

**Minutes of the Meeting of the Emergency Personnel Committee of St Ives Town Council  
held in the Town Hall on 27 March 2023****Present:**

Chairman: Councillor J Kerr

Councillors: M Gleadow, M Burke, L Valla, C Morgan

**In attendance:**

Town Clerk: Matthew Price

**PE46.00 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr P Hussein (personal reasons) and from Cllr M Burke (late arrival).

**PE47.00 DECLARATIONS OF INTEREST**

None.

**PE48.00 PUBLIC PARTICIPATION**

None.

**PE49.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND  
THE PUBLIC****RESOLVED:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.**PE50.00 MATERNITY COVER ARRANGEMENTS**

Consideration to maternity cover arrangements was made.

**RESOLVED:** The contract extension was proposed and seconded. There was a unanimous vote.**PE51.00 ENHANCED MATERNITY COVER****RESOLVED:** The enhanced maternity cover was proposed and seconded. There was a unanimous vote.**PE52.00 TOWN HALL CLEANING**

All members were in agreement with the proposal. It was agreed that the Town Clerk will formulate a job description and duties to bring to the next personnel meeting for the new proposed role.

**RESOLVED:** The motion was proposed and seconded. There was a unanimous vote.Chairman's  
Initials

**PE53.00****FARMERS' MARKET**

It was discussed that the market needs attention of compliance and duties of those who are salaried. A working party was proposed to be established to examine this piece of work and report back to the personnel committee. The serving members from the personnel committee will be Cllr M Burke and Cllr M Gleadow. A maximum of four councillors will form the working party. Cllr J Kerr will invite members of the amenities committee to serve alongside personnel members on the working party.

**RESOLVED:** The working party and its arrangements were proposed and seconded. There was a unanimous vote.

**PE54.00****PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**

**RESOLVED:** That the confidential business having been concluded, the Press and the Public be re-admitted to the meeting.

The meeting convened at 7:07 pm.

Chairman:

Dated:

19 April 2023

Chairman's  
Initials