

**Minutes of the Meeting of the Facilities Committee of St Ives Town Council
held in the Town Hall on 23 August 2023**

Present:

Chairman: M King
Vice Chairman: S Mokbul

Councillors: R Chapman, N Wells, J Tiddy, C Smith

In attendance:

Democratic Officer: A Childs
Facilities Manager: T White

F34.00 APOLOGIES FOR ABSENCE

Apologies were received from Councillor P Pope (ex officio), the Town Clerk and Councillor M Burke (all personal).

F35.00 DECLARATIONS OF INTEREST

None.

F36.00 PUBLIC PARTICIPATION

Councillor P Hussain spoke regarding the upcoming annual Christmas Lights event, and voiced concerns that the current Christmas Lights committee has not confirmed the arrangements for the town's holiday lights event. He suggested that the current committee be re-shaped to form a new Working Group and commence planning for the holiday event. Despite limited funds, Councillor P Hussain felt that the Christmas Tree and Lighting should be a priority to the Town and that the Council should provide this to its residents.

Councillor R Chapman suggested it would be beneficial to give the current Christmas Lights committee members a clear deadline for an update or request for any relevant information.

The Chairman thanked Councillor P Hussain for raising his concern and said that she would discuss the matter with the Town Clerk. An Emergency Facilities Meeting to address the subject would be strongly considered in the near future.

F37.00 MINUTES

RESOLVED: that the Minutes of the Meeting held on 26 July 2023 be agreed as a correct record and signed by the Chairman.

F38.00 ROLLING PROGRAMME

Members were in receipt of the rolling programme. Councillor N Wells requested clarification on the removal of weeds along the Waits and the location of the cleaning that was carried out. The Facilities Manager confirmed this was completed along the Quayside, in the alcoves and along the edges.

The Chairman asked if it would be possible to get timescales allocated to some of the items that are listed as 'in progress'; the Facilities Manager stated that currently they are addressing the non-used items and an asset investigation is taking place. Some assets are managed by the County

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Council, District Council and Town Council and there is no clear, definitive list that currently exists over specified ownership or management. He noted that those items labeled as 'in progress' for the maintenance/play parks are listed as rolling items and addressed by either public or RoSPA inspections.

RESOLVED: that the rolling programme be received and noted.

F39.00

BUDGET

Members were in receipt of the budget documents and no queries were raised.

RESOLVED: that the budget report be received and noted.

F40.00

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

RESOLVED: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

F41.00

PLAY PARK EQUIPMENT

Members were in receipt of the play park equipment report and associated quote for Thorndown, Warners and Burleigh play parks.

The Chairman stated that only one quote was included and asked whether there were any alternative quotes from other suppliers. The Facilities Manager stated that the current equipment in all the mentioned play parks are HAGS so this would be a replacement of existing equipment. The items included swing seats and Jeep seats.

Councillor John Tiddy stated the works should be carried out and proposed that the HAGS equipment be purchased and installed; which was seconded by Councillor N Wells. There was a unanimous vote.

RESOLVED: that the report be received and noted.

that HAGS be appointed to provide the requested replacement equipment at a cost of £1,423.

F42.00

GENERAL MAINTENANCE BUILDING EQUIPMENT

Members were in receipt of the general maintenance building equipment report and quote.

The requested items included a rotavator and hedge trimmer. Currently the Maintenance Team do not have a rotavator which would assist the rotavation of allotment plots and areas of land for development/planning. The hedge trimmer is also required so that maintenance can be carried out on the hedges the Town Council are responsible for. Currently the team is using an extended hedge trimmer to cut the hedges which is applying strain to the operators back and the equipment is not designed to operate in this manner.

Three quotes were provided to the Committee, which were reviewed by members. Councillor C Smith proposed that the items be purchased from Ibbitt's, which was seconded by Councillor S Mokbul. There was a unanimous vote.

RESOLVED: that the report be received and noted.

that Ibbitt's be appointed to provide the requested equipment at a cost of £1,043.

F43.00

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

RESOLVED: that the confidential business having been concluded, the Press and the Public be re-admitted to the meeting.

The meeting concluded at 8:05 pm.

Chairman:

Dated: 27 September 2023

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