

**Minutes of the Annual Meeting of St Ives Town Council
held on Wednesday 5 May 2021 via Zoom**

Present:

Town Mayor: Councillor J Pallant

Deputy Town Mayor: Councillor P Hussain

Councillors: D Rowe, N Dibben, P Pope, A Dickinson, M King, J Parkin, J Tiddy, C Smith, R Fuller, N Wells,
R D'Souza *[from Item C13.00]*

In attendance:

Deputy Town Clerk: C Allison

Democratic Officer: S Rawlinson

PRAYERS

The Town Mayor's Chaplain said prayers prior to the commencement of the Meeting.

TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor welcomed everyone to the meeting.

He said that it had been a very difficult year for all but the future was beginning to look brighter. He thanked the Mayoress, his wife Carrie, and their children for their support which he could not have managed without.

He thanked his Chaplain, Vanessa, who had provided huge encouragement to him over the past year; the staff of the Town Council who had worked flexibly throughout the past year with no decrease in quality of service to residents and his fellow councillors who had been very supportive. He was grateful also to the people of St Ives for demonstrating how a community could work together and rally round to help others.

He expressed special thanks to his Civic Officer, Linda, for the time capsule idea. It had been an exciting project to be involved in and would probably generate much interest when it was opened in 30 years time.

The Town Mayor's nominated charities – Pinpoint, Calmtown, St Ives Foodbank and the Day Care Centre would each receive £1,220.

PRESENTATIONS

The Town Mayor presented the following awards:

The Community Challenge Award – in recognition of an individual's contribution to the community – was presented to Zoe and her volunteers at St Ives Time Bank who had provided excellent support to the community during the pandemic lockdown.

The Commerce in the Community Award – in recognition of a business for its contribution to the community – was presented to The Courtyard, a series of small shop units in the yard of Hyperion Auction House, which had considerably brightened up the town centre.

AT THIS POINT THE MEETING FORMALLY COMMENCED

C01.00 APOLOGIES

Apologies for absence were received from Councillors Pegoraro and Drye (both Personal).

C02.00 ELECTION OF TOWN MAYOR FOR THE ENSUING YEAR 2021/22

Nominations were invited.

Councillor J Tiddy proposed that Councillor P Hussain be appointed as Town Mayor. He had played a large part in supporting the town over the past 12 months as a member of the Community Hub and organiser of hot meals and Christmas lunches as well as involvement with the Langley Bread distribution.

Chairman's
Initials

The proposal was seconded by Councillor D Rowe who stated that Councillor Hussain commanded unilateral respect throughout St Ives.

No further nominations were received and it was therefore:

RESOLVED: that Councillor Pasco Hussain be appointed Town Mayor for the municipal year 2021/22.

(Whilst the new Mayor was robed, Emma from MAGPAS air ambulance shared a new video demonstrating the essential service provided by the charity).

[Councillor P Hussain in the Chair]

The Town Mayor informed the meeting that MAGPAS would be one of his nominated charities, together with the St Ives Day Care Centre, Acorn Support Group and the Royal British Legion. He would also be happy to assist any other charities in the town if they requested his support to aid fund-raising.

The Reverend Mark Amey, the Vicar of St Ives, was appointed as Mayor's Chaplain and delivered a short prayer at the request of the Town Mayor.

C03.00 DECLARATION OF ACCEPTANCE OF OFFICE

The Town Mayor made the Loyal Oath of Allegiance and Declaration.

C04.00 VOTE OF THANKS TO RETIRING TOWN MAYOR

Councillor J Tiddy offered a vote of thanks to Councillor Pallant for his service as Mayor during what must have been the toughest year in mayoral history for many decades.

Although unable to represent the town at civic events, he had galvanised support to raise the profile of St Ives.

The Town Mayor added his thanks to Councillor Pallant stating he was not sure that anyone else could have done a better job than he had and it had been a pleasure to serve as his Deputy.

C05.00 ELECTION OF DEPUTY TOWN MAYOR FOR THE ENSUING YEAR 2021/22

The Town Mayor invited nominations.

Councillor R Fuller proposed that Councillor Pope be appointed Deputy Town Mayor. He had previously served very successfully in this capacity, and subsequently as Town Mayor. He stated that Councillor Pope had a natural affinity for the civic role and that he and Councillor Hussain would make a formidable team.

Councillor J Tiddy seconded the Proposal. There were no further nominations and it was therefore:

RESOLVED: that Councillor Philip Pope be appointed Deputy Town Mayor for the municipal year 2021/22.

The Deputy Mayor thanked his supporters for their kind words. He was humbled and honoured to be elected to the position and could not wait to support the Town Mayor.

C06.00 DECLARATION OF INTEREST

Agenda Item C10.00 – Councillor P Hussain – non pecuniary interest as a Director of the Corn Exchange.

C07.00 PUBLIC PARTICIPATION

A resident drew attention to the problem of vehicles being parked on the paved area surrounding the Victoria Monument in The Broadway. He requested the Council to make representation on this to the relevant authorities to discourage this parking.

C08.00 MINUTES

The Minutes of the Meeting of the Council held on 14 April 2021 were agreed as a correct record.

Chairman's
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C09.00 COMMITTEE REPORTS

Members received the Minutes of the following meetings:

- **Planning Committees** held on 14 and 28 April 2021.
- **Property Committee** held on 28 April 2021.
- **Amenities Committee** held on 28 April 2021.
- **Norris Museum Trust meeting** held on 21 April 2021.

C10.00 REPLACEMENT OF CORN EXCHANGE ROOF

Consideration was given to a Recommendation from the Property Committee meeting on 28 April that agreement, in principle, be given to proceed with the complete project.

The asbestos roof needed to be replaced and the project would be costly (approximately £360k in total). Agreement, in principle, from the Council would enable the Property Committee to begin work on commissioning the necessary surveys.

RESOLVED: that agreement, in principle, be given to the project to replace the Corn Exchange roof.

C11.00 REVIEW OF COUNCIL POLICIES, PROCEDURES, REGULATIONS AND DELEGATED POWERS

It was noted that this item is deferred to the September meeting of the Town Council.

C12.00 MEMBERSHIP AND APPOINTMENT TO STANDING COMMITTEES

The following appointments were made:

C12.01 Amenities Committee

Councillors R Fuller, M King, P Hussain, Dr C Pegoraro, J Tiddy, R D'Souza, N Wells, P Pope.

C12.02 Personnel Committee

Councillors N Dibben, A Dickinson, D Rowe, T Drye, P Hussain, P Pope, J Pallant, J Parkin.

C12.03 Planning Committee

Councillors N Dibben, T Drye, J Tiddy, D Rowe, N Wells, C Smith (2 vacancies).

C12.04 Property Committee

Councillor N Dibben, R Fuller, M King, J Pallant, Dr C Pegoraro, J Tiddy, D Rowe, P Hussain.

[Councillor R D'Souza joined the Meeting]

C13.00 MEMBERSHIP AND APPOINTMENT OF WORKING PARTIES

The following appointments were made:

C13.01 The Bridge Working Party

Councillors M King, Dr C Pegoraro, P Pope, R Fuller, D Rowe.

C13.02 Internal Audit Working Party

Councillors N Dibben, M King, T Drye, D Rowe.

C13.03 Standing Orders Working Party

Councillors N Dibben, R Fuller, J Pallant (1 vacancy).

C13.04 Strategic Plan Working Party

Councillors N Dibben, T Drye, D Rowe, J Tiddy (1 vacancy).

C13.05 Burleigh Hill/Corn Exchange Working Party

Councillors D Rowe, P Hussain, N Dibben.

C13.06 Decarbonisation Working Party

Councillors N Dibben, D Rowe, J Pallant, Dr C Pegoraro, J Parkin.

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C13.07 Town Clerk's Appraisal Panel

Town Mayor, Deputy Town Mayor and immediate past Mayor on a rolling basis.

C14.00 NORRIS LIBRARY AND MUSEUM TRUST MANAGEMENT GROUP

Councillors N Dibben, T Drye, M King, J Pallant, Dr C Pegoraro, D Rowe, J Tiddy, R D'Souza, P Pope.

C15.00 CORN EXCHANGE COMMUNITY INTEREST COMPANY

Councillors N Dibben, D Rowe, J Tiddy, J Pallant, P Pope, R Fuller (2 vacancies).

C16.00 SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS

Members noted that the Schedule would be issued to the next meeting of the Council.

C17.00 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES

C17.01 CCTV Liaison with Huntingdonshire District Council – Councillor P Pope.

C17.02 Festival Events St Ives (FEST) – Councillor J Tiddy.

C17.03 Police Liaison – Councillor P Pope.

C17.04 St Ives Carnival and Music Festival – Councillor T Drye.

C17.05 St Ives Christmas Lights Committee – Councillor P Hussain.

C17.06 St Ives in Bloom – Councillor M King.

C17.07 Huntingdonshire Volunteer Centre – Councillor T Drye.

C17.08 St Ives & District Road Safety Committee – Councillor M King.

C17.09 Four Yearly Appointments

It was noted that the following appointments continue until 2022:

- **Cambridgeshire & Peterborough Association of Local Councils** – Councillor N Dibben
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- **St Ives Community Association Management Body** – Councillors A Dickinson, T Drye, M King, P Pope and the Town Mayor
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- **St Ives Youth Theatre** – Councillor P Pope
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- **St Ives Town Initiative** – Councillor P Pope
-
- **Needingworth Quarry Liaison Committee** – Councillor N Dibben
-
- **Noble's Field Trust** – Town Mayor each year to serve as a Member of the Trust
-
- **United Charities Trustees** – Councillors D Rowe, A Dickinson R Fuller, T Drye
-
- **Gt Ouse Valley Trust** – Councillor N Dibben

C18.00 INTERNAL AUDITOR'S REPORT

It was noted that the Internal Auditor's Report for the year ended 31 March 2021 will be presented to the next meeting of the Town Council.

Chairman's
Initials

C19.00 ANNUAL RETURN AND STATEMENT OF GOVERNANCE

It was noted that the Annual Return would be presented to the next meeting of the Town Council.

C20.00 APPOINTMENT OF INTERNAL AUDITOR FOR THE FINANCIAL YEAR 2021/22

RESOLVED: that this appointment be deferred until after receipt of Auditor's report.

C21.00 HOLDING OF FACE TO FACE MEETINGS

Consideration was given to the way forward following the Court decision to prohibit virtual Council meetings after 6 May.

It was proposed that a Council Meeting be held on 30 June in the Corn Exchange, which had been provisionally booked for the occasion, in order to receive the Council's Annual Report.

RESOLVED: that a socially distanced Council Meeting be held in the Corn Exchange on 30 June.

C22.00 COMMUNITY INFRASTRUCTURE LEVY

RESOLVED: that the notifications of payments from HDC be received and noted.

C23.00 ORDERS FOR PAYMENT

RESOLVED: that the Schedule of Orders for Payment be received and noted.

C24.00 BANK RECONCILIATION STATEMENT

RESOLVED: that the Statement be received and noted.

C25.00 BUDGET

RESOLVED: that the Budget Report be received and noted.

C26.00 POLICE MATTERS

Members had received and noted a report sent via email.

C27.00 CCTV REPORT

No report had been received.

C28.00 REPORTS FROM OTHER BODIES/GROUPS

RESOLVED: that the notes of the meeting of the Neighbourhood Plan Steering Group held on 7 April 2021 be received and noted.

C29.00 COUNTY COUNCIL MATTERS

No report received.

C30.00 DISTRICT COUNCIL MATTERS

No report received.

C31.00 ROLLING PROGRAMME

The Deputy Clerk confirmed that the enforcement matter on The Waits was being progressed.

RESOLVED: that the Programme be received and noted.

Town Mayor:

Dated:

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