

**Minutes of the Meeting of the Property Committee of St Ives Town Council  
held in the Town Hall on Wednesday 25 January 2023**

**Present:**

Chairman: Councillor C Smith

Councillors: J Tiddy, M Gleadow, M Mallool Wright, M Burke

**In attendance:**

Councillor: R Chapman

Locum Clerk: M Price

Democratic Officer: S Rawlinson

**PR35.00 APOLOGIES FOR ABSENCE**

An apology was received from Councillor M King (Personal).

**PR36.00 DECLARATIONS OF INTEREST**

**Councillor M Burke – Agenda Items PR39.00** - non pecuniary interest as a Trustee of the Burleigh Hill Centre.

**Councillor C Smith – Agenda Items PR39.00** - non pecuniary interest as a member of the Burleigh Hill Centre committee.

**PR37.00 PUBLIC PARTICIPATION**

No members of the public were in attendance.

**PR38.00 MINUTES**

**RESOLVED:** that the Minutes of the Property Committee meeting held on 30 November 2023 are agreed as a correct record and signed by the Chairman.

**PR39.00 MAINTENANCE UPDATES**

**PR39.01 General Property and Maintenance Update**

The Town Clerk confirmed that he had spoken to the letting agents about the broken window at York House and that they would be organizing repairs.

**RESOLVED:** that the report be received and noted.

**PR39.02 Property Maintenance Schedule**

**RESOLVED:** that the Schedule be received and noted.

**PR40.00 BUDGET**

**RESOLVED:** that the budget report be received and noted.

**PR41.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**

**RESOLVED:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

**PR42.00 ELECTRICAL INSTALLATION CONDITION REPORT – REMEDIAL WORKS**

Consideration was given to quotations for remedial works following receipt of EICR reports.

**RESOLVED: PR42.01** that the report is received and noted.

**PR42.02** that the works for C2's be undertaken by St Ives Electrical at a cost of £5,145.00.

**PR42.03** that the works for C3's be undertaken by St Ives Electrical at a cost of £685.00.

**PR43.00 WARNER'S PARK PAVILION – ELECTRICAL WORKS AND EMERGENCY LIGHTS**

Consideration was given to quotations received for electrical works and the installation of emergency lighting at Warner's Park Pavilion.

**RESOLVED: PR43.01** that the report is received and noted.

**PR43.02** that St Ives Electrical Limited be appointed to undertake the remedial works to the Pavilion at a cost of £1080.00.

**PR44.00 DAMP REPORT – TOWN HALL**

Consideration was given to quotations received for remedial works following the discovery of black mould in the Council's Reception office.

The Town Clerk confirmed that there were signs of encroaching damp in other rooms at the Town Hall although no black mould was, so far, present. He confirmed that quotations were currently being sought for damp inspections to be carried out at all Council-owned properties.

**RESOLVED: PR44.01** that the report is received and noted.

**PR44.02** that the remedial works be undertaken by Thompson Property Preservation at a cost of £1460.00.

**PR45.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**

**RESOLVED:** that the confidential business having been concluded, the Press and the Public be re-admitted to the meeting.

Chairman:

Dated: 24 February 2023

Chairman's  
Initials