

**Minutes of the Meeting of the Facilities Committee of St Ives Town Council
held in the Town Hall on 27 April 2023**

Present:

Chairman: Councillor M Burke

Councillors: M Mallol Wright, R Chapman, C Smith, N Wells, J Tiddy

In attendance:

Town Mayor: P Pope

Town Clerk: M Price

Administration Officer: A Childs

Facilities Manager: T White

In the Full Council Meeting held on 26 April 2023, it was agreed that this committee and all future meetings will be classified as '**Facilities**' (to replace 'Amenities').

F88.00 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr M King (HDC commitment) and Cllr S Mokbul (Personal).

F89.00 DECLARATIONS OF INTEREST

Councillor M Burke – non pecuniary interest in Agenda Item F95.00 as a resident of the Knights Way area in St Ives.

F90.00 MINUTES

RESOLVED: that the Minutes of the Meeting held on 22 March 2023 be agreed as a correct record and signed by the Chairman.

F91.00 ROLLING PROGRAMMES

01 - Rolling Programme

The net zero planning meeting has not yet been scheduled. With the new Facilities Manager now in post, this topic will form a wider piece of work with Property and need to go to Full Council.

There have been many questions from the public regarding grasscutting responsibilities, ownerships of benches and other facilities. The Town Clerk and Facilities Manager have requested a map from Huntingdonshire District Council which clearly outline which items and tasks fall under the town and district's responsibilities.

The Chair thanked the Grounds Maintenance Team for their hard work and acknowledged their efforts.

RESOLVED: that the rolling programme be received and noted.

net-zero planning to be added to the Rolling Programme; the Town Clerk to add this item as a future agenda item.

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02 - The Cemeteries Rolling Programme

The newly formed Cemeteries Rolling Programme was shared with committee members, and it was suggested that there be a level of prioritization within the programme.

The Town Clerk explained the next stage will involve the Facilities Manager meeting with the Chairman and the Ground Maintenance Team to determine timescales for each item and to identify issues and track progress.

Garden waste will be disposed of appropriately; it could go to the depot and some wood waste be ground into chippings. The Chairman welcomed any suggestions.

RESOLVED: that the cemeteries rolling programme be received and noted.

F92.00**BUDGET**

The report was reviewed by the committee. One member queried the large value for repairs and renewals.

RESOLVED: that the budget report be received and noted.

that the Town Clerk discuss the repairs and renewals amount with the Finance Officer and report back.

F93.00**INCREASE IN FEES – MAUSALEUM**

The Chairman acknowledged the significant work being undertaken by the Cemeteries Officer.

As the RPI was set at 12.6% in September 2022, the proposed increase in Mausoleum Vault and Chamber prices would reflect this inflation amount.

RESOLVED: the increase was proposed and seconded – to take effect 1st April 2023. There was a unanimous vote.

that members agree that within the next six months the Cemeteries Officer will produce a detailed cost analysis of cemetery fees by comparison with those of other parishes in the area for consideration at a future Facilities meeting.

F94.00**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**

RESOLVED: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

F95.00**KNIGHTS WAY VARIOUS TREE REMEDIAL WORK**

Consideration was given to the quotation received for the above works.

RESOLVED: that the quotation be received and noted.

that Eden Tree Specialists be appointed to undertake the remedial work on Knights Way at a cost of £700.

F96.00

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

RESOLVED: that the confidential business having been concluded, the Press and the Public be re-admitted to the meeting.

Chairman:

Dated: 24 May 2023

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