

**Minutes of the Meeting of the Finance and Policy Committee of St Ives Town Council  
held in the Town Hall on Wednesday 9<sup>th</sup> September 2024 at 7pm**

**Present:**

Chair: Cllr A Thompson  
Vice Chair: Cllr A Riddell

Councillors: J Kerr, M King, L Valla, M Burke, P Hussain

**In attendance:**

Town Clerk: Mrs Libby White BEM BA(Hons) FSLCC  
Facilities Manager: Mr Trevor White  
Two members of the Public

**FP23.00 APOLOGIES FOR ABSENCE**

Apologies were received and approved from Cllr Wells (HDC) and Cllr Cantwell (work).

**FP24.00 DECLARATIONS OF INTEREST**

None.

**FP25.00 PUBLIC PARTICIPATION**

None.

**FP26.00 MINUTES**

Members were in receipt of the minutes of the meeting held on 7<sup>th</sup> August 2024.

**RESOLVED:** That the minutes were approved and signed by the Chair.

**FP27.00 POLICY REVIEW**

**FP27.01** To review, approve and adopt the proposed Equal Opportunities, Diversity and Inclusion Policy.

**RESOLVED:** It was proposed by Cllr Valla and seconded by Cllr Kerr to approve and adopt the Policy.

**FP27.02** To review, approve and adopt the proposed Pension Contributions Policy.

**RESOLVED:** It was proposed by Cllr Thompson and seconded by Cllr Kerr to approve and adopt the Policy with amendments to ensure the correct contribution rates are included and add in text to clarify that the Local Government Pension Scheme determines the contributions not the Town Council at items 5.1, 7.1 and 8.1. One change to 10.1 to add that the policy will be reviewed should there be other contractual changes.

**FP27.03** To review, approve and adopt the proposed Terms of Reference for Working Parties.

**RESOLVED:** It was proposed by Cllr Hussain and seconded by Cllr Riddell to approve and adopt the Terms of Reference.

**FP27.04** To review, approve and adopt the proposed Vexatious and Persistent Complaints Policy.

**RESOLVED:** It was proposed by Cllr Hussain and seconded by Cllr Burke to approve and adopt the Policy formally

Chair's  
Initials

entitled 'Policy for Dealing with Abusive, Persistent or Vexatious Complaints and Behaviour'.

**FP27.05** To review, approve and adopt the proposed Whistleblowing Policy.

**RESOLVED:** It was proposed by Cllr Kerr and seconded by Cllr Burke to approve and adopt the Policy.

**FP27.06** To review, approve and adopt the proposed Health and Safety Policy.

**RESOLVED:** It was proposed by Cllr Riddell and seconded by Cllr Kerr to defer the Policy to the next meeting as circulation to councillors had been omitted.

**FP27.07** To review, approve and adopt the proposed CCTV Policy.

**RESOLVED:** It was proposed by Cllr Hussain and seconded by Cllr Valla to approve and adopt the Policy.

**FP28.00 FINANCE MATTERS**

To receive and approve the monthly accounts including bank reconciliations and payments made.

**RESOLVED:** that the monthly accounts be approved. Unanimous.

The meeting concluded at 7.31 pm.

Chair:.....

Dated: 2<sup>nd</sup> October 2024

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