

**Minutes of the Meeting of the Property Committee of St Ives Town Council
held at the Town Hall, St Ives, on Wednesday, 17 January 2018.**

Present:

Chairman: Councillor J Pallant
 Vice-Chairman: Councillor Mrs D Townsend
 Councillors: N Dibben, I Dobson, R Fuller, R Kuch, B Luter

In attendance: Mrs A Benfield, Town Clerk

PR22.00 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor P Pope (Personal).

PR23.00 DECLARATIONS OF INTEREST

Councillor I Dobson - Non Pecuniary Interests in Agenda Items **PR26.00** as a Director of the Corn Exchange CIC and **PR28.00** as a Member of the Burleigh Hill Centre Management Committee

Councillors R Kuch and Mrs D Townsend - Non Pecuniary Interest in Agenda Item **PR28.00** as Members of the Burleigh Hill Centre Management Committee.

PR24.00 PUBLIC PARTICIPATION

No persons present wished to address the meeting.

PR25.00 MINUTES

RESOLVED: that the Minutes of the Meeting of the Property Committee held on 18 October 2017 be agreed as a correct record and signed by the Chairman.

PR26.00 PROPERTY MAINTENANCE

PR26.01 General Property & Maintenance Update

Members were in receipt of Property and Maintenance Report.

RESOLVED: PR26.01 that the report be received and noted.

PR26.02 that the Town Clerk circulate a report of the meeting held with the Chairman and Vice Chairman by teleconference on 2 November 2017

PR26.02 Property Maintenance Schedule

RESOLVED: that the Property Maintenance Schedule be received and noted.

PR27.00 BUDGET

RESOLVED: that the Budget Report be received and noted.

PR28.00 BURLEIGH HILL COMMUNITY CENTRE

Members were in receipt of Minutes of the Management Meeting held on 28 November together with the annual accounts.

The meeting agreed to the request which had been received from the Committee for repairs to the windows and guttering at the Centre.

Chairman's
Initials

RESOLVED: PR28.01 that the Minutes and Accounts be received and noted
PR28.02 that the Town Clerk progress the necessary works to the Centre

PR29.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

RESOLVED: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

PR30.00 TOWN HALL FLOOR CLEANING

Consideration was given to the appointment of contractors to clean all communal floor areas of the Town Hall following redecoration works. Three companies had provided quotations.

RESOLVED: PR30.01 that the report be received and noted.
PR30.02 that the quotation from ACR Cleaning in the sum of £580 be accepted.

PR31.00 REPLACEMENT OF COUNCIL CHAMBER WALLPAPER

Consideration was given to replacement wallpaper for the Council Chamber. Four companies had provided quotations.

RESOLVED: PR31.01 that the report be received and noted.
PR31.02 that a decision on the wallpaper design be delegated to the Chairman, Vice Chairman and Town Clerk up to a maximum cost of £64 per roll.

PR32.00 INSTALLATION OF WHITEBOARD FOR COUNCIL CHAMBER

Consideration was given to the installation of an electronic whiteboard for the Council Chamber. Quotations had been received from two companies.

Members considered that an electronic whiteboard was possibly more sophisticated than the Council required and that a standard screen might be more appropriate.

RESOLVED: PR32.01 that the report be received and noted
PR32.02 that quotations for a standard tv screen be obtained from local electrical retailers

PR33.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

RESOLVED: that the confidential business having been concluded, the Press and the Public be re-admitted to the Meeting.

Chairman:

Dated: 18 April 2018

Chairman's
Initials