia	1,000.00	372.00	1,628.00	-			2,040.00	-	-
	Mace Bearer	1,578.00	1,560.00	780.00	-			960.00		
	Mayor's Allowance	8,817.00	8,089.00	5,734.00	162.00			6,025.00		
	Council Photos/Christmas Cards	350.00	150.00	350.00	150.00					
	Twinning Fund	3,000.00	-	4,000.00	-			-		
	Town Celebrations (EMR)	10,000.00	21,017.00	5,000.00	4,166.00			4,460.00	-	-
	Overhead Expenditure	29,014.00	35,882.00	21,662.00	6,762.00	-	-	18,985.00	-	-
	Net Income over Expenditure	(29,014.00)	(35,882.00)	(21,662.00)	13,238.00	-	-	(18,985.00)	-	-
6000.00	plus Transfer from EMR	-	-	-	-			-		
6001.00	less Transfer to EMR	-	-	-	-			-		
	Movement to/(from) Gen Reserve	(29,014.00)	(35,882.00)	(21,662.00)	13,238.00	-	-	(18,985.00)	-	-
160.00	Grants									
	St Ives Cares	9,268.00	24,188.00	1,583.00	12,438.00			-		
		9,268.00	24,188.00	1,583.00	12,438.00	-	-	-		
	DNU HDC Health Grant Income				(5,834.00)					
	Community Grants	2,500.00	1,000.00	2,500.00	5,600.00			5,600.00	-	-
	Christmas Lights	10,513.00	7,347.00	12,500.00	12,500.00			-	-	-
	Carnival	209.00	9,462.00	9,462.00	9,462.00			12,000.00	-	-
	Town Team	2,620.00	7,555.00	7,820.00	7,820.00			2,000.00	-	-
	FEST	7,516.00	7,517.00	6,350.00	6,350.00			6,350.00		
	Volunteer Grants	8,565.00	8,039.00	8,000.00	-			2,000.00		
	HVC	13,141.00	13,142.00	16,500.00	16,500.00			16,500.00		
	Hemingford Voluntary Organisation							9,119.00		
	Fitness Rush Community CIC							2,000.00		
	St Ives Dementia Friendly Group							4,000.00		
	KICK Youth							14,857.00		
	Citizens Advice Rural Cambs							7,580.00		
	Neotists CIC							4,000.00		
	Norris Museum	34,500.00	34,500.00	34,000.00	34,000.00			33,500.00		
	Community Group Grants	8,315.00	8,946.00	6,000.00	-			-	-	-
	St Ives in Bloom	3,240.00	3,240.00	3,290.00	3,290.00			3,500.00	-	-
	Overhead Expenditure	91,119.00	100,748.00	106,422.00	89,688.00	-	-	123,006.00	-	-
	Movement to/(from) Gen Reserve	(81,851.00)	(76,560.00)	(104,839.00)	(77,250.00)	-	-	(123,006.00)	-	-
170.00	Council General									
	Mayors Youth Fund				2,336.00					
	Total Income				2,336.00					
	St Ives Cares Expenditure	-	22,604.00	-	14,465.00			23,800.00		
	Vibrant Communities				6,521.00					
	HDC Health Grant				526.00					
	CCTV	23,540.00	23,538.00	23,538.00	23,893.00			24,714.00	-	-
	Neighbourhood Plan Expend (EMR)	10,000.00	4,400.00	-	14,644.00			-	-	-

	Overhead Expenditure	33,540.00	50,542.00	23,538.00	60,049.00	-	-	48,514.00	-	-
	Movement to/(from) Gen Reserve	(33,540.00)	(50,542.00)	(23,538.00)	(57,713.00)	-	-	(48,514.00)	-	-
200.00	Staff									
	Health & Safety	500.00	-	1,800.00	151.00			-		
	Training & Conferences	5,000.00	4,015.00	5,000.00	4,474.00	5,965.33		6,250.00		
	Salaries	353,303.00	297,599.00	246,050.00	235,321.00	277,750.42		323,891.00		
	LGPS Pension	61,000.00	54,305.00	40,544.00	30,468.00	64,508.37		74,680.00		
	HMRC PAYE & Nis	29,100.00	36,519.00	21,704.00	24,504.00	10,594.23		12,196.00		
	HR Support	3,780.00	3,781.00	5,000.00	6,441.00	8,588.00		9,020.00		
	Staff Contingencies	15,000.00	34,871.00	15,000.00	1,226.00	1,634.67		1,720.00		
NEW	Uniform					-		1,540.00		
	Norris Salaries	-	-	94,950.00	50,602.00	102,901.50		109,505.00		
	Norris NI			6,330.00	3,140.00	7,001.41		7,837.00		
	Norris Pension			16,800.00	9,759.00	17,331.80		18,500.00		
	Overhead Expenditure	467,683.00	431,090.00	453,178.00	366,086.00	496,275.73	-	565,139.00	-	-
	Movement to/(from) Gen Reserve	(467,683.00)	(431,090.00)	(453,178.00)	(366,086.00)	(496,275.73)	-	(565,139.00)	-	-
300.00	Amenities									
	Farmers Markets	14,500.00	23,234.00	14,500.00	22,946.00			20,000.00	-	-
	Sale of Equipment	-	2,100.00	-				-	-	-
	Total Income	14,500.00	25,334.00	14,500.00	22,946.00	-	-	20,000.00	-	-
	Repairs & Renewals	3,000.00	4,879.00	25,702.00	16,182.00			5,120.00		
	Health & Safety	500.00	112.00	500.00	350.00			120.00		
	Eco Action	4,250.00	-	4,250.00	220.00			-		
	Town Signs & Noticeboards	2,000.00	780.00	1,000.00	-			819.00		
	Toilet Provision	35,000.00	35,143.00	30,000.00	20,011.00			36,000.00		
	Street Cleaning	2,000.00	-	1,000.00	-			-		
	Electricity	600.00	593.00	600.00	4,292.00			623.00		
	Water Rates	1,000.00	773.00	1,000.00	1,155.00			812.00		
	Fire Extinguishers	250.00	-	500.00	28.00			-		
	Clock Maintenance	1,655.00	430.00	2,225.00	350.00			452.00		
	Farmers Markets	13,000.00	12,279.00	13,000.00	7,223.00			12,895.00		
	New Vehicle (EMR)	1,000.00	6,864.00	2,000.00	2,023.00			7,207.00		
	Play Equipment (EMR)	20,000.00	717.00	-	-			753.00		
	Equip & Tools Amenities (EMR)	25,000.00	26,245.00	5,000.00	1,121.00			10,000.00		
	Overhead Expenditure	109,255.00	88,815.00	61,075.00	52,955.00	-	-	74,801.00	-	-
	Net Income over Expenditure	(94,755.00)	(63,481.00)	(46,575.00)	(30,009.00)	-	-	(54,801.00)	-	-
6000.00	plus Transfer from EMR		5,344.00		316.00					
	Movement to/(from) Gen Reserve	(94,755.00)	(58,137.00)	(46,575.00)	(29,693.00)	-	-	(54,801.00)	-	-
310.00	Street Lighting									
	Repairs & Renewals	2,000.00	499.00	2,000.00	499.00	-	-	-	-	-
	CCC Electric Energy	3,500.00	8,840.00	3,500.00	6,325.00	-	-	2,500.00		
	Overhead Expenditure	5,500.00	9,339.00	5,500.00	6,824.00	-	-	2,500.00	-	-
	Movement to/(from) Gen Reserve	(5,500.00)	(9,339.00)	(5,500.00)	(6,824.00)	-	-	(2,500.00)	-	-
330.00	Machinery & Vehicles									
	Road Fund Licence & MOT	450.00	290.00	450.00	667.00			650.00	-	-
	Fuel	4,900.00	7,869.00	8,000.00	4,752.00	6,336.00		8,000.00	-	-
	Maintenance & Servicing	4,000.00	1,019.00	5,000.00	449.00			8,585.00	-	-
NEW	Equip & Vehicle costs (inc new items)							12,000.00		

NEW	Vehicle leases (existing and new)			1,011.00			13,710.00		
	Overhead Expenditure	9,350.00	9,178.00	13,450.00	5,868.00	6,336.00	-	42,945.00	-
	Movement to/(from) Gen Reserve	(9,350.00)	(9,178.00)	(13,450.00)	(5,868.00)	(6,336.00)	-	(42,945.00)	-
340.00	Playground / Open Spaces / Cemetery								
	Ashes Plots Digging	1,000.00	1,122.00	500.00	444.00			1,180.00	
	Mausoleum Income	-	6,000.00		-			6,300.00	
	Burial Fees	22,000.00	22,591.00	13,000.00	10,830.00			22,750.00	
		23,000.00	29,713.00	13,500.00	11,274.00	-	-	30,230.00	-
	Mausoleum Maintenance	-	-	1,500.00	-			1,500.00	
	Inspections, Repairs & Renewal	1,000.00	1,118.00	1,000.00	825.00				
	Tree Work inc Inspections	6,050.00	7,830.00	10,000.00	1,100.00			22,000.00	
	Annual Planting	9,730.00	9,226.00	9,730.00	9,318.00	-	-	-	-
	Christmas Tree & Decorations	1,000.00	2,451.00	1,000.00	-	-	-	1,200.00	-
	Cemetery Maintenance	2,500.00	3,277.00	2,500.00	1,477.00	500.00	-	10,750.00	-
	Overhead Expenditure	20,280.00	23,902.00	25,730.00	12,720.00	500.00	-	35,450.00	-
	Movement to/(from) Gen Reserve	2,720.00	5,811.00	(12,230.00)	(1,446.00)	(500.00)	-	(5,220.00)	-
350.00	Allotments								
	Allotment Rent	6,900.00	8,834.00	7,500.00	18,149.00			7,875.00	-
	Total Income	6,900.00	8,834.00	7,500.00	18,149.00	-	-	7,875.00	-
	Allotment Maintenance	1,000.00	1,691.00	1,000.00	1,808.00	-	-	4,850.00	-
	Rent for Meadow	200.00	200.00	200.00	200.00				
	Overhead Expenditure	1,200.00	1,891.00	1,200.00	2,008.00	-	-	4,850.00	-
	Net Income over Expenditure	5,700.00	6,943.00	6,300.00	16,141.00	-	-	3,025.00	-
	Movement to/(from) Gen Reserve	5,700.00	6,943.00	6,300.00	16,141.00	-	-	3,025.00	-
400.00	Town Hall								
	Car Parking				61.00			-	
	Tenants' Rent	35,000.00	30,606.00	35,000.00	29,964.00			32,150.00	
	Tenants' Rechargeable Expenses	3,000.00	(1,264.00)	3,000.00	1,831.00			3,000.00	
	Other Income				897.00			-	
		38,000.00	29,342.00	38,000.00	32,753.00	-	-	35,150.00	-
	Repairs & Renewals	10,000.00	(4,354.00)	34,755.00	54,507.00			8,590.00	75,000.00
	Toilet Provision				421.00				
	Health & Safety	-	336.00	1,000.00	250.00			2,400.00	
	Business Rates	8,320.00	6,487.00	8,320.00	11,155.00			6,800.00	
	Town Signs & Noticeboards				549.00				
	Water Rates	400.00	333.00	400.00	174.00			350.00	
	Heating & Lighting	4,500.00	8,728.00	6,000.00	2,871.00			9,150.00	
	Cleaning	9,500.00	8,098.00	9,000.00	15,669.00			8,500.00	
	Maintenance Contracts	2,000.00	1,543.00	2,000.00	1,000.00			4,545.00	
	Trade Refuse	2,000.00	1,822.00	2,000.00	1,024.00			2,300.00	-
	Property Survey	3,750.00	3,569.00	3,500.00				3,750.00	-
	TH Refurbishments (EMR)	10,000.00	-	5,000.00				-	-
	Overhead Expenditure	50,470.00	26,562.00	71,975.00	87,620.00	-	-	46,385.00	75,000.00
	Movement to/(from) Gen Reserve	(50,470.00)	(26,562.00)	(71,975.00)	(87,620.00)	-	-	(46,385.00)	(75,000.00)
410.00	Corn Exchange								
	PWLB Loan				274,904.00				
	Total Income				274,904.00				
	Repairs & Renewals				80.00				

CIC Grant	10,000.00	6,909.00	10,000.00	4,963.00	-	-	-	-
Corn Exchange Refurb (EMR)	5,000.00	2,900.00	5,000.00	-	-	-	16,000.00	-
Corn Exchange Roof Repayment of Loan	5,000.00	6,073.00	5,000.00	178,251.00	-	-	24,000.00	-
Overhead Expenditure	20,000.00	15,882.00	20,000.00	183,294.00	-	-	40,000.00	-
Net Income over Expenditure				91,610.00				
plus Transfer from EMR				162,188.00				
less Transfer to EMR				274,904.00				
Movement to/(from) Gen Reserve	(20,000.00)	(15,882.00)	(20,000.00)	(21,106.00)	-	-	(40,000.00)	-
420.00 Norris Museum								
IT Support	-	-		5,232.00	-	-	6,000.00	-
Overhead Expenditure	-	2,230.00	-	5,232.00	-	-	6,000.00	-
Movement to/(from) Gen Reserve	-	(2,230.00)	-	(5,232.00)	-	-	(6,000.00)	-
430.00 Warners Park Pavilion								
Repairs & Renewals	-	-	1,000.00	-	-	-	6,000.00	-
Warners Pavilion Restoration	2,530.00	2,530.00	5,000.00	6,000.00	-	-	-	-
Overhead Expenditure	2,530.00	2,230.00	6,000.00	6,000.00	-	-	6,000.00	-
Movement to/(from) Gen Reserve	(2,530.00)	(2,230.00)	(6,000.00)	(6,000.00)	-	-	(6,000.00)	-
440.00 Ground Maintenance Depot								
Rental of Old Depot (Mortuary)	700.00	700.00	700.00	700.00	-	-	2,500.00	-
Total Income	700.00	700.00	700.00	700.00	-	-	2,500.00	-
Business Rates	-	1,235.00	1,235.00	-	-	-	-	-
Overhead Expenditure	-	1,235.00	1,235.00	-	-	-	-	-
Movement to/(from) Gen Reserve	700.00	(535.00)	(535.00)	700.00	-	-	2,500.00	-
450.00 Community Centre								
Repairs & Renewals	1,000.00	3,425.00	2,000.00	8,468.00	-	-	4,000.00	-
Statutory H&S, etc.								
Overhead Expenditure	1,000.00	3,425.00	2,000.00	8,468.00	-	-	4,000.00	-
Movement to/(from) Gen Reserve	(1,000.00)	(3,425.00)	(2,000.00)	(8,468.00)	-	-	(4,000.00)	-
500.00 Other Income								
Precept	837,007.00	837,007.00	851,929.00	851,929.00	-	-	1,032,110.00	-
SALIX Loan	-	25,000.00	-	159.00	750.00	125.00	-	-
Total Income	837,007.00	862,007.00	851,929.00	852,088.00	750.00	125.00	1,032,110.00	-
Movement to/(from) Gen Reserve	837,007.00	862,007.00	851,929.00	852,088.00	750.00	125.00	1,032,110.00	-
Total Budget Income	943,375.00	1,003,176.00	941,712.00	1,271,921.00	750.00	125.00	1,147,865.00	-
Expenditure	961,719.00	935,931.00	935,257.00	987,844.00	503,111.73	-	1,147,865.00	75,000.00
Net Income over Expenditure	(18,344.00)	67,245.00	6,455.00	284,077.00	(502,361.73)	125.00	-	(75,000.00)
plus Transfer from EMR	-	31,492.00	-	316.00	-	-	-	-
Movement to/(from) Gen Reserve	(18,344.00)	98,737.00	6,455.00	284,393.00	(502,361.73)	125.00	-	(75,000.00)
						(502,236.73)		
			8,519.29			Total Budget	1,222,865.00	
						Precept Request	1,026,110.00	
						Precept Increase	20%	
						No of Band D Properties	6,040.30	
						Band D Equivalent	169.88	
						Increase/Decrease (2023/24 = 140.61)	29.27	2.44 per month
						Individual Band D as a %	21%	