

**Minutes of the meeting of St Ives Town Council
held on Wednesday 27th June 2024 in the Town Hall, St Ives at 7.07pm**

Present:

Town Mayor: Cllr P Hussain

Deputy Mayor: Cllr J Kerr

Councillors: M Burke, P Pope, M Gleadow, J Tiddy, N Wells, S Mokbul, L Valla

In attendance:

Town Clerk: Mrs Libby White BEM BA(Hons) FSLCC

0 members of the public

C37.00 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor Thompson (work), Cllr King (personal), Cllr Chapman (personal), Cllr Morgan (personal), Cllr Riddell (personal), Cllr Spencer (personal), Cllr Page (personal), Cllr J Cantwell (work).

C38.00 DECLARATIONS OF INTEREST

None.

C39.00 PUBLIC PARTICIPATION

None.

C40.00 FINANCIAL YEAR END 31ST MARCH 2024

C40.01 To receive and consider the Internal Auditor Report for 2023/24.

Members considered the Internal Auditor report received from Moore Stevens and in particular considered their responses to the objectives they cover.

Objective A Noted.

Objective B The Council is confident that the figure for the outstanding loans is correct and they match the information on the PWLB website.

Objective C The Council has been made aware of this by the new Town Clerk and they will ensure that it is addressed sooner rather than later.

Objective D Noted.

Objective E Noted.

Objective F Noted.

Objective G These concerns were raised with the employment of the new Clerk. With the new municipal year, a new Finance and Policy Committee has been created to add more scrutiny to processes. More robust internal controls have been implemented to ensure that there is more scrutiny. Investigations into these payments are ongoing.

Objective H We are aware that there are some issues with the asset register and would like to spend some time over the next few months to ensure that this is correct and accurate.

Objective I Noted.

Objective J Noted

Objective K Not applicable as the Council did not declare itself exempt.

Objective L Noted and we will publish the required documentation.

Objective M This is understood and we will ensure that this happens going forward.

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- Objective N This is understood and we will ensure that this happens going forward.
- Objective O The communication with the Charity Commission has been slow and hindered the process of updating the primary contact details for the Town Council. Everything now appears to be in place and the Council is confident it can meet its responsibilities
- C40.02** Section 1 'Annual Governance Statement 2022/23' of the Annual Governance and Accountability Return was presented and read to Councillors by the Town Clerk. Assembled council members answered accordingly and the Town Clerk completed the form prior to signature by the Chair and the Town Clerk.
- C40.03** Section 2 'Accounting Statements 2023/24 of the Annual Governance and Accountability return for the year ended 31st March 2024 was presented by the Town Clerk with supporting papers. It was proposed by Cllr Kerr, seconded by Cllr Burke and RESOLVED by a unanimous vote to approve the Accounting Statements for 2023/24 for signature.
- C40.04** It was noted that the dates set for the period for the Exercise of Public Rights will be held between Monday 1st July and Friday 9th August 2024.

The meeting concluded at 7.56pm

Town Mayor:

Dated: 15th July 2024

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