

**Minutes of the Meeting of the Property Committee of St Ives Town Council
held in the Town Hall on Wednesday 24 January 2024 at 9.22pm**

Present:

Chairman: Cllr M Burke
 Vice Chairman: Cllr P Hussain
 Councillors: Cllrs J Tiddy, M Gleadow, M King

In attendance:

Locum Town Clerk: L White
 Facilities Manager: T White
 Two members of the public

PR102.00 APOLOGIES FOR ABSENCE

None

PR103.00 DECLARATIONS OF INTEREST

Cllr Tiddy declared an interest in item PR113 as a member of FEST.

PR104.00 PUBLIC PARTICIPATION

None.

PR105.00 MINUTES

RESOLVED to accept the minutes of the meeting held on 22nd November 2023.

PR106.00 MAINTENANCE UPDATES

PR106.01 General Property and Maintenance Update

It was noted that HDC have asked for a mechanical scrubber for the public toilets. Costs for the scrubber and ongoing maintenance to be brought back to the next meeting. Graffiti has been cleaned off the property where appropriate.

Practical completion of the Corn Exchange is due for 29th January 24, with the café now open. It was noted that there has been some damage to the Tony Burgess room but it is being rectified.

PR106.02 Property Maintenance Schedules

The property maintenance schedule was received by members.

PR107.00 BUDGET

It was noted that there are some errors in reporting which are being corrected with external support.

PR108.00 BURLEIGH HILL COMMUNITY CENTRE - FIRE SAFETY DOORS

It was noted that the 40 year old double fire doors are not functioning correctly as they can be difficult to close and secure.

It was noted that the Town Council still has CIL Money and it was recommended to look at new fire doors using the CIL money available.

It was proposed by Cllr Burke, seconded by Cllr Hussain and resolved with a unanimous vote to seek quotations for new doors.

Chairman's
Initials

PR109.00 NORRIS MUSEUM FLOOD MANAGEMENT MEASURES

Cllr King noted that there is an issue with overflowing drains in the front and flooding in the garden. With significant flood water it meant that the museum was closed to the public. There is an agreement in place with Environment Agency about the flood defences. It was agreed that a Emergency Plan including and reporting for the museum be put in place with a heirachy of notification when there is a problem: Town Clerk, Facility Manager – Chair and Vice Chair of the Property Committee.

PR110.00 PURCHASE OF CONTAINER

A summary of decisions made in 2023 over the purchase of a container were discussed by members. It was noted that the recommendations provided at the time were received in good faith and the container should be put to best use.

PR111.00 MEZZANINE DECK REPORT

After a brief discussion it was proposed by Cllr Burke, seconded by Cllr Gleadow and RESOLVED to seek three quotations to get the grounds depot safety checked including structural survey carried out on the Mezzanine Deck.

It was recommended to hold a meeting with the grounds team to understand what they require from their depot.

PR112.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

Meeting closed at 10.09pm

PR113.00 OLD MORTUARY RENTAL

After considering a confidential report and after discussion it was proposed by Cllr Burke, seconded by Cllr King and RESOLVED to enter into a new lease for the rental of the Old Mortuary. Four in favour.

1 abstention

PR114.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting.

Meeting reopened at 22.31pm

Meeting closed at 22.32pm

Chairman:

Dated: 28 February 2024

Chairman's
Initials