

**Minutes of the Meeting of the Emergency Personnel Committee of St Ives Town Council  
held in the Town Hall on 3 May 2023**

**Present:**

Chairman: Councillor J Kerr

Councillors: M Gleadow, M Burke, C Morgan, P Hussain

**In attendance:**

Town Clerk: Matthew Price

**PE55.00 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs A Thompson and L Valla (Work Commitments).

**PE56.00 DECLARATIONS OF INTEREST**

None.

**PE57.00 PUBLIC PARTICIPATION**

None.

**PE58.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**

**RESOLVED:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

**PE59.00 DEMOCRATIC OFFICER ARRANGEMENTS**

Members commented on the great work and support shown by Amanda Childs in her short tenure as Admin Maternity cover and would be delighted to see her grow into the new role as Democratic Officer.

It was proposed that Amanda Childs become the St Ives Town Council Democratic Officer.

**RESOLVED:** The proposal was made and seconded. There was a unanimous vote.  
Amanda Childs to be offered the position.

**PE60.00 ADMINISTRATION OFFICER ARRANGEMENTS**

Members all agreed that the Admin Role be one of an integral part of the Town Hall staff and one that will be filled as soon as the Clerk completes the interviews.

**RESOLVED:** The proposal was made and seconded. There was a unanimous vote.

Under delegated powers the Chair and Vice Chair to agree on the successful applicant after interview process thus not requiring another emergency meeting just to give members a name.

**RESOLVED:** The proposal was made and seconded. There was a unanimous vote.

Chairman's  
Initials

**PE61.00**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**

**RESOLVED:** That the confidential business having been concluded, the Press and the Public be re-admitted to the meeting.

Chairman:

Dated: 19 July 2023

Chairman's  
Initials