

**Minutes of a Meeting of St Ives Town Council  
held on Wednesday 8 September 2021 in the Corn Exchange**

**Present:**

Town Mayor: Councillor P Hussain

Deputy Town Mayor: Councillor P Pope

Councillors: C Smith, N Wells, J Kerr, S Mokbul, J Parkin, M King, J Pallant, R Fuller, A Dickinson, N Dibben, C Pegoraro

**In attendance:**

Locum Clerk: N Sewell

Deputy Town Clerk: C Allison

Democratic Officer: S Rawlinson

Admin Assistant: E Egginton

*The Town Mayor's Chaplain said Prayers prior to the start of the Meeting.*

**WELCOME**

The Town Mayor welcomed new Locum Clerk, Nicci Sewell, to the Council. Nicci stated that she was looking forward to serving St Ives for the next six months.

Members wished Town Clerk, Alison Benfield, a speedy recovery and return to work.

**C75.00 APOLOGIES**

Apologies were received from Councillors Drye, D'Souza and Tiddy (all Personal) and Councillor Rowe (business commitment).

**C76.00 DECLARATIONS OF INTEREST**

**Councillor P Hussain – Other interest** as a Director of the Corn Exchange CIC.

**C77.00 PUBLIC PARTICIPATION**

**Agenda Items C80.01 and C80.01.06**

A resident stated that references to CAPALC had not been removed from the Planning Minutes of 23 June and 14 July as previously agreed. The minutes would be amended before being sent to Committee for approval.

He stated also that the report from the Appeals Panel was not clear in that items in the formal complaint were referred to, but not reproduced within the report. It was agreed that the report be amended to include the comments made in the formal complaint and be presented to the next Council meeting.

A representative from a business in the town stated that direction signs to St Ives had not been replaced on the A1198 with the result that visitors were unable to locate the town from this direction. It was agreed that County Highways be requested to reinstate these signs.

**C78.00 MINUTES**

**RESOLVED:** that the Minutes of the Council Meeting held on 14 July 2021 are agreed as a correct record and signed by the Town Mayor.

**C79.00 TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor stated that he had not attended Huntingdon Mayor Making on 29 July. The Deputy Town Mayor had attended Independence Day at RAF Alconbury on 2 July.

Chairman's  
Initials

His Charity Golf Day on 30 August had been a great success, raising almost £3,000 for his charities. He thanked Civic Officer, Linda Scales, for her hard work in arranging this. The event was a good fundraiser and something future Mayors might wish to continue.

**C80.00****COMMITTEE MATTERS**

**C80.01** The Minutes of the following committees were presented and consideration given to any Recommendations therein:

**C80.01.01 Planning Committees**

The Minutes of the meetings held on 28 July and 11 August were received and noted.

The amended Minutes from 23 June and 14 July would be presented to the next meeting.

**C80.01.02 Personnel Committee**

The Minutes of 21 July 2021 were received and noted.

**C80.01.03 Amenities Committee**

The Minutes of the meeting held on 28 July were received and noted.

Consideration was given to the **Recommendation** that additional funds for repairs to the Parish Church clock be vired.

**RESOLVED:** that the sum of £2,000 be vired from general reserves if needed.

**C80.01.04 Property Committee**

The minutes of the meeting held on 28 July 2021 were received and noted.

**C80.01.05 Norris Trust**

The minutes of the Trust Meeting held on 21 July 2021 were received and noted.

**C80.01.06 Appeals Panel**

Members were in receipt of a report from the Appeals Panel following a complaint concerning alleged breaches of planning procedure.

Following comments from the appellant under Public Participation, it was agreed that the report be amended to include the relevant comments from the original complaint and that this be presented to the next Council meeting.

**C80.02 Membership of Committees and Groups****C80.02.01 Personnel Committee**

No representative was appointed to fill the vacancy on the Personnel Committee.

**C80.02.02 Burleigh Hill Community Association**

**RESOLVED:** that Councillor C Smith be appointed to serve on the Community Association.

**C80.02.03 Envar Liaison Group**

**RESOLVED:** that Councillor J Parkin be appointed to serve on the Liaison Group.

**C80.02.04 Jubilee Celebrations**

Representatives were sought to serve on a Working Party to co-ordinate events for the forthcoming Royal Jubilee.

**RESOLVED:** that Councillors Pope, King, Dickinson, Kerr, Mokbul and Smith serve as Members of the Jubilee Working Party.

**C81.00 FUTURE MEETINGS**

Consideration was given to the location for future Council and Committee meetings.

Members agreed that the Corn Exchange was more suitable for Council meetings whereas Committees, being much smaller in number, could be held in the Chamber.

**RESOLVED:** **C81.01** that the Corn Exchange be booked for Council meetings up to September 2022.

**C81.02** that a carbon dioxide detector be purchased to monitor air quality in the Chamber.

**C82.00 FREEMAN OF THE TOWN**

Consideration was given to the bestowing of posthumous Freeman of the Town to the late Councillor John Davies.

The Council's policy required that a nomination be made from a Member, followed by a meeting of a working party comprising the Town Mayor, Deputy Mayor and immediate past Mayor plus the Town Clerk. If agreed, a specially convened Council meeting be held at which two thirds of members present would need to approve the recommendation.

**RESOLVED:** that Councillor Fuller prepare the initial nomination for submission to the working party.

**C83.00 LOCAL HIGHWAYS INITIATIVE FUNDING****C83.01 Site Meeting – Erica Road footpath improvements**

Councillors Pallant and King attended a site meeting to discuss the proposed improvements to the Erica Road footpath.

The engineers suggested that canvassing the opinion of residents might be beneficial, particularly as the inclusion of some double yellow lines might impact on them.

**RESOLVED:** that a basic outline map of the proposals be obtained from the County Council in order that a leaflet can be produced detailing the proposals for distribution to local residents.

**C83.02** Members noted that the deadline for new funding applications is 30 September 2021.

**C83.03 The Quadrant/Cromwell Place**

Consideration was given to improved crossings at The Quadrant and Cromwell Place. A petition had been received from residents of Harvest Court who experienced difficulty in accessing the surgery, together with comments from residents on speeding along Cromwell Place often resulting in vehicle impacts.

**RESOLVED:** that a proposal for improved crossings and speed reduction measures be put forward for LHI funding.

**C83.04 Houghton Road Speed Reduction**

The stretch from Garner Drive to Hill Rise was currently 40mph and then 30mph from Hill Rise.

Chairman's  
Initials

Members considered this relatively short area would be better served by having a 30mph limit throughout

**RESOLVED:** that a proposal for a uniform 30mph speed limit in this area be put forward for LHI funding.

**C84.00 ACTIVE TRAVEL SCHEME**

Consideration was given to the Cambridgeshire County Council's consultation on temporary Active Travel Schemes.

Members were supportive of the proposal for Ramsey Road but were uncertain of the rationale behind the second proposal. Further clarification was needed on the impact on traffic and queueing at the Morrison's roundabout and a request should be made for any statistics on this. Enquiry should be made on progress with the promised pedestrian crossing near Morrisons and how the proposed changes will affect traffic generally.

**RESOLVED:** **C84.01** that the information is received and noted

**C84.02** that further clarification is sought from the County Council on the above

**C85.00 REVIEW OF POLICIES AND PROCEDURES**

It was noted that this item had been deferred. The new Locum Clerk would be progressing it.

**C86.00 REPORTS FROM OTHER BODIES**

**C86.01 Huntingdonshire Volunteer Centre**

Members received and noted the Quarterly Report for April-June 2021.

**C87.00 ROLLING PROGRAMME**

Members were in receipt of Rolling Programme.

**RESOLVED:** **C87.01** that the Rolling Programme be received and noted.

**C87.02** that the Locum Clerk investigate use of CIL funding.

**C88.00 ORDERS FOR PAYMENT**

**RESOLVED:** that the schedule of orders for payment be received and noted.

**C89.00 BANK RECONCILIATION**

**RESOLVED:** that the Bank Reconciliation be received and noted.

**C90.00 BUDGET REPORT**

**RESOLVED:** that the Budget Report be received and noted.

**C91.00 BANK SIGNATORIES**

A further signatory was required to authorise payments.

**RESOLVED:** that Councillor Mokbul be a signatory for payments.

**C92.00 POLICE MATTERS**

No report received.

Chairman's  
Initials

- C93.00**            **CCTV**  
The Report for July 2021 was received and noted.
- C94.00**            **COUNTY COUNCIL MATTERS**  
No report received.
- C95.00**            **DISTRICT COUNCIL MATTERS**  
No report received.
- C96.00**            **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**
- RESOLVED:**      that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
- C97.00**            **TREE SURVEY**  
Consideration was given to a recommendation from the Amenities Committee meeting on 28 July for the viring of funds as there was insufficient budget for the necessary tree works.
- C97.01** that £2901 be vired from general reserves to the tree works budget
- C97.02** that Eden Tree Specialists be appointed to undertake the works at a cost of £10,070.
- C98.00**            **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**
- RESOLVED:**      that the confidential business having been concluded, the Press and the Public be re-admitted to the meeting.

Town Mayor:

Dated: 13 October 2021

Chairman's  
Initials