

**Minutes of the Meeting of the Property Committee of St Ives Town Council
held via Zoom on Wednesday 28 October 2020**

Present:

Chairman: Councillor J Pallant

Vice Chairman: Councillor D Rowe

Councillors: N Dibben, R Fuller, M King, Dr C Pegoraro, J Tiddy

In attendance:

Town Clerk: A Benfield

Amenities Manager: C Allison

PR04.00 APOLOGIES FOR ABSENCE
All Members were in attendance.

PR05.00 DECLARATIONS OF INTEREST
Agenda Item PR14.00 – All Members – Other interest as acquaintances of the tenant.

PR06.00 PUBLIC PARTICIPATION
No members of the public were in attendance.

PR07.00 MINUTES
RESOLVED: that the Minutes of the Property Committee held on 23 September 2020 be agreed as a correct record and signed by the Chairman in due course.

PR08.00 PROPERTY MAINTENANCE

PR08.01 General Property and Maintenance Update

RESOLVED: that the update be received and noted.

PR08.02 Property Maintenance Schedules 2019/20 and 2020/21

RESOLVED: that the Schedules be received and noted.

PR09.00 BUDGET
The Chairman requested that Members give consideration to possible projects for the following year which could be put forward in estimates.

It was agreed that the Pavilion project be put on hold at the present time.

RESOLVED: that the budget report be received and noted.

PR10.00 CORN EXCHANGE ROOF SURVEY
Members were in receipt of report and roof survey produced by Stockton Bradley.

Chairman's
Initials

The Chairman provided a summary of the report to members. The roof had not been replaced when the building was refurbished and the Conservation Officer indicated that it should be replaced with a glass roof as in the original building.

Members agreed that the views of the Conservation Officer should be sought on the proposed replacement.

- RESOLVED:**
- PR10.01** that the reports are received and noted.
 - PR10.02** that the payment of £1,915 to Stockton Bradley for producing the survey report is ratified.
 - PR10.03** that the Conservation Officer is contacted and asked for views on the options within the report.
 - PR10.04** that costings are obtained for alternative options and a report presented to the next meeting for consideration

PR11.00 PROPERTY STRATEGIC PLAN ROLLING PROGRAMME

Members were in receipt of Strategic Plan Rolling Programme.

- RESOLVED:**
- PR11.01** that the Programme be received and noted
 - PR11.02** that a report on renewable energy be provided to the next meeting.

PR12.00 USE OF CIL FUNDS

Consideration was given to possible projects for use of CIL funds.

Whether some improvements could be made to the Burleigh Hill Centre was discussed and it was suggested that the lighting, insulation and double glazing could all be improved as a possible future project.

PR13.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

- RESOLVED:** that in accordance with Section 1(2) the the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

PR14.00 TOWN HALL LEASE

Consideration was given to a report detailing the request from an incoming new tenant for changes to be made to the Tenancy Agreement.

Following discussion, Members agreed that all Town Hall leases should remain the same as at present.

- RESOLVED:**
- PR14.01** that the report be received and noted
 - PR14.02** that no changes be made to the Town Hall tenancy agreements at the present time.

PR15.00

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

RESOLVED: that the confidential business having been concluded, the Press and the Public be re-admitted to the meeting.

Chairman:

Dated:

DRAFT

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