

**Minutes of the Meeting of the Property Committee of St Ives Town Council
held via Zoom on Wednesday 28 April 2021**

Present:

Chairman: Councillor J Pallant

Vice Chairman: Councillor D Rowe

Councillors: N Dibben, M King, Dr C Pegoraro, J Tiddy, R Fuller

In attendance:

Deputy Town Clerk: C Allison

Democratic Officer: S Rawlinson

PR37.00 APOLOGIES FOR ABSENCE

Apologies were received from Councillor P Hussain (Personal).

PR38.00 DECLARATIONS OF INTEREST

No declarations were made.

PR39.00 PUBLIC PARTICIPATION

No members of the public were in attendance.

PR40.00 MINUTES

RESOLVED: that the Minutes of the Property Committee meeting held on 27 January 2021 be agreed as a correct record and signed by the Chairman in due course.

PR41.00 PROPERTY MAINTENANCE

PR41.01 General Property and Maintenance Update

Members noted that the Corn Exchange door had been removed and boarded up. The Deputy Town Clerk informed members that the restoration was being paid for by the CIC

RESOLVED: PR41.01.01 that the update be received and noted.

PR41.01.02 that the Deputy Town Clerk inform the CIC that their refurbishment is appreciated but that the Council would wish to be informed before any fixtures were removed from the building.

PR41.02 Property Maintenance Schedule

RESOLVED: that the Schedule be received and noted.

PR42.00 BUDGET

RESOLVED: that the budget report be received and noted.

PR43.00**CORN EXCHANGE ROOF**

Members received an update on the project plan for the replacement of the Corn Exchange roof.

The project would be carried out over several stages and it was hoped to obtain grants or a Public Works Board loan to cover some of the cost.

The work would impact on neighbouring properties and it would be necessary to hold discussions with them to inform them of the proposed works. It was agreed that requesting designers to produce a scaffolding plan would be useful when speaking to adjoining property owners.

Given the very large cost of the project, Members considered that the Committee should seek the views of the Town Council on the viability of undertaking a £360k project.

- RESOLVED:**
- PR43.01** that the cost of £1,950 for Stockton Bradley undertaking an outline design and preparing a business case be ratified
 - PR43.02** that the cost of £1631.52 for Fordham Consulting undertaking a structural engineers report be ratified
 - PR43.03** that Stockton Bradley develop detailed designs for the preferred option, to include a scaffolding plan, to obtain any consents for the changes and to manage the tendering process
 - PR43.04** that a Recommendation be made to Council to consider if a project of this size and cost is viable before proceeding further

PR44.00**CORN EXCHANGE ADJACENT BUILDING WORKS**

Consideration was given to the works scheduled to be carried out at 2 The Pavement as there would likely be an impact on the Corn Exchange, particularly the fire escape.

Members agreed to speak with the CIC and then jointly approach the developer to obtain further information. In the meantime, a fire risk assessment ought to be carried out.

- RESOLVED:**
- PR44.01** that a Working Group be formed comprising Councillors N Dibben and D Rowe, possibly with Councillor Hussain as a representative from the CIC.
 - PR44.02** that the Deputy Town Clerk contact the developer to indicate that members would be seeking a meeting with them in a few weeks time.
 - PR44.03** that Ellis Whitham be asked to conduct a fire risk assessment

PR45.00**PROPERTY COMMITTEE STRATEGIC PLAN**

RESOLVED: that the Strategic Plan be received and noted.

PR46.00**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**

Chairman's
Initials

RESOLVED: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

PR47.00

TOWN HALL TENANCY

Consideration was given to a request from a Tenant of the Town Hall in respect of rental payments.

RESOLVED: that the rental amount remain as originally invoiced.

PR48.00

INSURANCE REINSTATEMENT COST ASSESSMENT

Consideration was given to quotations received for the provision of insurance reinstatement cost assessment.

RESOLVED: PR48.01 that the report is received and noted

PR48.02 that Carter Jonas be appointed to undertake a reinstatement cost assessment report for the buildings the Council insures for a total cost of £2,950 plus mileage.

PR49.00

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

RESOLVED: that the confidential business having been concluded, the Press and the Public be re-admitted to the meeting.

Chairman:

Dated:

Chairman's
Initials