**Minutes of the Meeting of the Amenities Committee of St Ives Town Council**

**held at the Town Hall St Ives on Wednesday 27 February 2019**

**Present:**

Chairman: Councillor D Rowe

Vice-Chairman: Councillor M King

Councillors: Dr C Pegoraro, L Davies, B Luter, R D’Souza [from A64.00]

**In attendance:**

Town Clerk: A Benfield

Amenities Manager: C Allison

A60.00 APOLOGIES FOR ABSENCE

Apologies were received from Councillors J Davies and R Fuller (both HDC commitment).

A61.00 DECLARATIONS OF INTEREST

No declarations were made.

A62.00 PUBLIC PARTICIPATION

No persons present wished to address the meeting.

A63.00 MINUTES

**RESOLVED:** that the Minutes of the Meeting of the Amenities Committee held on 23 January 2019 once amended to show that Councillor M King was also in the building and the resolution at A57.03 amended to read "... the requirement to pay *business* rates on income..." be confirmed as a correct record and signed by the Chairman at the next meeting.

A64.00 ARMED FORCES DAY

Consideration was given to a request to use Slepe Hall Field for Armed Forces Day on 29 June.

Members expressed some concerns about moving the event from the town centre and how this might impact on local businesses and food outlets.

The Town Clerk informed Members that 42 Engineers were unable to bring more equipment or vehicles into the town centre and that many businesses had been unhappy with the road closure in past years. Although the town looked busy many people were not interracting with the event.

**RESOLVED: A64.01** that the report is received and noted.

 **A64.02** that agreement is given for Armed Forces Day to be held on Slepe Hall

 Field

 **A64.03** that the Town Clerk issue an invitation to RAF Alconbury to attend the

 event.

A65.00 FARMERS' MARKET UPDATE

Members were in receipt of report on promotion and diversification of the Farmers' Market.

Councillor L Davies reported that she had used her market experience in talking to stall holders and the public and would like to distribute a questionnaire to the market traders to gain their views.

It was known that some traders wished to have a co-ordinator present throughout the day but the Town Clerk explained that this had never been done previously.

Councillor L Davies requested consent to contact local radio stations to promote the market as this was currently outside the Council's Press and Media Policy.

**RESOLVED: A65.01** that the report is received and noted.

 **A65.02** that the market becomes a member of the Love British Food

 Organisation at a cost of £220 with membership being subject to

 annual review and that the market no longer remains accredited to

 FARMA.

 **A65.03** that a Recommendation is made to Council that Councillor L Davies

 be nominated to contact local radio stations to promote the market

 as this is outside of the scope of the Press and Media Policy

 **A65.04** that pitch and stall prices are increased to £8 and £25 respectively

 and a marketing campaign is carried out to publicise the market

 **A65.05** that Councillor L Davies and the Town Clerk work with the Market

 Co-ordinator on seeking the views of stall-holders with any proposals

 coming back to the Town Hall for Members' consideration

 **A65.06** that Councillor D'Souza work with the Town Clerk on a marketing

 campaign for Farmers' Market bags.

A66.00 USE OF COUNCIL LAND

Three requests had been received to use Council land:

A66.01 Warner's Park

An application had been received from FESt to use Warner's Park for Picnic in the Park on 23 June.

 **RESOLVED:** that the request be granted.

A66.02 Slepe Hall Field

A request from Lean Team Boot Camp to use Slepe Hall Field on Tuesdays had been received.

 **RESOLVED:**  that the request be granted.

A66.03 The Waits

A request had been received from FESt to use The Waits for 8 Music on The Waits concerts.

 **RESOLVED:** that the request be granted.

A67.00 WARNER'S PARK: HEDGING AND TREES BETWEEN PLAY AREA AND FAIRFIELDS

Consideration was given to cutting back the hedging and trees that are causing damage to the wet pour surface of the play area.

Since the report was written, the Amenities Manager advised that she had contacted a company to provide a quote for undertaking the works. The company quoted £2900 for undertaking the works but advised that all the hedging would need to be removed as if they were to remove 1.5 metres all that would remain would be bramble and some dying Elm suckers which would subsequently collapse. It was also likely that the fence would need replacing.

The Amenities Manager had contacted Cambridgeshire County for permission to remove all the hedging and a response was awaited.

There had only been one response so far received from the public consultation exercise.

**RESOLVED: A67.01** that the report is received and noted

 **A67.02** that further quotations be sought

 **A67.03** that the hedge line is cut back and the trees felled prior to the laying of

the new wet pour

 **A67.04** that the tender be awarded based on quotes obtained to the

 satisfaction of the Town Clerk in conjunction with the Chairman and

 Vice Chairman

 **A67.05** that the cost be taken from the wet pour budget

A68.00 ROLLING PROGRAMME

Members were in receipt of Rolling Programme of Works.

The Amenities Manager reported that subsequent to issuing the report HDC had recommended a company to undertake the cycle racks and bench bases works. Specifications had been sent to them and a quote was awaited.

The Grounds Maintenance team had now painted two street benches.

**RESOLVED:** that the Rolling Programme be received and noted.

A69.00 BUDGET REPORT

**RESOLVED:** that the Budget Report be received and noted.

A70.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC

**RESOLVED:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

A71.00 REPLACEMENT OF PLAY EQUIPMENT

Consideration was given to competitive quotes received for the provision of play equipment at Burleigh Hill, Wheatfields, Warner's Park, Thorndown and Slepe Hall play areas.

**RESOLVED: A71.01** that the report is received and noted

 **A71.02** that Playdale Playgrounds Limited be appointed to undertake the

 provision of replacement play equipment at the five sites at a total

 cost of £63,640. This would include replacement of the Slepe Hall

 'Rocker'.

A72.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC

**RESOLVED:** that the confidential business having been concluded, the Press and the Public be re-admitted to the Meeting.

Chairman: Date: 27 March 2019