

**Minutes of the Meeting of St Ives Town Council  
held at the Town Hall St Ives on Wednesday 12 February 2020**

**Present:**

The Town Mayor: Councillor D Rowe

The Deputy Town Mayor: Councillor J Pallant

Councillors: J Davies, R Fuller, R Bellamy, R D'Souza, M King, L Davies, B Luter, P Hussain, J Tiddy, N Dibben, P Pope

**In attendance:**

Town Clerk: A Benfield

Committee Clerk: S Rawlinson

**PRAYERS**

The Town Mayor's Chaplain said prayers prior to the commencement of the Meeting.

**C192.00 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors T Drye and A Ayers-Wilson (both business commitments), Councillor Dr C Pegoraro (Personal) and Councillor A Dickinson (HDC commitment).

**C193.00 DECLARATIONS OF INTEREST**

No declarations were made.

**C194.00 PUBLIC PARTICIPATION**

No persons present wished to address the meeting.

**C195.00 MINUTES**

**RESOLVED:** that the Minutes of the Meeting of St Ives Town Council held on 8 January 2020 are confirmed as a correct record and signed by the Town Mayor.

**C196.00 TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor and Deputy Town Mayor's engagements list was noted. The Town Mayor reported that he had been unable to attend the meeting with the Combined Authority Mayor on 30 January and the Deputy Mayor attended on his behalf.

The Town Clerk informed Members that the Macebearer was standing down and that a new one had been appointed effective from April.

**C197.00 COMMITTEE REPORTS**

The following minutes were received:

**C197.01 Planning Committees**

The minutes of 8 January and 22 January 2020 were received.

**C197.02 Amenities Committee**

The minutes of 22 January 2020 were received.

**C197.03 Personnel Committee**

The minutes of 15 January 2020 were received.

**C197.04 Property Committee**

The minutes of 22 January 2020 were received.

Chairman's  
Initials

**C197.05 Norris Museum**

The minutes of 15 January 2020 were received.

**C198.00 ELECTION OF TOWN MAYOR ELECT**

It was proposed by Councillor N Dibben and seconded by Councillor M King that Councillor J Pallant be elected Town Mayor the municipal year 2020/21.

**RESOLVED:** that Councillor J Pallant be elected.

**C199.00 ELECTION OF DEPUTY TOWN MAYOR ELECT**

It was proposed by Councillor B Luter and seconded by Councillor L Davies that Councillor P Hussain be appointed Deputy Town Mayor for the municipal year 2020/21.

**RESOLVED:** that Councillor P Hussain be elected.

**C200.00 SCHEDULE OF MEETINGS**

Members were in receipt of Meetings Schedule for 2020/21. The Town Clerk advised that the date for Civic Sunday had now changed from 21 June to 14 June. The location was still to be confirmed.

**RESOLVED:** that the Schedule be received and adopted.

**C201.00 WHEATSHEAF CROSSROADS**

Members received correspondence from Cambridgeshire County Council and from Bluntisham Parish Council requesting the support of the Town Council in seeking improvements to the crossing.

County Councillor Fuller requested that, as the matter was being progressed by the County, that the Council did not sign in support at the present time.

**RESOLVED:** that the Council advise Bluntisham Parish Council that it wished to await developments by the County Council before considering the matter further.

**C202.00 COMMUNITY INFRASTRUCTURE LEVY**

Members were in receipt of schedule of CIL payments received to date.

**RESOLVED:** that the information be received and noted.

**C203.00 ORDERS FOR PAYMENT**

**RESOLVED:** that the schedule of Orders for Payment be received and noted.

**C204.00 BANK RECONCILIATION STATEMENT**

**RESOLVED:** that the Bank Reconciliation Statement be received and noted.

**C205.00 BUDGET REPORT**

**RESOLVED:** that the Budget Report be received and noted.

Chairman's  
Initials

**C206.00 APPLICATIONS FOR FINANCIAL ASSISTANCE****C206.01 The Bobby Scheme**

A request for funding, of any amount, was received from the Bobby Scheme. The Town Clerk reported that £800 remained in the grants budget for this year, with £2,500 available the following year.

**RESOLVED:** that the request be considered next year when the new budget allocation would be available and that further information is requested about the Bobby Scheme.

**C206.02 5th St Ives Scout Group**

The Scouts had requested £1,000 to fund an international camp in Derbyshire.

**RESOLVED:** that £1,000 be awarded to the Scouts and that they be asked to provide a report on their trip for The Bridge.

**C207.00 POLICE MATTERS**

The Police Report was noted. The Town Clerk informed Members that Sgt Draper would be in attendance at the Annual Town Meeting in March.

**C208.00 TACKLING SCAMS IN YOUR PARISH**

Members received an invitation for the Council to join the Cambridgeshire and Peterborough Against Scams Partnership.

**RESOLVED:** that a working group comprising Councillors J Pallant, L Davies and the Town Clerk investigate the group further and report back to Council.

**C209.00 CAMBRIDGESHIRE CONSTABULARY SERVICE CHANGE CONSULTATION**

The Constabulary was conducting a consultation on proposals to enhance its service to the south of Cambridgeshire and invited comments from the Town Council.

**RESOLVED:** that Members respond individually to the consultation.

**C210.00 PUBLIC SPACES PROTECTION ORDER**

Members were pleased to note that the Public Spaces Protection Order was now in place and expressed gratitude to Pubwatch for their efforts in this regard.

**RESOLVED:** that the Order be received and noted.

**C211.00 CCTV REPORT**

Several backdated CCTV reports were received, with more recent ones expected shortly. It was noted that the camera upgrades were nearing completion and it was considered that a further visit to the Control Centre would be of benefit.

**RESOLVED:** that a further visit to the Control Room and a meeting of the CCTV Partners Group be requested.

**C212.00 REPORTS FROM WORKING PARTIES**

The following reports were noted:

**C212.01 Neighbourhood Plan Working Group**

**RESOLVED:** that the report from the Neighbourhood Plan Meeting on 3 February be received and noted.

**C212.02 St Ives Eco Action Group**

The request had come from the Group that the Council declare a climate emergency. Members were generally keen to support the initiative but it was unclear how best to do so. The Town Clerk advised that the Strategic Plan stated an intent to reduce carbon emissions but considered it would be necessary to bring comments from the Group for Council to consider, possibly as a separate agenda item at a future meeting.

**RESOLVED:** that the Council defer declaring a climate emergency at this stage and await the outcome of County Council discussions on this.

**C212.03 Update report on The Bridge**

Members were in receipt of update on The Bridge.

**RESOLVED:** that the update be received and noted.

**C213.00 REPORTS FROM OTHER BODIES**

No reports were received.

**C214.00 COUNTY COUNCIL MATTERS**

No report was provided.

**C215.00 DISTRICT COUNCIL MATTERS**

No report was provided.

**C216.00 ROLLING PROGRAMME**

The Town Clerk informed Members that the plans for Warner's Park Pavilion were still awaited. She was in communication with the company producing them and hoped to receive them shortly.

**RESOLVED: C216.01** that the Rolling Programme be received.

**C216.02** that the item on Future Mobility and Energy be removed.

**C217.00 GEORGE YARD**

Several problems in George Yard had been reported over the years including pedestrian danger from overhanging trees, loose gratings and potholes. The thoroughfare was currently unadopted and, therefore, not maintained.

**RESOLVED:** that the Council apply for a Modification Order to have George Yard added to the Definitive Map as a public right of way.

**C218.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**

**RESOLVED:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

**C219.00 ECO AUDIT**

Members gave consideration to a report seeking funding to be vired to a new Climate Change budget line to enable the Strategic Plan's actions on climate change to be met.

The Town Clerk stated that a training course was to be held in Leicester aimed at facilitating groups working on climate change issues. She wished to attend, along with someone from the Eco Action Group. The fee would be £400 for training and £200 for affiliation to the group.

**RESOLVED: C219.01** that the report is received and noted.

**C219.02** that authority from the Secretary of State is requested to apply for an interest free loan of £9,500 from SALIX Finance Ltd for the replacement of all lighting within the Town Hall to LED. Loan payments to be met from energy supply savings.

**C219.03** that £10,000 is vired from Town Hall Earmarked Reserves to a new Eco Action budget line

**C219.04** that 3 Acorns Eco-Audit are appointed at a cost of £3600 to assist the Town Council in compiling its carbon footprint baseline data and supporting it to meet its target of being carbon neutral by 2030

**C219.05** that some financial support be made available to assist the St Ives Eco Action Group to assist the town and individuals to be carbon neutral by 2050

**C220.00 PROVISION OF IT SERVICE**

Consideration was given to the appointment of IT consultants to upgrade the systems at the Town Hall.

**RESOLVED: C220.01** that the report is received and noted.

**C220.02** that ICT Services are appointed to provide a hybrid solution with the introduction of Office 365 for email management and a server for file storage at a total cost of £11,565.63.

**C221.00 ASSET MANAGEMENT**

An investigation had been carried out into methods by which the Council could streamline its recording of the services it provided. Appropriate software had been identified and Members were asked to consider its adoption.

**RESOLVED: C221.01** that the report is received and noted

**C221.02** that a licence is purchased to use Public Sector Services Ltd PSS Live Asset Management software along with set-up and training at a total cost of £8,700

**C221.03** that the costs are met from the Personnel Committee Staff Contingency budget

**C222.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**

**RESOLVED:** that the confidential business having been concluded the Press and the Public be re-admitted to the Meeting.

Town Mayor:

Date: 11 March 2020

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