



*Celebrating 50 years  
1974-2024*

# ST IVES TOWN COUNCIL

Town Hall, Market Hill, St Ives, Huntingdonshire PE27 5AL  
Telephone: 01480 388929 Email: [townclerk@stivestowncouncil.gov.uk](mailto:townclerk@stivestowncouncil.gov.uk)  
**Town Clerk:** Mrs Libby White BEM BA(Hons) FSLCC

**TWINNED WITH STADTALLENDORF**

Issued: 31<sup>st</sup> October 2024

**Cllrs P Hussain, J Kerr, A Riddell, N Wells, M Burke, M King, L Valla, J Cantwell, A Thompson**

You are hereby summoned to attend the **Finance and Policy Committee Meeting of St Ives Town Council** for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies before the meeting.

Meeting to be held on **Wednesday 6<sup>th</sup> November 2024** in the **Council Chamber, Town Hall at 7pm.**

The meeting is open to members of the public (including the press), but is not a public meeting.

*Libby White*

**Mrs Libby White BEM BA(Hons) FSLCC**  
**Town Clerk**

## AGENDA

**FP29.00 APOLOGIES FOR ABSENCE**

To receive and approve apologies for absence.

**FP30.00 DECLARATIONS OF INTEREST**

To receive Declarations of Disclosable and/or Non-disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item.

**FP31.00 PUBLIC PARTICIPATION (15 MINUTES)**

Open forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair. Limited to three minutes per person, fifteen minutes in total.













- 3.2 To achieve this objective, the Town Council will:
- (i) Establish effective lines of communication
  - (ii) Involve and consult with employees through:
    - a. Individuals conversations
    - b. Notice Boards
    - c. Staff meetings
    - d. Health and Safety Meetings
  - (iii) Display Health and Safety Law – ‘What you need to know’ Poster
  - (iv) Consult with employees when changes to process, equipment, work methods etc. are to be introduced that may affect their health and safety.
- 3.3 Where it is not practical to consult with all employees directly and it would be more appropriate to communicate and consult through employee representatives, we will recognise health and safety representatives who have been appointed by a relevant trade union.
- 3.4 The Town Council will allow all representatives an appropriate amount of time away from their normal duties in order to complete their duties as representatives. The Town Council will not hinder representatives in the execution of their normal functions as defined by law.

## 4. Organisation

- 4.1 The Hierarchy of Management.
- 4.1.1 The Town Council as the corporate body has overall responsibility for health, safety and welfare. In practice, this responsibility is delegated on a day-to-day basis to the Town Clerk.
  - 4.1.2 The Town Council is committed to a regular review of its policies on health, safety and welfare and to its continual development in the light of both experience and the changing legal environment. It is committed to a progressive improvement in health and safety performance both by the enactment of more effective guidelines and by programmes of continued training and development in areas of health and safety.
- 4.2 Individual Responsibilities within the Town Council.
- 4.2.1 Elected Members: form the body corporate of the Town Council and are responsible for planning, resourcing and overseeing its activities. They should ensure that health, safety and welfare issues are considered as part of their decision-making process. Members will receive advice from the Town Clerk
  - 4.2.2 The Town Clerk: has overall responsibility at officer level for ensuring the day-to-day health, safety and welfare of the Council’s employees.
  - 4.2.3 Employees: ~~You~~ have a duty to take reasonable care of ~~yourself~~ themselves and others (e.g. contractors’ visitors, members of the public) who may be affected by ~~your~~ their work activities. ~~You~~ Employees must co-operate with other staff to





handling; the use of hazardous chemicals; computers and computer workstations, etc..

## 5.2 Training.

- 5.2.1 The Town Council will provide adequate information, instruction, training and supervision to all employees on the significant risks arising out of their own and others' work activities to ensure that the risk to their health and safety is reduced to the lowest possible level. Specific training needs will be identified through the risk assessment and performance appraisal processes.
- 5.2.2 The Town Clerk will arrange suitable training and refresher training courses, maintain records and provide reports as necessary to the Town Council..

## 5.3 ~~5.3~~ Lone Working

### 5.3.1 The Town Council has a separate Lone Working Policy.

## 5.4 Reporting Procedures.

### 5.4.1 Accident/Incident (Near Miss)

~~5.3.1.15~~ 4.1.1 The Town Council has a system for recording all accidents, dangerous occurrences, certain diseases, absences of more than three days after injury and other incidents (near misses) that occur in any premises it owns or manages that involve its employees, appointed contractors, visitors, members of the public or anyone else affected by the Town Council's undertaking. The Town Council holds suitable Employer's Liability Insurance for employees.

~~5.3.1.25~~ 4.1.2 Accidents/incidents must initially be reported on Accident Forms held by the Town Clerk.

~~5.3.1.35~~ 4.1.3 Certain injuries, dangerous occurrences and some diseases must be reported immediately ~~to the Health and Safety Executive and to the Health and Safety Adviser for investigation~~ to a statutory authority. The Town Clerk will then report to the necessary authority (see [www.riddor.gov.uk](http://www.riddor.gov.uk) Reporting of Injuries, Diseases and Dangerous Occurrences Regulations).

### 5.4.2 Violence (includes Verbal Abuse, Threats and Sexual or Racial Harassment).

- 5.34.2.1 The Town Council recognises that in certain situations violent behaviour towards staff may occur and therefore will take all reasonable measures to protect staff from violence and aggression.
- 5.34.2.2 **We define violence and aggression as:**
- (i) actual or threatened physical assaults on staff.
  - (ii) psychological abuse of staff.
  - (iii) verbal abuse which includes shouting, swearing and gestures.
  - (iv) threats against employees.

**Formatted:** Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 3.78 cm + Indent at: 4.42 cm

**Formatted:** Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 3 + Alignment: Left + Aligned at: 1.25 cm + Indent at: 3.15 cm

~~5.3.2.3~~ **5.4.2.3 To achieve this objective the Town Council will:**

- (i) Keep records of all incidents of violence and aggression and review the control measures with a view to continual improvement in employee safety.
- (ii) Carry out risk assessments of potential conflict situations and determine the control measures necessary to protect staff.
- (iii) Ensure that the premises are kept secure.
- (iv) Inform all employees of the procedure following a violent or challenging behaviour incident. Not to tolerate violence or challenging behaviour towards our employees.
- (v) Support the employees involved in any incident.
- (vi) Support their decisions regarding the pressing of charges.
- (vii) Provide any counselling or post-incident assistance required by the employees.

***All incidents of violence or aggression, verbal abuse and sexual or racial harassment should be recorded on the Violence at Work Report Form.***

**5.4.3 Hazardous Substances (COSHH)**

- 5.3.3.1 The Town Council will ensure that a systematic approach is undertaken to avoid/reduce the use of hazardous substances or, where this is not possible, identify and control their use.
- 5.3.3.2 COSHH risk assessments will be carried out using the information supplied by the manufacturer in their product data sheets. These will be reviewed and revised annually, or when there is any significant change. Employees affected will be provided with information, instruction, training or supervision in their safe use

**5.4.5 Good Housekeeping**

- ~~5.3.44.5~~.1 Employees are required to keep their workplace tidy and dispose of waste material safely in the bins provided. Employees should not overfill bins as this could cause an injury to cleaning staff.
- ~~5.3.44.5~~.2 Traffic routes must not be obstructed. Tripping hazards must be reported as soon as possible to the Town Clerk who will arrange to have them repaired as soon as possible.
- ~~5.3.44.5~~.3 Spills or deposits on floors or work surfaces must be cleaned as soon as possible and warning signs placed in the area to alert others to the residual hazard.

~~5.3.4.4~~ **5.4.5.4** Drawers of filing cabinets must be closed when not in use and only one drawer opened at any one time. Step stools must be provided for employees who have to reach objects stored at height -

**Formatted:** Font: (Default) Calibri, 12 pt, Bold

**Formatted:** Normal, Indent: Left: 5.52 cm, No bullets or numbering

**Formatted:** Font: (Default) Calibri, 12 pt

**Formatted:** Indent: Hanging: 0.63 cm

**Formatted:** Space After: 6 pt

**Formatted:** Font: (Default) +Body (Calibri), 12 pt

**Formatted:** Normal, Indent: Left: 4.25 cm, No bullets or numbering

chairs must not be used for this purpose.

#### 5.4.6 Manual Handling

~~5.3.5.4~~ ~~5.4.6.1~~ The Town Council will provide manual handling training for all staff arrangements to ensure so that any significant risk arising from manual handling activities by employees is avoided. Where this is not possible, an assessment will be undertaken to identify those at risk, training will be provided and safe systems of work developed to minimise the risks (e.g. mechanising the activity, providing assistance for the task). These assessments will be reviewed regularly and revised where necessary

Formatted: Indent: Left: 0 cm, Hanging: 0.63 cm

Formatted: Font: (Default) Calibri, 12 pt

Formatted: Normal, Indent: Left: 3.75 cm, No bullets or numbering

#### 5.4.7 Contractors

~~5.3.7.4~~ ~~5.4.7.1~~ The Town Council will ensure that persons carrying out contracted work on Town Council premises, land or structures are assessed prior to commencement of the work in respect of their health and safety competence and, in particular, their arrangements for working safely. This should include checks of their risk assessments, method statements, safe systems of work and previous accident records and enforcement history. All contractors are to provide the Town Council with a copy of their Public Liability Insurance.

Formatted: Indent: Hanging: 0.63 cm

Formatted: Font: (Default) Calibri, 12 pt

Formatted: Normal, Indent: Left: 1.27 cm, Space After: 6 pt, No bullets or numbering

~~5.3.7.2~~ ~~5.4.7.2~~ In addition, they will be provided with a copy of the Council's Contractors' Code of Conduct and Safety Rules that they must sign and return to show that they agree to comply with the content therein

Formatted: Indent: Left: 4.5 cm, Space After: 10 pt, No bullets or numbering

#### 5.4.8 Personal Protective Equipment and Clothing

5.3.8.1 The Town Council will ensure that suitable personal protective equipment and/or clothing is provided for employees whose work activities present significant risks to their personal safety and which cannot be controlled adequately through other means. All equipment issued remains the property of the Town Council.

Formatted: Space After: 10 pt

#### 5.4.9 Reasonable Grounds

~~5.3.8.9~~ ~~5.4.9.1~~ The Council reserves the right to search you or any of your property held on Council premises at any time if there are reasonable grounds to believe that this policy is being or has been infringed or for any other reason. If you refuse to comply with these search procedures, your refusal will normally be treated as gross misconduct. ***The Council reserves the right to inform the police of any suspicions it may have with regard to the use of controlled drugs by its employees on Town Council premises***





## 1. Purpose

- 1.1 In accordance with the duty imposed on town and parish councils by Section 40 of the Natural Environment and Rural Communities Act 2006, updated by Section 102 of the Environment Act 2021, St Ives Town Council (the Town Council) which has many functions exercisable in relation to England must from time to time consider what action the authority can properly take, consistently with the proper exercise of its functions, to further the general biodiversity objective.
- 1.2 This duty also means that town and parish councils can spend funds in conserving biodiversity.

## 2. Definition

- 2.1 According to Defra (Biodiversity 2020), biodiversity is the variety of all life on Earth. It includes all species of animals and plants – everything that is alive on our planet.
- 2.2 Biodiversity is important for its own sake and has its own intrinsic value. A number of studies have shown this also goes further. Biodiversity is the building block of our 'ecosystems' that in turn provide us with a wide range of goods and services that support our economic and social wellbeing. These include essentials such as food, fresh water and clean air, but also less obvious services such as protection from natural disasters, regulation of our climate, and purification of our water or pollination of our crops. Biodiversity also provides important cultural services, enriching our lives.

## 3. Aims and Objectives

- 3.1 The object of this policy is to work towards conserving and enhancing the biodiversity of the Town Council's area.
- 3.2 The Full Council and any committees of the Town Council will consider sustainability, environmental impact and biodiversity when making decisions and will develop and implement policies and strategies as required.
- 3.3 In particular, the Town Council will aim to improve the biodiversity of the area in the following ways:
  - consider the potential impact on biodiversity represented by planning applications;
  - manage its land and property using environmentally friendly practices that will promote biodiversity;
  - support local businesses and council operations in the adoption of low impact/nature positive practices;
  - encourage and support other organisations within the town to manage their areas of responsibility with biodiversity in mind; and
  - support residents and local organisation activities to enhance and promote biodiversity.

## 4. Actions

### 4.1 Planning Applications

#### 4.1.1 The Town Council will:

- when commenting on planning applications, support site and building design that benefits biodiversity through the conservation and integration of existing habitats or provision of new habitats;
- support protection of sensitive habitats from development and will consider whether the development would mean the loss of important habitats for wildlife in respect of all applications;
- consider what each proposed development might make in terms of biodiversity net gain; and
- include policies in support of biodiversity within the Neighbourhood Plan.

### 4.2 Land and Property Management

#### 4.2.1. The Town Council will:

- carry out a biodiversity audit of its landholdings;
- consider the conservation and promotion of local biodiversity with regard to the management of its open spaces. This will include adopting beneficial practices with regard to cutting and removal of vegetation, application of chemicals and timing of maintenance work, paying attention to the Government's regulations for plant protection products<sup>1</sup>;
- take special care in the specification of grounds maintenance regimes to ensure that the work, whilst reaching acceptable standards, does not harm the natural environment;
- source sustainable materials when procuring supplies for the Town Council's use; and
- consider biodiversity issues and the implementation of changes when managing its buildings.

### 4.3 Local Community

#### 4.3.1. The Town Council will:

- raise public awareness of biodiversity issues, including through its website, social media and newsletters;
- engage with local businesses and residents regarding biodiversity in the community and how members of the community can assist and make a difference; and
- where feasible, involve the community in biodiversity projects on its land including for example tree planting, wildflower meadows, birdbox making, etc.

---

<sup>1</sup> [The Official Controls \(Plant Protection Products\) Regulations 2020: policy statement - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/policies/the-official-controls-plant-protection-products-regulations-2020)

#### 4.4 Partners

- 4.4.1 The Town Council will work in partnership with other organisations to protect, promote and enhance biodiversity within the council area.
- 4.4.2 It will review any local nature recovery strategies, species conservation strategies, or protected site strategies in respect of local Sites of Special Scientific Interest (SSSIs) and consider how it may become more involved in implementing the strategies' recommendations.

#### 5. Monitoring

- 5.1 This policy was adopted on 6<sup>th</sup> November 2024, (Minute reference [ ]) and will be reviewed in two years or sooner should legislation dictate at the Annual meeting of the Council. A summary of how the policy has been implemented will be published annually, with reference to the original biodiversity audit to show progress.

DRAFT



## Action Plan

Site/Objective	Action	Outcome	Target (years)	Reporting/Publicity
Whole Council Area	Raise local awareness of biodiversity	Gain local support for action.	Ongoing	Newsletter, website, social media
Protect and support biodiversity	Encourage suitable planting to support biodiversity	Connect and diversify habitats to meet the needs of a variety of wildlife species	Ongoing	Mapping
Cemetery/ Churchyard	<p>Additional planting</p> <p>Maintain and renew bird boxes as required.</p> <p>Adopt a plan to support wildlife and diversity whilst maintaining the site in a way which enables visitors to experience quiet and calm remembrance.</p> <p>Leave leaf litter and dead vegetation wherever possible as a habitat for invertebrates.</p>	<p>Increased diversity of habitats and food sources</p> <p>Increased cover for invertebrates, reptiles, amphibians and small mammals</p> <p>Encouraging insects, particularly butterflies and bees</p>		
Open grassed spaces	<p>Sympathetically maintain hedging(?)</p> <p>Leave some areas unmown.</p> <p>Only use environmentally friendly pesticides where absolutely necessary and only in ideal weather conditions.</p>	<p>Food sources and cover.</p> <p>Encourage insects.</p> <p>Sustain and enhance natural habitats.</p>	Ongoing	
Other open spaces	<p>Adopt a management plan.</p> <p>Encourage residents to remove litter and pick up after their dogs.</p> <p>Work with the County Council on</p>	<p>Sustain and enhance natural habitats.</p> <p>Protecting habitats</p>		

	<p>verge management, favouring biodiversity but noting which areas may need cutting for highway safety.</p> <p>Encourage residents to adopt areas to look after, making it clear what is expected e.g. peat free compost and no chemicals.</p>	<p>Protecting/enhancing habitats.</p> <p>Regular attention.</p>		
The Built Landscape	<p>Ensure that planning consultations are considered against the emerging Neighbourhood Plan (and Neighbourhood Plan once made)</p> <p>Encourage hedgehog/small animal highways with permeable boundaries</p>	<p>Protecting / enhancing habitats.</p> <p>Extending habitats</p>	Ongoing	
Increase community awareness of biodiversity	<p>Ask residents for their views on what they would like to be done to conserve biodiversity within the parish.</p> <p>Raise awareness of the importance of gardens as habitats for wildlife, with possible actions highlighted in local publications.</p> <p>Create a page on the town council website for photographs / information / links.</p> <p>Encourage local farmers to contribute.</p> <p>Provide seed bombs / bulbs, etc. for residents' use.</p> <p>Discourage floodlighting.</p>	<p>Engagement/ ownership of biodiversity.</p> <p>Promote biodiversity.</p> <p>Promote biodiversity.</p> <p>Promote biodiversity.</p> <p>Extending habitats</p> <p>Protect nocturnal animals.</p>	Ongoing	Neighbourhood Plan Consultation

<p>Support Community Projects</p>	<p>Support hedge/tree planting in any appropriate areas.</p> <p>Support St Ives in Bloom with ongoing projects within the town</p> <p>Work in partnership with schools to develop young people's awareness of the environment around them.</p> <p>Consider events and offer volunteering opportunities to support biodiversity, working with local organisations</p>	<p>Extending habitats. Promote biodiversity Promote biodiversity Encourage insects  Promote biodiversity</p>	<p>Ongoing</p>	
---	--	--	----------------	--

DRAFT





15:31

## Unity Trust Bank - Current

## Cash Received between 01/07/2024 and 30/10/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
06/09/2024	Sales Recpts Page 1771		Sales Recpts Page 1771	74.90
13/09/2024	Sales Recpts Page 1772		Sales Recpts Page 1772	83.50
17/09/2024	Sales Recpts Page 1773		Sales Recpts Page 1773	148.54
17/09/2024	Sales Recpts Page 1774		Sales Recpts Page 1774	742.70
17/09/2024	Sales Recpts Page 1775		Sales Recpts Page 1775	8,874.00
18/09/2024	Sales Recpts Page 1776		Sales Recpts Page 1776	495.00
23/09/2024	Sales Recpts Page 1777		Sales Recpts Page 1777	16.70
23/09/2024	Sales Recpts Page 1778		Sales Recpts Page 1778	26.45
26/09/2024	Sales Recpts Page 1779		Sales Recpts Page 1779	30.62
30/09/2024	Sales Recpts Page 1780		Sales Recpts Page 1780	2,716.00
18/09/2024	Sales Recpts Page 1781		Sales Recpts Page 1781	813.00
19/09/2024	Sales Recpts Page 1782		Sales Recpts Page 1782	1,000.00
19/09/2024	Sales Recpts Page 1783		Sales Recpts Page 1783	126.03
20/09/2024	Sales Recpts Page 1784		Sales Recpts Page 1784	30.00
20/09/2024	Sales Recpts Page 1785		Sales Recpts Page 1785	4.50
26/09/2024	Sales Recpts Page 1786		Sales Recpts Page 1786	140.00
27/09/2024	Sales Recpts Page 1787		Sales Recpts Page 1787	5,500.00
30/09/2024	Sales Recpts Page 1788		Sales Recpts Page 1788	94.50
30/09/2024	Sales Recpts Page 1789		Sales Recpts Page 1789	12.00
30/09/2024	Sales Recpts Page 1790		Sales Recpts Page 1790	180.00
30/09/2024	Sales Recpts Page 1791		Sales Recpts Page 1791	189.00
30/09/2024	Sales Recpts Page 1792		Sales Recpts Page 1792	252.00
30/09/2024	Sales Recpts Page 1793		Sales Recpts Page 1793	257.50
11/09/2024	Sales Recpts Page 1794		Sales Recpts Page 1794	266.00
22/10/2024	Sales Recpts Page 1795		Sales Recpts Page 1795	11.50
21/10/2024	Sales Recpts Page 1796		Sales Recpts Page 1796	23.00
21/10/2024	Sales Recpts Page 1797		Sales Recpts Page 1797	120.00
21/10/2024	Sales Recpts Page 1798		Sales Recpts Page 1798	23.00
21/10/2024	Sales Recpts Page 1799		Sales Recpts Page 1799	23.00
21/10/2024	Sales Recpts Page 1800		Sales Recpts Page 1800	23.00
21/10/2024	Sales Recpts Page 1801		Sales Recpts Page 1801	11.50
21/10/2024	Sales Recpts Page 1802		Sales Recpts Page 1802	23.00
21/10/2024	Sales Recpts Page 1803		Sales Recpts Page 1803	11.50
21/10/2024	Sales Recpts Page 1804		Sales Recpts Page 1804	23.00

15:31

## Unity Trust Bank - Current

## Cash Received between 01/07/2024 and 30/10/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
21/10/2024	Sales Recpts Page 1805		Sales Recpts Page 1805	46.00
21/10/2024	Sales Recpts Page 1806		Sales Recpts Page 1806	11.50
21/10/2024	Sales Recpts Page 1807		Sales Recpts Page 1807	23.00
21/10/2024	Sales Recpts Page 1808		Sales Recpts Page 1808	23.00
21/10/2024	Sales Recpts Page 1809		Sales Recpts Page 1809	23.00
21/10/2024	Sales Recpts Page 1810		Sales Recpts Page 1810	11.50
21/10/2024	Sales Recpts Page 1811		Sales Recpts Page 1811	11.50
21/10/2024	Sales Recpts Page 1812		Sales Recpts Page 1812	11.50
21/10/2024	Sales Recpts Page 1813		Sales Recpts Page 1813	23.00
21/10/2024	Sales Recpts Page 1814		Sales Recpts Page 1814	23.00
18/10/2024	Sales Recpts Page 1815		Sales Recpts Page 1815	30.00
18/10/2024	Sales Recpts Page 1816		Sales Recpts Page 1816	23.00
18/10/2024	Sales Recpts Page 1817		Sales Recpts Page 1817	23.00
18/10/2024	Sales Recpts Page 1818		Sales Recpts Page 1818	11.50
18/10/2024	Sales Recpts Page 1819		Sales Recpts Page 1819	28.75
18/10/2024	Sales Recpts Page 1820		Sales Recpts Page 1820	23.00
18/10/2024	Sales Recpts Page 1821		Sales Recpts Page 1821	11.50
18/10/2024	Sales Recpts Page 1822		Sales Recpts Page 1822	23.00
18/10/2024	Sales Recpts Page 1823		Sales Recpts Page 1823	23.00
17/10/2024	Sales Recpts Page 1824		Sales Recpts Page 1824	23.00
17/10/2024	Sales Recpts Page 1825		Sales Recpts Page 1825	10.00
17/10/2024	Sales Recpts Page 1826		Sales Recpts Page 1826	11.50
17/10/2024	Sales Recpts Page 1827		Sales Recpts Page 1827	23.00
17/10/2024	Sales Recpts Page 1828		Sales Recpts Page 1828	23.00
17/10/2024	Sales Recpts Page 1829		Sales Recpts Page 1829	11.50
17/10/2024	Sales Recpts Page 1830		Sales Recpts Page 1830	11.50
17/10/2024	Sales Recpts Page 1831		Sales Recpts Page 1831	23.00
17/10/2024	Sales Recpts Page 1832		Sales Recpts Page 1832	23.00
16/10/2024	Sales Recpts Page 1833		Sales Recpts Page 1833	11.26
16/10/2024	Sales Recpts Page 1834		Sales Recpts Page 1834	23.00
16/10/2024	Sales Recpts Page 1835		Sales Recpts Page 1835	282.00
16/10/2024	Sales Recpts Page 1836		Sales Recpts Page 1836	5.75
15/10/2024	Sales Recpts Page 1837		Sales Recpts Page 1837	2.78
15/10/2024	Sales Recpts Page 1838		Sales Recpts Page 1838	4.18

Continued on Page 4

15:31

## Unity Trust Bank - Current

## Cash Received between 01/07/2024 and 30/10/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
15/10/2024	Sales Recpts Page 1839		Sales Recpts Page 1839	11.50
15/10/2024	Sales Recpts Page 1840		Sales Recpts Page 1840	30.00
15/10/2024	Sales Recpts Page 1841		Sales Recpts Page 1841	23.00
15/10/2024	Sales Recpts Page 1842		Sales Recpts Page 1842	23.00
15/10/2024	Sales Recpts Page 1843		Sales Recpts Page 1843	23.00
15/10/2024	Sales Recpts Page 1844		Sales Recpts Page 1844	23.00
15/10/2024	Sales Recpts Page 1845		Sales Recpts Page 1845	23.00
15/10/2024	Sales Recpts Page 1846		Sales Recpts Page 1846	11.50
15/10/2024	Sales Recpts Page 1847		Sales Recpts Page 1847	23.00
15/10/2024	Sales Recpts Page 1848		Sales Recpts Page 1848	23.00
15/10/2024	Sales Recpts Page 1849		Sales Recpts Page 1849	66.00
15/10/2024	Sales Recpts Page 1850		Sales Recpts Page 1850	23.00
15/10/2024	Sales Recpts Page 1851		Sales Recpts Page 1851	23.00
15/10/2024	Sales Recpts Page 1852		Sales Recpts Page 1852	11.50
15/10/2024	Sales Recpts Page 1853		Sales Recpts Page 1853	11.50
14/10/2024	Sales Recpts Page 1854		Sales Recpts Page 1854	69.00
14/10/2024	Sales Recpts Page 1855		Sales Recpts Page 1855	46.00
14/10/2024	Sales Recpts Page 1856		Sales Recpts Page 1856	11.50
14/10/2024	Sales Recpts Page 1857		Sales Recpts Page 1857	23.00
14/10/2024	Sales Recpts Page 1858		Sales Recpts Page 1858	11.50
14/10/2024	Sales Recpts Page 1859		Sales Recpts Page 1859	23.00
14/10/2024	Sales Recpts Page 1860		Sales Recpts Page 1860	23.00
14/10/2024	Sales Recpts Page 1861		Sales Recpts Page 1861	11.50
14/10/2024	Sales Recpts Page 1862		Sales Recpts Page 1862	23.00
14/10/2024	Sales Recpts Page 1863		Sales Recpts Page 1863	23.00
14/10/2024	Sales Recpts Page 1864		Sales Recpts Page 1864	23.00
14/10/2024	Sales Recpts Page 1865		Sales Recpts Page 1865	23.00
14/10/2024	Sales Recpts Page 1866		Sales Recpts Page 1866	11.50
11/10/2024	Sales Recpts Page 1867		Sales Recpts Page 1867	148.54
11/10/2024	Sales Recpts Page 1868		Sales Recpts Page 1868	495.00
08/10/2024	Sales Recpts Page 1869		Sales Recpts Page 1869	251.00
08/10/2024	Sales Recpts Page 1870		Sales Recpts Page 1870	3.00
07/10/2024	Sales Recpts Page 1871		Sales Recpts Page 1871	250.00
04/10/2024	Sales Recpts Page 1872		Sales Recpts Page 1872	60.00



15:31

## Unity Trust Bank - Current

## Cash Received between 01/07/2024 and 30/10/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/10/2024	Sales Recpts Page 1873		Sales Recpts Page 1873	63.00
03/10/2024	Sales Recpts Page 1874		Sales Recpts Page 1874	360.00
02/10/2024	Sales Recpts Page 1875		Sales Recpts Page 1875	40.50
02/10/2024	Sales Recpts Page 1876		Sales Recpts Page 1876	360.00
02/10/2024	Sales Recpts Page 1877		Sales Recpts Page 1877	76.50
02/10/2024	Sales Recpts Page 1878		Sales Recpts Page 1878	30.00
02/10/2024	Sales Recpts Page 1879		Sales Recpts Page 1879	30.00
02/10/2024	Sales Recpts Page 1880		Sales Recpts Page 1880	40.00
01/10/2024	Sales Recpts Page 1881		Sales Recpts Page 1881	31.50
01/10/2024	Sales Recpts Page 1882		Sales Recpts Page 1882	63.00
01/10/2024	Sales Recpts Page 1883		Sales Recpts Page 1883	252.00
22/10/2024	Sales Recpts Page 1884		Sales Recpts Page 1884	23.00
23/10/2024	Sales Recpts Page 1891		Sales Recpts Page 1891	31.50
23/10/2024	Sales Recpts Page 1892		Sales Recpts Page 1892	23.00
24/10/2024	Sales Recpts Page 1893		Sales Recpts Page 1893	23.00
24/10/2024	Sales Recpts Page 1894		Sales Recpts Page 1894	46.00
24/10/2024	Sales Recpts Page 1895		Sales Recpts Page 1895	2,672.28
24/10/2024	Sales Recpts Page 1896		Sales Recpts Page 1896	23.00
25/10/2024	Sales Recpts Page 1897		Sales Recpts Page 1897	11.50
25/10/2024	Sales Recpts Page 1898		Sales Recpts Page 1898	23.00
25/10/2024	Sales Recpts Page 1899		Sales Recpts Page 1899	23.00
28/10/2024	Sales Recpts Page 1900		Sales Recpts Page 1900	11.50
28/10/2024	Sales Recpts Page 1901		Sales Recpts Page 1901	23.00
28/10/2024	Sales Recpts Page 1902		Sales Recpts Page 1902	11.50
28/10/2024	Sales Recpts Page 1903		Sales Recpts Page 1903	34.50
28/10/2024	Sales Recpts Page 1904		Sales Recpts Page 1904	46.00
28/10/2024	Sales Recpts Page 1905		Sales Recpts Page 1905	23.00
28/10/2024	Sales Recpts Page 1906		Sales Recpts Page 1906	23.00
29/10/2024	Sales Recpts Page 1907		Sales Recpts Page 1907	30,000.00
16/09/2024	Sarah Matley	Allot Depo	Allotment deposit HR027	25.00
16/08/2024	Simmons J	Allot depo	Allotment deposit for HR020A	25.00
<b>Total Receipts</b>				<b>792,269.67</b>

15:28

## Business Call Account 269

Cash Received between 01/07/2024 and 30/10/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
17/10/2024	Anon	501496	Radar Key	5.00
17/10/2024	Anon	501497	Radar Key	5.00
30/08/2024	Brocket	M Party	Mayor's Charity party	39.00
30/08/2024	CCLA COIF	COIF	Dividend (Norris)	55.47
31/07/2024	CCLA Property Fund	Reinvest	Reinvestment CCLA	4,639.19
27/08/2024	Charlie Huddleston	Allot depo	Allotment deposit TM251	25.00
23/09/2024	Civic Society	501495	Photocopying	10.00
13/08/2024	D Hancock	501491	Overpayment see petty cash	1.00
08/08/2024	HMRC	VAT Refund	VAT Refund	19,608.01
22/08/2024	Ram Town Council	M Party	Mayors Charity Party	39.00
01/07/2024	Sales Recpts Page 1681		Sales Recpts Page 1681	243.00
01/07/2024	Sales Recpts Page 1682		Sales Recpts Page 1682	43.00
02/07/2024	Sales Recpts Page 1683		Sales Recpts Page 1683	252.00
03/07/2024	Sales Recpts Page 1684		Sales Recpts Page 1684	94.50
03/07/2024	Sales Recpts Page 1685		Sales Recpts Page 1685	366.00
09/07/2024	Sales Recpts Page 1686		Sales Recpts Page 1686	1,245.00
09/07/2024	Sales Recpts Page 1687		Sales Recpts Page 1687	77.00
09/07/2024	Sales Recpts Page 1688		Sales Recpts Page 1688	134.00
09/07/2024	Sales Recpts Page 1689		Sales Recpts Page 1689	360.00
03/07/2024	Sales Recpts Page 1690		Sales Recpts Page 1690	141.00
09/07/2024	Sales Recpts Page 1691		Sales Recpts Page 1691	900.00
11/07/2024	Sales Recpts Page 1692		Sales Recpts Page 1692	146.00
11/07/2024	Sales Recpts Page 1693		Sales Recpts Page 1693	73.00
29/07/2024	Sales Recpts Page 1694		Sales Recpts Page 1694	1,064.00
31/07/2024	Sales Recpts Page 1695		Sales Recpts Page 1695	3,000.00
31/07/2024	Sales Recpts Page 1696		Sales Recpts Page 1696	361.00
01/07/2024	Sales Recpts Page 1697		Sales Recpts Page 1697	51.18
11/07/2024	Sales Recpts Page 1698		Sales Recpts Page 1698	61.00
29/07/2024	Sales Recpts Page 1699		Sales Recpts Page 1699	50.44
29/07/2024	Sales Recpts Page 1700		Sales Recpts Page 1700	762.75
01/07/2024	Sales Recpts Page 1701		Sales Recpts Page 1701	31.50
02/07/2024	Sales Recpts Page 1702		Sales Recpts Page 1702	120.00
03/07/2024	Sales Recpts Page 1703		Sales Recpts Page 1703	42.00
03/07/2024	Sales Recpts Page 1704		Sales Recpts Page 1704	42.00

15:28

## Business Call Account 269

Cash Received between 01/07/2024 and 30/10/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/07/2024	Sales Recpts Page 1705		Sales Recpts Page 1705	42.00
03/07/2024	Sales Recpts Page 1706		Sales Recpts Page 1706	162.00
04/07/2024	Sales Recpts Page 1707		Sales Recpts Page 1707	142.00
05/07/2024	Sales Recpts Page 1708		Sales Recpts Page 1708	243.00
10/07/2024	Sales Recpts Page 1709		Sales Recpts Page 1709	45.00
18/07/2024	Sales Recpts Page 1710		Sales Recpts Page 1710	141.00
22/07/2024	Sales Recpts Page 1711		Sales Recpts Page 1711	30.00
23/07/2024	Sales Recpts Page 1712		Sales Recpts Page 1712	2,483.00
29/07/2024	Sales Recpts Page 1713		Sales Recpts Page 1713	85.00
01/08/2024	Sales Recpts Page 1728		Sales Recpts Page 1728	51.18
12/08/2024	Sales Recpts Page 1729		Sales Recpts Page 1729	61.00
28/08/2024	Sales Recpts Page 1730		Sales Recpts Page 1730	50.44
13/08/2024	Sales Recpts Page 1731		Sales Recpts Page 1731	589.00
19/08/2024	Sales Recpts Page 1732		Sales Recpts Page 1732	266.00
31/08/2024	Sales Recpts Page 1733		Sales Recpts Page 1733	385.73
28/08/2024	Sales Recpts Page 1734		Sales Recpts Page 1734	762.75
01/08/2024	Sales Recpts Page 1735		Sales Recpts Page 1735	31.50
01/08/2024	Sales Recpts Page 1736		Sales Recpts Page 1736	31.50
05/08/2024	Sales Recpts Page 1737		Sales Recpts Page 1737	202.50
02/09/2024	Sales Recpts Page 1748		Sales Recpts Page 1748	51.18
03/09/2024	Sales Recpts Page 1749		Sales Recpts Page 1749	4,301.76
03/09/2024	Sales Recpts Page 1750		Sales Recpts Page 1750	32.25
05/09/2024	Sales Recpts Page 1751		Sales Recpts Page 1751	10.75
06/09/2024	Sales Recpts Page 1752		Sales Recpts Page 1752	189.00
06/09/2024	Sales Recpts Page 1753		Sales Recpts Page 1753	252.00
11/09/2024	Sales Recpts Page 1754		Sales Recpts Page 1754	2,993.90
11/09/2024	Sales Recpts Page 1755		Sales Recpts Page 1755	61.00
12/09/2024	Sales Recpts Page 1756		Sales Recpts Page 1756	252.00
19/09/2024	Sales Recpts Page 1757		Sales Recpts Page 1757	94.50
23/09/2024	Sales Recpts Page 1758		Sales Recpts Page 1758	32,803.53
27/09/2024	Sales Recpts Page 1759		Sales Recpts Page 1759	32.25
30/09/2024	Sales Recpts Page 1760		Sales Recpts Page 1760	762.75
30/09/2024	Sales Recpts Page 1762		Sales Recpts Page 1762	50.44
01/10/2024	Sales Recpts Page 1908		Sales Recpts Page 1908	51.18

Continued on Page 3

15:28

## Business Call Account 269

Cash Received between 01/07/2024 and 30/10/2024

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/10/2024	Sales Recpts Page 1909		Sales Recpts Page 1909	21.50
03/10/2024	Sales Recpts Page 1910		Sales Recpts Page 1910	252.00
07/10/2024	Sales Recpts Page 1911		Sales Recpts Page 1911	21.50
10/10/2024	Sales Recpts Page 1912		Sales Recpts Page 1912	189.00
10/10/2024	Sales Recpts Page 1913		Sales Recpts Page 1913	77.00
15/10/2024	Sales Recpts Page 1914		Sales Recpts Page 1914	23.00
17/10/2024	Sales Recpts Page 1915		Sales Recpts Page 1915	23.00
18/10/2024	Sales Recpts Page 1916		Sales Recpts Page 1916	43.00
21/10/2024	Sales Recpts Page 1917		Sales Recpts Page 1917	11.50
21/10/2024	Sales Recpts Page 1918		Sales Recpts Page 1918	23.00
21/10/2024	Sales Recpts Page 1919		Sales Recpts Page 1919	23.00
23/10/2024	Sales Recpts Page 1920		Sales Recpts Page 1920	34.50
23/10/2024	Sales Recpts Page 1921		Sales Recpts Page 1921	23.00
24/10/2024	Sales Recpts Page 1922		Sales Recpts Page 1922	21.50
25/10/2024	Sales Recpts Page 1923		Sales Recpts Page 1923	23.00
28/10/2024	Sales Recpts Page 1924		Sales Recpts Page 1924	1,128.00
28/10/2024	Sales Recpts Page 1925		Sales Recpts Page 1925	762.75
16/08/2024	Sid Fisher	501492	Mayor's Charity ball	39.00
30/08/2024	T Venditti	501494	Mayor's Ball	175.50
Total Receipts				84,744.88

## Detailed Income &amp; Expenditure by Budget Heading 30/10/2024

Month No: 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Administration</u>								
4030 Bank Interest Received	28	0	0	0			0.0%	
Administration :- Income	<u>28</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
5008 Phone & Internet	4,565	1,717	3,200	1,483		1,483	53.7%	
5011 Postage and Delivery Costs	822	141	410	269	10	259	36.8%	
5012 Stationery	1,295	245	2,215	1,970	29	1,941	12.4%	
5013 Photocopier	2,718	949	3,295	2,346		2,346	28.8%	
5014 Office Equipment	573	2,093	525	(1,568)		(1,568)	398.6%	
5017 Computer Equip. & Support	12,807	13,729	14,230	501		501	96.5%	
5018 Data Protection	35	35	35	0		0	100.0%	
5019 Repairs & Renewals	86	0	0	0		0	0.0%	
5020 Office Library	0	0	182	182		182	0.0%	
5021 Health & Safety	142	0	186	186		186	0.0%	
5024 Office costs inc refreshments	432	161	65	(96)		(96)	247.6%	
5025 Subscriptions	2,696	2,526	3,900	1,374		1,374	64.8%	
5160 Legal Fees	1,530	2,595	1,650	(945)		(945)	157.3%	
5227 Insurance	1,497	0	1,500	1,500		1,500	0.0%	
7035 Cleaning	8	0	0	0		0	0.0%	
8036 Professional Fees	0	4,770	0	(4,770)		(4,770)	0.0%	
9080 CIL Expenditure	1,422	0	0	0		0	0.0%	
Administration :- Indirect Expenditure	<u>30,628</u>	<u>28,962</u>	<u>31,393</u>	<u>2,431</u>	<u>39</u>	<u>2,392</u>	<u>92.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(30,601)</u>	<u>(28,962)</u>	<u>(31,393)</u>	<u>(2,431)</u>				
6000 plus Transfer from EMR	1,422	0	0	0				
Movement to/(from) Gen Reserve	<u>(29,179)</u>	<u>(28,962)</u>	<u>(31,393)</u>	<u>(2,431)</u>				
<u>130 Finance</u>								
4030 Bank Interest Received	28,834	14,533	20,000	5,467			72.7%	
4057 Insurance claim income	7,571	0	0	0			0.0%	
4080 CIL Income	2,206	60,030	0	(60,030)			0.0%	60,030
4998 Other Income	0	49	0	(49)			0.0%	
Finance :- Income	<u>38,611</u>	<u>74,611</u>	<u>20,000</u>	<u>(54,611)</u>			<u>373.1%</u>	<u>60,030</u>
5227 Insurance	13,937	15,559	10,850	(4,709)		(4,709)	143.4%	
5517 Finance software cover	1,386	388	1,098	710		710	35.3%	
5530 Loan Repayments	50,207	24,494	50,207	25,713		25,713	48.8%	
5558 Audit Fees	9,849	(797)	2,000	2,797		2,797	(39.9%)	
5559 Accountancy Services	200	0	0	0		0	0.0%	
5560 Bank Charges	476	356	330	(26)		(26)	107.9%	
9999 Mispostings Account	1,560	0	0	0		0	0.0%	
Finance :- Indirect Expenditure	<u>77,615</u>	<u>40,000</u>	<u>64,485</u>	<u>24,485</u>	<u>0</u>	<u>24,485</u>	<u>62.0%</u>	<u>0</u>
Net Income over Expenditure	<u>(39,003)</u>	<u>34,611</u>	<u>(44,485)</u>	<u>(79,096)</u>				
6001 less Transfer to EMR	0	60,030	0	(60,030)				

## Detailed Income &amp; Expenditure by Budget Heading 30/10/2024

Month No: 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	<u>(39,003)</u>	<u>(25,418)</u>	<u>(44,485)</u>	<u>(19,067)</u>				
<u>140 Advertising &amp; Publicity</u>								
5610 Website Hosting	0	1,015	440	(575)		(575)	230.7%	
5666 Promotion & Publicity	0	0	385	385		385	0.0%	
5668 The Bridge/Annual Report	394	0	0	0		0	0.0%	
Advertising & Publicity :- Indirect Expenditure	<u>394</u>	<u>1,015</u>	<u>825</u>	<u>(190)</u>	<u>0</u>	<u>(190)</u>	<u>123.0%</u>	<u>0</u>
Net Expenditure	<u>(394)</u>	<u>(1,015)</u>	<u>(825)</u>	<u>190</u>				
<u>150 Civic</u>								
4211 Event Funding	20,000	45	0	(45)			0.0%	
Civic :- Income	<u>20,000</u>	<u>45</u>	<u>0</u>	<u>(45)</u>				<u>0</u>
5723 Mayor's Travel	0	0	850	850		850	0.0%	
5771 Civic Events	5,367	3,919	4,500	581	158	423	90.6%	
5772 Michaelmas Fair	0	32	150	118		118	21.3%	32
5773 Civic Regalia	0	1,650	2,040	390		390	80.9%	
5774 Mayors' Charity	(137)	500	0	(500)		(500)	0.0%	
5775 Mace Bearer	10	1,050	960	(90)		(90)	109.4%	
5776 Mayors' Allowance	6,532	310	6,025	5,716		5,716	5.1%	
5777 Council Photos/Christmas Cards	150	0	0	0		0	0.0%	
9094 Town Celebrations	4,036	3,000	0	(3,000)		(3,000)	0.0%	3,000
Civic :- Indirect Expenditure	<u>15,957</u>	<u>10,460</u>	<u>14,525</u>	<u>4,065</u>	<u>158</u>	<u>3,907</u>	<u>73.1%</u>	<u>3,032</u>
Net Income over Expenditure	<u>4,043</u>	<u>(10,415)</u>	<u>(14,525)</u>	<u>(4,110)</u>				
6000 plus Transfer from EMR	<u>0</u>	<u>3,032</u>	<u>0</u>	<u>(3,032)</u>				
Movement to/(from) Gen Reserve	<u>4,043</u>	<u>(7,383)</u>	<u>(14,525)</u>	<u>(7,142)</u>				
<u>160 Grants</u>								
4051 St Ives Cares	24,876	0	0	0			0.0%	
Grants :- Income	<u>24,876</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
5847 Community Grants	5,685	0	5,600	5,600		5,600	0.0%	
5848 Christmas Lights	34,883	0	0	0		0	0.0%	
5849 Carnival	9,462	9,462	9,462	0		0	100.0%	
5850 Town Team	7,820	2,000	2,000	0		0	100.0%	
5851 FEST	6,350	6,350	6,350	0		0	100.0%	
5853 Volunteer Grants	(1,156)	395	2,000	1,605		1,605	19.8%	
5954 HVC	16,500	12,000	12,000	0		0	100.0%	
5955 Norris Museum	34,109	33,500	33,500	0		0	100.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/10/2024

Month No: 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5956 Community Group Grants	455	600	0	(600)		(600)	0.0%	
5957 Hemingford Vol Org	0	600	600	0		0	100.0%	
5958 Kick Youth	0	925	925	0		0	100.0%	
5959 Citizens Advice	0	7,580	7,580	0		0	100.0%	
6700 St Ives in Bloom	3,290	3,500	3,500	0		0	100.0%	
Grants :- Indirect Expenditure	<u>117,397</u>	<u>76,912</u>	<u>83,517</u>	<u>6,605</u>	<u>0</u>	<u>6,605</u>	<u>92.1%</u>	<u>0</u>
Net Income over Expenditure	<u>(92,521)</u>	<u>(76,912)</u>	<u>(83,517)</u>	<u>(6,605)</u>				
<u>170 Council General</u>								
4050 Mayors Youth Fund	2,336	0	0	0			0.0%	
Council General :- Income	<u>2,336</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
5023 Staff Travel	0	14	0	(14)		(14)	0.0%	
5064 St Ives Cares Expenditure	19,674	2,528	6,000	3,472	398	3,074	48.8%	
5065 Vibrant Communities	17,361	0	0	0		0	0.0%	
5066 HDC Health grant	526	3,000	0	(3,000)		(3,000)	0.0%	
5980 CCTV	23,893	0	24,714	24,714		24,714	0.0%	
5999 Neighbourhood Plan Exp.(EMR)	14,644	2,600	0	(2,600)		(2,600)	0.0%	2,600
Council General :- Indirect Expenditure	<u>76,099</u>	<u>8,142</u>	<u>30,714</u>	<u>22,572</u>	<u>398</u>	<u>22,174</u>	<u>27.8%</u>	<u>2,600</u>
Net Income over Expenditure	<u>(73,762)</u>	<u>(8,142)</u>	<u>(30,714)</u>	<u>(22,572)</u>				
6000 plus Transfer from EMR	0	2,600	0	(2,600)				
6001 less Transfer to EMR	2,206	0	0	0				
Movement to/(from) Gen Reserve	<u>(75,968)</u>	<u>(5,542)</u>	<u>(30,714)</u>	<u>(25,172)</u>				
<u>200 Staff</u>								
5021 Health & Safety	171	132	0	(132)		(132)	0.0%	
5023 Staff Travel	0	38	0	(38)		(38)	0.0%	
5063 Training/Conferences	8,728	6,141	6,250	109		109	98.3%	
5301 Salaries	274,431	145,222	323,891	178,669		178,669	44.8%	
5302 Recoveries from HMRC	0	(5,813)	0	5,813		5,813	0.0%	
5303 LGPS Pension	42,034	26,271	74,680	48,409		48,409	35.2%	
5304 Inland Revenue PAYE er NICs	25,909	10,373	12,196	1,823		1,823	85.1%	
5305 Staff Uniforms	0	390	1,540	1,150		1,150	25.3%	
5306 HR support	6,441	0	6,500	6,500		6,500	0.0%	
5307 Staff Contingencies	7,180	(951)	1,720	2,671		2,671	(55.3%)	
5309 Norris Salaries	146,122	75,273	109,505	34,232		34,232	68.7%	
5310 Norris Inland Revenue	8,302	6,985	7,837	852		852	89.1%	
5311 Norris Pension	37,644	14,085	18,500	4,415		4,415	76.1%	
Staff :- Indirect Expenditure	<u>556,962</u>	<u>278,144</u>	<u>562,619</u>	<u>284,475</u>	<u>0</u>	<u>284,475</u>	<u>49.4%</u>	<u>0</u>
Net Expenditure	<u>(556,962)</u>	<u>(278,144)</u>	<u>(562,619)</u>	<u>(284,475)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 30/10/2024

Month No: 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>300 Amenities General</b>								
4100 Farmers' Markets	30,039	12,759	20,000	7,241			63.8%	
4101 Sale of equipment	20	1,972	0	(1,972)			0.0%	
4205 Contribution to Bus Station	0	339	0	(339)			0.0%	
4300 Donations Received	0	3,058	0	(3,058)			0.0%	
	<u>30,059</u>	<u>18,128</u>	<u>20,000</u>	<u>1,872</u>			<u>90.6%</u>	<u>0</u>
Amenities General :- Income								
5019 Repairs & Renewals	18,507	8,013	14,120	6,107	405	5,702	59.6%	
5021 Health & Safety	5,075	502	120	(382)		(382)	418.1%	
6136 Eco Action	63	0	0	0		0	0.0%	
6184 Town Signs/Noticeboards/Maint.	(549)	2,698	819	(1,879)	3,253	(5,132)	726.6%	
6456 Toilet Provision	25,051	19,741	30,000	10,259	23	10,236	65.9%	
6927 Street Cleaning	0	19	0	(19)		(19)	0.0%	
6932 Electricity	10,872	5,848	623	(5,225)		(5,225)	938.7%	
6934 Water Rates	908	663	812	149		149	81.6%	
6937 Fire Extinguishers	28	0	0	0		0	0.0%	
6945 Clock Maintenance	750	(200)	452	652	320	332	26.5%	
6983 Farmers' Markets	9,842	3,288	12,895	9,607	23,227	(13,621)	205.6%	
9286 Equip & Tools-Amenities	1,121	1,299	5,000	3,701	3,730	(29)	100.6%	
	<u>71,667</u>	<u>41,871</u>	<u>64,841</u>	<u>22,970</u>	<u>30,958</u>	<u>(7,988)</u>	<u>112.3%</u>	<u>0</u>
Amenities General :- Indirect Expenditure								
	<u>(41,607)</u>	<u>(23,743)</u>	<u>(44,841)</u>	<u>(21,098)</u>				
Net Income over Expenditure								
6000 plus Transfer from EMR	316	0	0	0				
	<u>(41,291)</u>	<u>(23,743)</u>	<u>(44,841)</u>	<u>(21,098)</u>				
Movement to/(from) Gen Reserve								
<b>310 Street Lighting</b>								
5019 Repairs & Renewals	499	829	0	(829)		(829)	0.0%	
6032 CCC Electric Energy	8,050	3,186	2,500	(686)		(686)	127.4%	
	<u>8,549</u>	<u>4,015</u>	<u>2,500</u>	<u>(1,515)</u>	<u>0</u>	<u>(1,515)</u>	<u>160.6%</u>	<u>0</u>
Street Lighting :- Indirect Expenditure								
	<u>(8,549)</u>	<u>(4,015)</u>	<u>(2,500)</u>	<u>1,515</u>				
Net Expenditure								
<b>330 Grounds Maintenance Depot</b>								
4998 Other Income	0	195	0	(195)			0.0%	
	<u>0</u>	<u>195</u>	<u>0</u>	<u>(195)</u>				<u>0</u>
Grounds Maintenance Depot :- Income								
6255 Road Fund Licence & MOT	667	446	650	205		205	68.5%	
6256 Fuel	6,677	3,474	8,000	4,526		4,526	43.4%	
6257 Maintenance & Servicing	1,073	1,537	8,585	7,048	569	6,479	24.5%	
6258 Equip & Vehicle Costs	0	329	12,000	11,671	13	11,657	2.9%	
6259 Vehicle Leases (new & existing)	3,790	8,604	13,710	5,106		5,106	62.8%	



## Detailed Income &amp; Expenditure by Budget Heading 30/10/2024

Month No: 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6286 Equipments & Tools	25	70	0	(70)		(70)	0.0%	
Grounds Maintenance Depot :- Indirect Expenditure	12,232	14,459	42,945	28,486	583	27,903	35.0%	0
Net Income over Expenditure	<u>(12,232)</u>	<u>(14,264)</u>	<u>(42,945)</u>	<u>(28,681)</u>				
<u>340 Playground/Open Spaces/Cem.</u>								
4052 Ashes Plots Digging	814	1,076	1,180	104			91.2%	
4130 Christmas Tree Income	28,266	0	0	0			0.0%	
4140 Mausoleum Income	0	18,000	6,300	(11,700)			285.7%	
4150 Burial Fees	45,138	21,144	22,750	1,606			92.9%	
Playground/Open Spaces/Cem. :- Income	74,218	40,220	30,230	(9,990)			133.0%	0
5019 Repairs & Renewals	2,001	2,126	5,000	2,874	389	2,485	50.3%	
5033 Business Rates	0	998	0	(998)		(998)	0.0%	
6289 Mausoleum Maintenance	0	0	1,500	1,500		1,500	0.0%	
6391 Inspections	2,285	742	0	(742)		(742)	0.0%	
6488 Tree Work inc Inspections	1,100	420	22,000	21,580	6,258	15,322	30.4%	
6490 Annual Planting	9,318	8,218	3,800	(4,418)		(4,418)	216.3%	
6492 Christmas Tree & Decorations	7,616	2,089	1,200	(889)	4,025	(4,914)	509.5%	
6593 Cemetery Maintenance	3,921	725	10,750	10,025		10,025	6.7%	
Playground/Open Spaces/Cem. :- Indirect Expenditure	26,241	15,318	44,250	28,932	10,672	18,260	58.7%	0
Net Income over Expenditure	<u>47,977</u>	<u>24,902</u>	<u>(14,020)</u>	<u>(38,922)</u>				
<u>350 Allotments</u>								
4160 Allotment Rents	14,618	7,876	7,875	(1)			100.0%	
Allotments :- Income	14,618	7,876	7,875	(1)			100.0%	0
5026 -	55	0	0	0		0	0.0%	
6636 Allotment Maintenance	4,815	4,032	4,850	818	13	805	83.4%	
6644 Rent for the Meadow	200	0	0	0		0	0.0%	
Allotments :- Indirect Expenditure	5,070	4,032	4,850	818	13	805	83.4%	0
Net Income over Expenditure	<u>9,548</u>	<u>3,843</u>	<u>3,025</u>	<u>(818)</u>				
6000 plus Transfer from EMR	316	0	0	0				
Movement to/(from) Gen Reserve	<u>9,864</u>	<u>3,843</u>	<u>3,025</u>	<u>(818)</u>				
<u>400 Town Hall</u>								
4120 Car Parking	61	1,643	0	(1,643)			0.0%	
4201 Tenants' Rent	22,605	23,015	32,150	9,135			71.6%	

## Detailed Income &amp; Expenditure by Budget Heading 30/10/2024

Month No: 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4202 Tentants' Rechargeable Exps	1,831	5,395	3,000	(2,395)			179.8%	
4998 Other Income	741	0	0	0			0.0%	
Town Hall :- Income	25,238	30,053	35,150	5,097			85.5%	0
5019 Repairs & Renewals	98,719	25,322	12,340	(12,982)	8,945	(21,926)	277.7%	
5021 Health & Safety	447	603	2,400	1,797	4	1,793	25.3%	
5025 Subscriptions	0	7	0	(7)		(7)	0.0%	
5033 Business Rates	11,155	8,503	6,800	(1,703)		(1,703)	125.0%	
6184 Town Signs/Noticeboards/Maint.	1,098	3,024	0	(3,024)		(3,024)	0.0%	
6934 Water Rates	301	234	350	116		116	66.9%	
7032 Heating & Lighting	6,558	1,416	9,150	7,734		7,734	15.5%	
7035 Cleaning	20,414	6,854	8,500	1,646	146	1,501	82.3%	
7036 Toilet Provision	324	53	0	(53)	20	(73)	0.0%	
7037 Maintenance - Contracts	1,000	2,013	2,000	(13)	250	(263)	113.1%	
7039 Kitchen equipment	44	0	0	0		0	0.0%	
7044 Trade Refuse	1,457	664	2,300	1,636	240	1,396	39.3%	
8036 Professional Fees	4,000	6,914	0	(6,914)	2,171	(9,085)	0.0%	
9094 Town Celebrations	122	0	0	0		0	0.0%	
9246 TH Refurbishments	0	6,040	0	(6,040)		(6,040)	0.0%	2,190
Town Hall :- Indirect Expenditure	145,640	61,646	43,840	(17,806)	11,776	(29,581)	167.5%	2,190
Net Income over Expenditure	(120,401)	(31,593)	(8,690)	22,903				
6000 plus Transfer from EMR	0	2,190	0	(2,190)				
Movement to/(from) Gen Reserve	(120,401)	(29,403)	(8,690)	20,713				
<u>410 Corn Exchange</u>								
4031 PWLB Loan	274,904	0	0	0			0.0%	
Corn Exchange :- Income	274,904	0	0	0				0
5019 Repairs & Renewals	2,246	6,045	0	(6,045)	3,034	(9,079)	0.0%	
7037 Maintenance - Contracts	0	480	0	(480)	150	(630)	0.0%	
7237 CIC Grant	4,963	0	0	0		0	0.0%	
9336 Corn Exchange	8,166	12,728	16,000	3,272	455	2,817	82.4%	8,000
9337 Corn Exchange Roof	283,152	17,523	24,000	6,477		6,477	73.0%	
Corn Exchange :- Indirect Expenditure	298,527	36,777	40,000	3,223	3,639	(416)	101.0%	8,000
Net Income over Expenditure	(23,623)	(36,777)	(40,000)	(3,223)				
6000 plus Transfer from EMR	260,975	8,000	0	(8,000)				
6001 less Transfer to EMR	274,904	0	0	0				
Movement to/(from) Gen Reserve	(37,552)	(28,777)	(40,000)	(11,223)				

## Detailed Income &amp; Expenditure by Budget Heading 30/10/2024

Month No: 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>420 Norris Museum</u>								
4300 Donations Received	0	1,823	0	(1,823)			0.0%	
4405 Norris Museum Recharges	27,458	31,913	0	(31,913)			0.0%	
4500 Norris Investment Receipts	0	111	0	(111)			0.0%	
Norris Museum :- Income	27,458	33,847	0	(33,847)				0
8017 IT Support	0	0	6,000	6,000		6,000	0.0%	
Norris Museum :- Direct Expenditure	0	0	6,000	6,000	0	6,000		0
5000 Norris Museum Reimbursements	0	220	0	(220)		(220)	0.0%	
5012 Stationery	26	136	0	(136)		(136)	0.0%	
5017 Computer Equip. & Support	5,232	1,013	0	(1,013)		(1,013)	0.0%	
5019 Repairs & Renewals	0	1,142	0	(1,142)		(1,142)	0.0%	
5021 Health & Safety	142	0	0	0		0	0.0%	
7032 Heating & Lighting	0	(215)	0	215		215	0.0%	
Norris Museum :- Indirect Expenditure	5,400	2,296	0	(2,296)	0	(2,296)		0
Net Income over Expenditure	22,059	31,550	(6,000)	(37,550)				
<u>430 Warners Park Pavilion</u>								
4110 Warner's Park Pavilion	0	30,000	0	(30,000)			0.0%	
Warners Park Pavilion :- Income	0	30,000	0	(30,000)				0
5019 Repairs & Renewals	0	0	6,000	6,000		6,000	0.0%	
7046 Warners Pavillon Restoration	6,000	0	0	0		0	0.0%	
Warners Park Pavilion :- Indirect Expenditure	6,000	0	6,000	6,000	0	6,000		0
Net Income over Expenditure	(6,000)	30,000	(6,000)	(36,000)				
<u>440 Old Mortuary (Broad Leas)</u>								
4400 Rental of Old Depot	700	0	2,500	2,500			0.0%	
Old Mortuary (Broad Leas) :- Income	700	0	2,500	2,500				0
5019 Repairs & Renewals	0	0	0	0	1,978	(1,978)	0.0%	
5021 Health & Safety	0	216	0	(216)	9	(224)	0.0%	
Old Mortuary (Broad Leas) :- Indirect Expenditure	0	216	0	(216)	1,987	(2,202)		0
Net Income over Expenditure	700	(216)	2,500	2,716				
<u>450 Burleigh Hill Community Centre</u>								
5019 Repairs & Renewals	13,039	5,045	4,000	(1,045)	8	(1,053)	126.3%	
5559 Accountancy Services	0	635	0	(635)		(635)	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/10/2024

Month No: 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5610 Website Hosting	0	48	0	(48)		(48)	0.0%	
6932 Electricity	193	(193)	0	193		193	0.0%	
7032 Heating & Lighting	0	800	0	(800)		(800)	0.0%	
7035 Cleaning	0	2,113	0	(2,113)	9	(2,122)	0.0%	
7037 Maintenance - Contracts	0	689	0	(689)		(689)	0.0%	
7244 Trade Refuse	0	79	0	(79)		(79)	0.0%	
Burleigh Hill Community Centre :- Indirect Expenditure	13,232	9,216	4,000	(5,216)	16	(5,232)	230.8%	0
Net Expenditure	<u>(13,232)</u>	<u>(9,216)</u>	<u>(4,000)</u>	<u>5,216</u>				
<u>500 Other Income</u>								
4000 Precept	851,929	931,549	931,549	0			100.0%	
Other Income :- Income	851,929	931,549	931,549	0			100.0%	0
Net Income	<u>851,929</u>	<u>931,549</u>	<u>931,549</u>	<u>0</u>				
Grand Totals:- Income	1,384,976	1,166,524	1,047,304	(119,220)			111.4%	
Expenditure	1,467,609	633,481	1,047,304	413,823	60,238	353,585	66.2%	
Net Income over Expenditure	<u>(82,633)</u>	<u>533,043</u>	<u>0</u>	<u>(533,043)</u>				
plus Transfer from EMR	263,029	15,822	0	(15,822)				
less Transfer to EMR	277,110	60,030	0	(60,030)				
Movement to/(from) Gen Reserve	<u>(96,714)</u>	<u>488,835</u>	<u>0</u>	<u>(488,835)</u>				

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>100</u>	<u>Administration</u>									
4030	Bank Interest Received	0	28	0	0	0	0	0	0	0
	Total Income	0	28	0	0	0	0	0	0	0
5008	Phone & Internet	2,400	4,565	3,200	1,717	0	0	0	0	0
5011	Postage and Delivery Costs	500	822	410	141	0	10	0	0	0
5012	Stationery	1,750	1,295	2,215	245	0	29	0	0	0
5013	Photocopier	2,300	2,718	3,295	949	0	0	0	0	0
5014	Office Equipment	1,000	573	525	2,093	0	0	0	0	0
5017	Computer Equip. & Support	18,000	12,807	14,230	13,729	0	0	0	0	0
5018	Data Protection	35	35	35	35	0	0	0	0	0
5019	Repairs & Renewals	250	86	0	0	0	0	0	0	0
5020	Office Library	150	0	182	0	0	0	0	0	0
5021	Health & Safety	1,000	142	186	0	0	0	0	0	0
5024	Office costs inc refreshments	50	432	65	161	0	0	0	0	0
5025	Subscriptions	3,000	2,696	3,900	2,526	0	0	0	0	0
5061	Election costs	2,500	0	0	0	0	0	0	0	0
5160	Legal Fees	4,000	1,530	1,650	2,595	0	0	0	0	0
5227	Insurance	0	1,497	1,500	0	0	0	0	0	0
7035	Cleaning	0	8	0	0	0	0	0	0	0
8036	Professional Fees	0	0	0	4,770	0	0	0	0	0
9014	Provision for PC	500	0	0	0	0	0	0	0	0
9080	CIL Expenditure	0	1,422	0	0	0	0	0	0	0
	Overhead Expenditure	37,435	30,628	31,393	28,962	0	39	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	100 Net Income over Expenditure	-37,435	-30,601	-31,393	-28,962	0	-39	0	0	0
6000	plus Transfer from EMR	0	1,422	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(37,435)</u>	<u>(29,179)</u>	<u>(31,393)</u>	<u>(28,962)</u>	<u>0</u>		<u>0</u>		
<u>130</u>	<u>Finance</u>									
4030	Bank Interest Received	14,000	28,834	20,000	14,533	0	0	0	0	0
4057	Insurance claim income	0	7,571	0	0	0	0	0	0	0
4080	CIL Income	0	2,206	0	60,030	0	0	0	0	0
4998	Other Income	0	0	0	49	0	0	0	0	0
	Total Income	<u>14,000</u>	<u>38,611</u>	<u>20,000</u>	<u>74,611</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
5227	Insurance	10,000	13,937	10,850	15,559	0	0	0	0	0
5517	Finance software cover	1,500	1,386	1,098	388	0	0	0	0	0
5530	Loan Repayments	50,207	50,207	50,207	24,494	0	0	0	0	0
5558	Audit Fees	2,500	9,849	2,000	-797	0	0	0	0	0
5559	Accountancy Services	500	200	0	0	0	0	0	0	0
5560	Bank Charges	250	476	330	356	0	0	0	0	0
9999	Mispostings Account	0	1,560	0	0	0	0	0	0	0
	Overhead Expenditure	<u>64,957</u>	<u>77,615</u>	<u>64,485</u>	<u>40,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	130 Net Income over Expenditure	-50,957	-39,003	-44,485	34,611	0	0	0	0	0
6001	less Transfer to EMR	0	0	0	60,030	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(50,957)</u>	<u>(39,003)</u>	<u>(44,485)</u>	<u>(25,418)</u>	<u>0</u>		<u>0</u>		
<u>140</u>	<u>Advertising &amp; Publicity</u>									

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5610	Website Hosting	400	0	440	1,015	0	0	0	0	0
5666	Promotion & Publicity	1,000	0	385	0	0	0	0	0	0
5668	The Bridge/Annual Report	18,500	394	0	0	0	0	0	0	0
	Overhead Expenditure	19,900	394	825	1,015	0	0	0	0	0
	Movement to/(from) Gen Reserve	(19,900)	(394)	(825)	(1,015)	0		0		
<u>150</u>	<u>Civic</u>									
4211	Event Funding	0	20,000	0	45	0	0	0	0	0
	Total Income	0	20,000	0	45	0	0	0	0	0
5723	Mayor's Travel	750	0	850	0	0	0	0	0	0
5771	Civic Events	3,400	5,367	4,500	3,919	0	158	0	0	0
5772	Michaelmas Fair	20	0	150	32	0	0	0	0	0
5773	Civic Regalia	1,628	0	2,040	1,650	0	0	0	0	0
5774	Mayors' Charity	0	-137	0	500	0	0	0	0	0
5775	Mace Bearer	780	10	960	1,050	0	0	0	0	0
5776	Mayors' Allowance	5,734	6,532	6,025	310	0	0	0	0	0
5777	Council Photos/Christmas Cards	350	150	0	0	0	0	0	0	0
5852	Twinning Fund	4,000	0	0	0	0	0	0	0	0
9094	Town Celebrations	5,000	4,036	0	3,000	0	0	0	0	0
	Overhead Expenditure	21,662	15,957	14,525	10,460	0	158	0	0	0
	150 Net Income over Expenditure	-21,662	4,043	-14,525	-10,415	0	-158	0	0	0
6000	plus Transfer from EMR	0	0	0	3,032	0	0	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	<u>(21,662)</u>	<u>4,043</u>	<u>(14,525)</u>	<u>(7,383)</u>	<u>0</u>		<u>0</u>		
<u>160</u>	<u>Grants</u>									
4051	St Ives Cares	1,583	24,876	0	0	0	0	0	0	0
	Total Income	<u>1,583</u>	<u>24,876</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
5847	Community Grants	2,500	5,685	5,600	0	0	0	0	0	0
5848	Christmas Lights	12,500	34,883	0	0	0	0	0	0	0
5849	Carnival	9,462	9,462	9,462	9,462	0	0	0	0	0
5850	Town Team	7,820	7,820	2,000	2,000	0	0	0	0	0
5851	FEST	6,350	6,350	6,350	6,350	0	0	0	0	0
5853	Volunteer Grants	8,000	-1,156	2,000	395	0	0	0	0	0
5954	HVC	16,500	16,500	12,000	12,000	0	0	0	0	0
5955	Norris Museum	34,000	34,109	33,500	33,500	0	0	0	0	0
5956	Community Group Grants	6,000	455	0	600	0	0	0	0	0
5957	Hemingford Vol Org	0	0	600	600	0	0	0	0	0
5958	Kick Youth	0	0	925	925	0	0	0	0	0
5959	Citizens Advice	0	0	7,580	7,580	0	0	0	0	0
6700	St Ives in Bloom	3,290	3,290	3,500	3,500	0	0	0	0	0
	Overhead Expenditure	<u>106,422</u>	<u>117,397</u>	<u>83,517</u>	<u>76,912</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>(104,839)</u>	<u>(92,521)</u>	<u>(83,517)</u>	<u>(76,912)</u>	<u>0</u>		<u>0</u>		
<u>170</u>	<u>Council General</u>									
4050	Mayors Youth Fund	0	2,336	0	0	0	0	0	0	0

Continued on next page



## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		0	2,336	0	0	0	0	0	0	0
5023	Staff Travel	0	0	0	14	0	0	0	0	0
5064	St Ives Cares Expenditure	0	19,674	6,000	2,528	0	398	0	0	0
5065	Vibrant Communities	0	17,361	0	0	0	0	0	0	0
5066	HDC Health grant	0	526	0	3,000	0	0	0	0	0
5980	CCTV	23,538	23,893	24,714	0	0	0	0	0	0
5999	Neighbourhood Plan Exp.(EMR)	0	14,644	0	2,600	0	0	0	0	0
Overhead Expenditure		23,538	76,099	30,714	8,142	0	398	0	0	0
170 Net Income over Expenditure		-23,538	-73,762	-30,714	-8,142	0	-398	0	0	0
6000	plus Transfer from EMR	0	0	0	2,600	0	0	0	0	0
6001	less Transfer to EMR	0	2,206	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(23,538)	(75,968)	(30,714)	(5,542)	0		0		
<u>200</u>	<u>Staff</u>									
5021	Health & Safety	1,800	171	0	132	0	0	0	0	0
5023	Staff Travel	0	0	0	38	0	0	0	0	0
5063	Training/Conferences	5,000	8,728	6,250	6,141	0	0	0	0	0
5301	Salaries	246,050	274,431	323,891	145,222	0	0	0	0	0
5302	Recoveries from HMRC	0	0	0	-5,813	0	0	0	0	0
5303	LGPS Pension	40,544	42,034	74,680	26,271	0	0	0	0	0
5304	Inland Revenue PAYE er NICs	21,704	25,909	12,196	10,373	0	0	0	0	0
5305	Staff Uniforms	0	0	1,540	390	0	0	0	0	0
5306	HR support	5,000	6,441	6,500	0	0	0	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5307	Staff Contingencies	15,000	7,180	1,720	-951	0	0	0	0	0
5309	Norris Salaries	94,950	146,122	109,505	75,273	0	0	0	0	0
5310	Norris Inland Revenue	6,330	8,302	7,837	6,985	0	0	0	0	0
5311	Norris Pension	16,800	37,644	18,500	14,085	0	0	0	0	0
	Overhead Expenditure	453,178	556,962	562,619	278,144	0	0	0	0	0
	Movement to/(from) Gen Reserve	(453,178)	(556,962)	(562,619)	(278,144)	0		0		
<u>300</u>	<u>Amenities General</u>									
4100	Farmers' Markets	14,500	30,039	20,000	12,759	0	0	0	0	0
4101	Sale of equipment	0	20	0	1,972	0	0	0	0	0
4205	Contribution to Bus Station	0	0	0	339	0	0	0	0	0
4300	Donations Received	0	0	0	3,058	0	0	0	0	0
	Total Income	14,500	30,059	20,000	18,128	0	0	0	0	0
5019	Repairs & Renewals	25,702	18,507	14,120	8,013	0	405	0	0	0
5021	Health & Safety	500	5,075	120	502	0	0	0	0	0
6136	Eco Action	4,250	63	0	0	0	0	0	0	0
6184	Town Signs/Noticeboards/Maint.	1,000	-549	819	2,698	0	3,253	0	0	0
6456	Toilet Provision	30,000	25,051	30,000	19,741	0	23	0	0	0
6927	Street Cleaning	1,000	0	0	19	0	0	0	0	0
6932	Electricity	600	10,872	623	5,848	0	0	0	0	0
6934	Water Rates	1,000	908	812	663	0	0	0	0	0
6937	Fire Extinguishers	500	28	0	0	0	0	0	0	0
6945	Clock Maintenance	2,225	750	452	-200	0	320	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6983	Farmers' Markets	13,000	9,842	12,895	3,288	0	23,227	0	0	0
9157	New Vehicle	2,000	0	0	0	0	0	0	0	0
9286	Equip & Tools-Amenities	5,000	1,121	5,000	1,299	0	3,730	0	0	0
	Overhead Expenditure	86,777	71,667	64,841	41,871	0	30,958	0	0	0
	300 Net Income over Expenditure	-72,277	-41,607	-44,841	-23,743	0	-30,958	0	0	0
6000	plus Transfer from EMR	0	316	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(72,277)</u>	<u>(41,291)</u>	<u>(44,841)</u>	<u>(23,743)</u>	<u>0</u>		<u>0</u>		
<u>310</u>	<u>Street Lighting</u>									
5019	Repairs & Renewals	2,000	499	0	829	0	0	0	0	0
6032	CCC Electric Energy	3,500	8,050	2,500	3,186	0	0	0	0	0
	Overhead Expenditure	5,500	8,549	2,500	4,015	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(5,500)</u>	<u>(8,549)</u>	<u>(2,500)</u>	<u>(4,015)</u>	<u>0</u>		<u>0</u>		
<u>330</u>	<u>Grounds Maintenance Depot</u>									
4998	Other Income	0	0	0	195	0	0	0	0	0
	Total Income	0	0	0	195	0	0	0	0	0
6255	Road Fund Licence & MOT	450	667	650	446	0	0	0	0	0
6256	Fuel	8,000	6,677	8,000	3,474	0	0	0	0	0
6257	Maintenance & Servicing	5,000	1,073	8,585	1,537	0	569	0	0	0
6258	Equip & Vehicle Costs	0	0	12,000	329	0	0	0	0	0
6259	Vehicle Leases (new & existing)	0	3,790	13,710	8,604	0	0	0	0	0
6286	Equipments & Tools	0	25	0	70	0	0	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

	<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	13,450	12,232	42,945	14,459	0	569	0	0	0
Movement to/(from) Gen Reserve	(13,450)	(12,232)	(42,945)	(14,264)	0		0		
<u>340</u> <u>Playground/Open Spaces/Cem.</u>									
4052 Ashes Plots Digging	500	814	1,180	1,076	0	0	0	0	0
4130 Christmas Tree Income	0	28,266	0	0	0	0	0	0	0
4140 Mausoleum Income	0	0	6,300	18,000	0	0	0	0	0
4150 Burial Fees	13,000	45,138	22,750	21,144	0	0	0	0	0
Total Income	13,500	74,218	30,230	40,220	0	0	0	0	0
5019 Repairs & Renewals	0	2,001	5,000	2,126	0	389	0	0	0
5033 Business Rates	0	0	0	998	0	0	0	0	0
6289 Mausoleum Maintenance	1,500	0	1,500	0	0	0	0	0	0
6391 Inspections	1,000	2,285	0	742	0	0	0	0	0
6488 Tree Work inc Inspections	10,000	1,100	22,000	420	0	6,258	0	0	0
6490 Annual Planting	9,730	9,318	3,800	8,218	0	0	0	0	0
6492 Christmas Tree & Decorations	1,000	7,616	1,200	2,089	0	4,025	0	0	0
6593 Cemetery Maintenance	2,500	3,921	10,750	725	0	0	0	0	0
Overhead Expenditure	25,730	26,241	44,250	15,318	0	10,672	0	0	0
Movement to/(from) Gen Reserve	(12,230)	47,977	(14,020)	24,902	0		0		
<u>350</u> <u>Allotments</u>									
4160 Allotment Rents	7,500	14,618	7,875	7,876	0	0	0	0	0
Total Income	7,500	14,618	7,875	7,876	0	0	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

	<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5026 -	0	55	0	0	0	0	0	0	0
6636 Allotment Maintenance	1,000	4,815	4,850	4,032	0	13	0	0	0
6644 Rent for the Meadow	200	200	0	0	0	0	0	0	0
Overhead Expenditure	1,200	5,070	4,850	4,032	0	13	0	0	0
350 Net Income over Expenditure	6,300	9,548	3,025	3,843	0	-13	0	0	0
6000 plus Transfer from EMR	0	316	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	6,300	9,864	3,025	3,843	0		0		
<u>400</u> <u>Town Hall</u>									
4120 Car Parking	0	61	0	1,643	0	0	0	0	0
4201 Tenants' Rent	35,000	22,605	32,150	23,015	0	0	0	0	0
4202 Tentants' Rechargeable Exps	3,000	1,831	3,000	5,395	0	0	0	0	0
4998 Other Income	0	741	0	0	0	0	0	0	0
Total Income	38,000	25,238	35,150	30,053	0	0	0	0	0
5019 Repairs & Renewals	34,755	98,719	12,340	25,322	0	8,945	0	0	0
5021 Health & Safety	1,000	447	2,400	603	0	4	0	0	0
5025 Subscriptions	0	0	0	7	0	0	0	0	0
5033 Business Rates	8,320	11,155	6,800	8,503	0	0	0	0	0
6184 Town Signs/Noticeboards/Maint.	0	1,098	0	3,024	0	0	0	0	0
6934 Water Rates	400	301	350	234	0	0	0	0	0
7032 Heating & Lighting	6,000	6,558	9,150	1,416	0	0	0	0	0
7035 Cleaning	9,000	20,414	8,500	6,854	0	146	0	0	0
7036 Toilet Provision	0	324	0	53	0	20	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
7037	Maintenance - Contracts	2,000	1,000	2,000	2,013	0	250	0	0	0
7039	Kitchen equipment	0	44	0	0	0	0	0	0	0
7044	Trade Refuse	2,000	1,457	2,300	664	0	240	0	0	0
7057	Property Survey	3,500	0	0	0	0	0	0	0	0
8036	Professional Fees	0	4,000	0	6,914	0	2,171	0	0	0
9094	Town Celebrations	0	122	0	0	0	0	0	0	0
9246	TH Refurbishments	5,000	0	0	6,040	0	0	0	0	0
	Overhead Expenditure	71,975	145,640	43,840	61,646	0	11,776	0	0	0
	400 Net Income over Expenditure	-33,975	-120,401	-8,690	-31,593	0	-11,776	0	0	0
6000	plus Transfer from EMR	0	0	0	2,190	0	0	0	0	0
	Movement to/(from) Gen Reserve	(33,975)	(120,401)	(8,690)	(29,403)	0		0		
<u>410</u>	<u>Corn Exchange</u>									
4031	PWLB Loan	0	274,904	0	0	0	0	0	0	0
	Total Income	0	274,904	0	0	0	0	0	0	0
5019	Repairs & Renewals	0	2,246	0	6,045	0	3,034	0	0	0
7037	Maintenance - Contracts	0	0	0	480	0	150	0	0	0
7237	CIC Grant	10,000	4,963	0	0	0	0	0	0	0
9336	Corn Exchange	5,000	8,166	16,000	12,728	0	455	0	0	0
9337	Corn Exchange Roof	5,000	283,152	24,000	17,523	0	0	0	0	0
	Overhead Expenditure	20,000	298,527	40,000	36,777	0	3,639	0	0	0
	410 Net Income over Expenditure	-20,000	-23,623	-40,000	-36,777	0	-3,639	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000	plus Transfer from EMR	0	260,975	0	8,000	0	0	0	0	0
6001	less Transfer to EMR	0	274,904	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(20,000)</u>	<u>(37,552)</u>	<u>(40,000)</u>	<u>(28,777)</u>	<u>0</u>		<u>0</u>		
<u>420</u>	<u>Norris Museum</u>									
4300	Donations Received	0	0	0	1,823	0	0	0	0	0
4405	Norris Museum Recharges	0	27,458	0	31,913	0	0	0	0	0
4500	Norris Investment Receipts	0	0	0	111	0	0	0	0	0
	Total Income	<u>0</u>	<u>27,458</u>	<u>0</u>	<u>33,847</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
8017	IT Support	0	0	6,000	0	0	0	0	0	0
	Direct Expenditure	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
5000	Norris Museum Reimbursements	0	0	0	220	0	0	0	0	0
5012	Stationery	0	26	0	136	0	0	0	0	0
5017	Computer Equip. & Support	0	5,232	0	1,013	0	0	0	0	0
5019	Repairs & Renewals	0	0	0	1,142	0	0	0	0	0
5021	Health & Safety	0	142	0	0	0	0	0	0	0
7032	Heating & Lighting	0	0	0	-215	0	0	0	0	0
	Overhead Expenditure	<u>0</u>	<u>5,400</u>	<u>0</u>	<u>2,296</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>0</u>	<u>22,059</u>	<u>(6,000)</u>	<u>31,550</u>	<u>0</u>		<u>0</u>		
<u>430</u>	<u>Warners Park Pavilion</u>									
4110	Warner's Park Pavilion	0	0	0	30,000	0	0	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		0	0	0	30,000	0	0	0	0	0
5019	Repairs & Renewals	1,000	0	6,000	0	0	0	0	0	0
7046	Warners Pavillon Restoration	5,000	6,000	0	0	0	0	0	0	0
Overhead Expenditure		6,000	6,000	6,000	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(6,000)	(6,000)	(6,000)	30,000	0		0		
<u>440</u>	<u>Old Mortuary (Broad Leas)</u>									
4400	Rental of Old Depot	700	700	2,500	0	0	0	0	0	0
Total Income		700	700	2,500	0	0	0	0	0	0
5019	Repairs & Renewals	0	0	0	0	0	1,978	0	0	0
5021	Health & Safety	0	0	0	216	0	9	0	0	0
5033	Business Rates	1,235	0	0	0	0	0	0	0	0
Overhead Expenditure		1,235	0	0	216	0	1,987	0	0	0
Movement to/(from) Gen Reserve		(535)	700	2,500	(216)	0		0		
<u>450</u>	<u>Burleigh Hill Community Centre</u>									
5019	Repairs & Renewals	2,000	13,039	4,000	5,045	0	8	0	0	0
5559	Accountancy Services	0	0	0	635	0	0	0	0	0
5610	Website Hosting	0	0	0	48	0	0	0	0	0
6932	Electricity	0	193	0	-193	0	0	0	0	0
7032	Heating & Lighting	0	0	0	800	0	0	0	0	0
7035	Cleaning	0	0	0	2,113	0	9	0	0	0

Continued on next page



## Annual Budget - By Centre (Actual YTD Month 7)

Note: Estates Budget to 30th October

		<u>2023-24</u>		<u>2024-25</u>				<u>2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
7037	Maintenance - Contracts	0	0	0	689	0	0	0	0	0
7244	Trade Refuse	0	0	0	79	0	0	0	0	0
	Overhead Expenditure	2,000	13,232	4,000	9,216	0	16	0	0	0
	Movement to/(from) Gen Reserve	(2,000)	(13,232)	(4,000)	(9,216)	0		0		
<u>500</u>	<u>Other Income</u>									
4000	Precept	851,929	851,929	931,549	931,549	0	0	0	0	0
	Total Income	851,929	851,929	931,549	931,549	0	0	0	0	0
	Movement to/(from) Gen Reserve	851,929	851,929	931,549	931,549	0		0		
	Total Budget Income	941,712	1,384,976	1,047,304	1,166,524	0	0	0	0	0
	Expenditure	960,959	1,467,609	1,047,304	633,481	0	60,225	0	0	0
	Net Income over Expenditure	-19,247	-82,633	0	533,043	0	-60,225	0	0	0
	plus Transfer from EMR	0	263,029	0	15,822	0	0	0	0	0
	less Transfer to EMR	0	277,110	0	60,030	0	0	0	0	0
	Movement to/(from) Gen Reserve	(19,247)	(96,714)	0	488,835	0		0		

31st March 2024

31st March 2025

## Long Term Assets

0	0
<u>0</u>	<u>0</u>

## Current Assets

32,002	Debtors' Control Account	21,675
51,918	Prepayments	0
14,914	H. Norris Library & Museum	14,914
113,095	Norris Debtor	113,095
28,748	Bank Current Account 153	32,603
0	Unity Trust Bank - Current	514,554
0	Sum Up	181
6,786	Business Call Account 269	12,028
4,893	Allotment Current Account	0
190	Petty Cash	188
195,263	CCLA	200,416
0	Creditors' Control Account	46,985
475	Mayors' Charity	0
0	Norris VAT Creditor	2,405
87,001	VAT Control Account	4,113
<u>535,286</u>		<u>963,157</u>

**535,286** Total Assets**963,157**

## Current Liabilities

21,657	Wages, Pension, PAYE & NI due	0
4,807	Allotment Deposit	5,057
17,967	Creditors' Control Account	0
0	Other Creditors	2,330
58,816	Accruals	0
4,225	Receipts in Advance	0
0	Mayors' Charity	6,563
1,408	Mayors Covid Grants	1,408
11,650	Norris VAT Creditor	0
<u>120,530</u>		<u>15,358</u>

**414,756** Total Assets Less Current Liabilities**947,799**

30/10/2024

St Ives Town Council 2024-2025

14:25

Balance Sheet as at 31st october 2024

31st March 2024

31st March 2025

Represented By		
67,417	General Fund	556,252
347,338	Earmarked Reserves	391,547
<u>414,756</u>		<u>947,799</u>

The above statement represents fairly the financial position of the authority as at 31st october 2024 and reflects its Income and Expenditure during the year.

Signed :  
Chairman \_\_\_\_\_ Date : \_\_\_\_\_

Signed :  
Responsible  
Financial \_\_\_\_\_ Date : \_\_\_\_\_

---

St Ives Town Council 2024-2025

Bank - Cash and Investment Reconciliation as at 30 October 2024

---

<u>Confirmed Bank &amp; Investment Balances</u>		
<u>Bank Statement Balances</u>		
30/09/2024	Current Account	31,615.86
30/09/2024	Business Account	9,196.99
30/09/2024	Public Sector Deposit Fund	200,416.05
30/09/2024	Allotment Currrent Account	0.00
30/09/2024	Unity Trust Bank - Current	514,827.55
30/09/2024	Sum Up	181.38
		756,237.83
<u>Other Cash &amp; Bank Balances</u>		
		187.51
		<hr/> 756,425.34
<u>Unpresented Payments</u>		
		-806.46
		<hr/> 757,231.80
<u>Receipts not on Bank Statement</u>		
		67.00
		<hr/> 757,298.80
<u>All Cash &amp; Bank Accounts</u>		
1	Bank Current Account 153	32,602.56
2	Business Call Account 269	12,028.42
3	CCLA	200,416.05
4	Allotment Current Account	0.00
5	Unity Trust Bank - Current	514,553.93
6	Sum Up	181.38
	Other Cash & Bank Balances	187.51
	Total Cash & Bank Balances	<hr/> 759,969.85

---

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
3211 EMR - Election Costs	7,834.75		7,834.75
3213 EMR - Town Celebrations	22,106.94	-3,032.00	19,074.94
3215 EMR - Jointly Funded Imp Schem	13,989.34		13,989.34
3216 EMR - Toilet Provision	22,346.00		22,346.00
3217 EMR - Jubilee Memorial Ren.	1,830.00		1,830.00
3218 EMR - New Vehicle	1,729.26		1,729.26
3219 EMR - Parish Church Wall	19,300.00		19,300.00
3221 EMR - Play Equipment	2,650.00		2,650.00
3222 EMR - Equipment & Tools	6,302.00		6,302.00
3223 EMR - War Memorial Ren.	2,600.00		2,600.00
3224 EMR - Westwood Rd Memorial	6,875.00		6,875.00
3226 EMR - Town Hall Refurbishment	24,920.00	-2,189.59	22,730.41
3227 EMR - Corn Exchange Refurb	17,200.52	-8,000.00	9,200.52
3229 EMR - CIL	123,547.94	60,029.93	183,577.87
3230 EMR - Tourist Information	22,486.00		22,486.00
3231 EMR - Neighbourhood Plan	8,799.62	-2,600.00	6,199.62
3232 EMR Warners Park Pavilion	24,821.00		24,821.00
3233 EMR - The Bridge	18,000.00		18,000.00
	<u>347,338.37</u>	<u>44,208.34</u>	<u>391,546.71</u>

## List of Payments made between 01/10/2024 and 30/10/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2024	Online Playgrounds	SIN060880	75.00		Hexagrip Heksa full sheet
01/10/2024	Online Playgrounds	SIN061018	45.60		Steelcore rope repair kit deli
02/10/2024	Huntingdon District Council	70083535	463.50		Coll of FM parking perm monies
03/10/2024	Agrigem Limited	AG140951	209.52		Compost & delivery
03/10/2024	Andrew Deptford	15053	86.34		Pads for defibrillator & deliv
03/10/2024	Andrew Deptford	15059	354.00		Defib battery outside Norris
03/10/2024	Safe Options Limited	1000055443	556.80		Electronic key safe
03/10/2024	Barry Witmond	17737	1,440.00		Repairs to Mayor's Chain
09/10/2024	ETCS	INV-36335	69.60		GM build PAT testing
09/10/2024	ETCS	INV-36336	69.60		BHCC PAT testing
09/10/2024	ETCS	INV-36337	90.48		NM PAT testing
09/10/2024	ETCS	INV-36338	186.53		TH PAT testing
09/10/2024	Training at Work Group Ltd	TAWG014842	2,937.60		Emergency/First aid training
10/10/2024	Huntingdon District Council	70083780	70.00		FM premises tolls - Annual
10/10/2024	Commercial Vehicle Contracts L	CVCI15573	908.35		Lease of GM veh YP24 GXV
10/10/2024	Cloudy Group	INV-6390	1,545.08		Monthly I.T support
10/10/2024	Barcham Trees Plc	144109	464.40		4 mtr Rowan trees
10/10/2024	Stockton Bradley Ltd	7245/8414/	6,618.12		Surveying services at CEX
15/10/2024	Tectonic Software ApS	2428	16.00		BHCC website hosting
16/10/2024	Mercarto	JJ/BH POST	241.80		Burleigh Hill Centre Poster
17/10/2024	Cloudy Group	INV-6918	325.50		I.T. Support
17/10/2024	Dalrod Drainage Solutions Ltd	0030007263	174.00		Clear blockage at bus stat toi
17/10/2024	Dalrod Drainage Solutions Ltd	0030007279	174.00		Clear blockage bus stat toilet
17/10/2024	DSS Heating and Plumbing	INV-5525	96.00		Rep to stopcock box & tile CEX
17/10/2024	Evolutiondome Ltd	INV-0098	3,600.00		St Ives Christmas Lights
17/10/2024	Hygiene Solutions	Hyg variou	796.94		Sani units Globe public toil
17/10/2024	Leeds Day Solicitors	59388	1,200.00		Lease for Artful Ac - Room 1F1
17/10/2024	MSH Support Ltd	MSH Var	1,309.81		Norris I.T. support
17/10/2024	Roz Scott	239	308.00		Services to FM September
17/10/2024	St Ives Electical Contractors	19783	162.00		Annu elec insp emerg ligh BHCC
17/10/2024	Waterworx Plumbing & Heating S	INV-46209	298.80		Replace handryer CEX
18/10/2024	St Johns Ambulance	SP24006666	137.28		First Aid for Civic Sunday
18/10/2024	Jewson St Ives	01285363	41.40		Playground sealant
18/10/2024	Jackson	4367551	1,911.60		Annual Fire & Security Service
18/10/2024	Cambridge & Peterborough Assoc	5069	1,420.70		Locum Clerk Services Apr - May
21/10/2024	Huntingdon District Council	HDC Variou	160.63		660L refuse bin collection
24/10/2024	XL Circondare Limited T/A XL P	35326	238.00		FM leaflets 3,000
25/10/2024	AV Parts Master Limited	0000538275	571.20		Yealink MP50 for Microsoft Tea
25/10/2024	Jewson St Ives	01285781	218.04		Foundations sand ballast/cemen
25/10/2024	Total Enviromental Compliance	59867	558.00		Legionella inspection CEX
28/10/2024	Balfour Beatty	168877	2,506.76		Christmas attachments 2024
28/10/2024	Leeds Day Solicitors	59072	712.80		Lease Room Kelo 1F6
28/10/2024	St Ives Electical Contractors	19664	132.00		Replace emerg lights IT hub
29/10/2024	K & M Lighting	8968	718.55		Annual maint of street lights
30/10/2024	Atkins Gregory	INV57882	3,676.80		Cleaning bus station toil Oct
30/10/2024	Atkins Gregory	INV57790	156.00		Cleaning of Burleigh Hill
30/10/2024	Atkins Gregory	INV57787	312.00		Monthly clean public toilets

List of Payments made between 01/10/2024 and 30/10/2024

---

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/10/2024	Atkins Gregory	INV57788	675.79		Cleaning BHCC September
30/10/2024	RBS Software Solutions	32105	796.37		Rialtas Cloud User Fee
Total Payments			<u>39,837.29</u>		

---