

**Minutes of the Meeting of the Property Committee of St Ives Town Council
held in the Town Hall on Wednesday 26 October 2022**

Present:

Chairman: Councillor C Smith

Vice Chairman: Councillor M Setchell

Councillors: M Burke, R Chapman, M Mallol Wright, J Tiddy, B Luter, M King, P Pope (ex officio)

In attendance:

Locum Clerk: M Price

Democratic Officer: S Rawlinson

PR12.00 APOLOGIES FOR ABSENCE

All Members were in attendance.

PR13.00 DECLARATIONS OF INTEREST

Councillor M Burke – Agenda Items PR18.0 and PR21.00 - non pecuniary interest as a Trustee of the Burleigh Hill Centre.

Councillor C Smith – Agenda Items PR18.0 and PR21.00 - non pecuniary interest as a member of the Burleigh Hill Centre committee.

PR14.00 PUBLIC PARTICIPATION

No members of the public were in attendance.

PR15.00 MINUTES

RESOLVED: that the Minutes of the Property Committee meeting held on 27 July 2022 are agreed as a correct record and signed by the Chairman.

PR16.00 MAINTENANCE UPDATES

PR16.01 General Property and Maintenance Update

RESOLVED: that the report be received and noted.

PR16.02 Property Maintenance Schedule

RESOLVED: that the Schedule be received and noted.

PR17.00 BUDGET

RESOLVED: that the budget report be received and noted.

PR18.00 BURLEIGH HILL CENTRE – WORKS TO FLOOR

A request had been received from the trustees for the release of £2,000 to pay towards the cost of flooring works at the centre.

Chairman's
Initials

The Locum Clerk stated that there was currently £1,000 in the Centre's budget which could be released if Members agreed. He would investigate whether £1,000 from the previous year had been placed in reserves.

RESOLVED: **PR18.01** that £1,000 be made available to the trustees of the Centre to pay towards the cost of flooring works

PR18.02 that the Locum Clerk report back to Members on the availability of the additional £1,000 requested.

PR19.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

RESOLVED: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

PR20.00 FIRE RISK ASSESSMENTS

Consideration was given to quotations received for fire risk assessments to be conducted at the Town Hall, Norris Library and Warner's Park Pavilion.

RESOLVED: that the quotation of Jackson Fire and Security Limited in the sum of £1,462.50 be accepted.

PR21.00 BURLEIGH HILL CENTRE

PR21.01 Replacement of consumer unit

Consideration was given to quotations received for the replacement of the consumer unit at the Centre.

RESOLVED: that the quotation from St Ives Electrical Contractors in the sum of £1,090 be accepted.

PR21.02 New Fire Alarm System

Consideration was given to quotations received for the installation of a new fire alarm system at the Centre.

RESOLVED: that the quotation from Jackson Fire and Security Limited in the sum of £3,090 be accepted.

PR22.00 WARNER'S PARK PAVILION

Consideration was given to quotations received for electrical works and installation of emergency lighting at the Pavilion.

An acceptable quotation had been received but it did not include a breakdown of costs to demonstrate that the figure stated covered all aspects of the work.

RESOLVED: that a decision on this matter be deferred and the contractor requested to provide a detailed breakdown of costs for consideration at the next meeting of the Committee.

PR23.00

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

RESOLVED: that the confidential business having been concluded, the Press and the Public be re-admitted to the meeting.

Chairman:

Dated: 25 January 2023

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