

Full Council

DATE: 12th June 2024

SUBJECT: Request from County Council to Adopt Bus Shelters and Bins

1. Introduction and Purpose of Report

- 1.1. Correspondence has been received from Cambridgeshire County Council asking if the town council would maintain 15 bus shelters (perhaps 19 if four further ones are approved) which have been installed in the town. The period of maintenance would be for seven years and then the town council are being asked to adopt them.
- 1.2. They have also asked for the emptying of 15 litter bins for seven years with ownership to transfer to the town council afterwards.

2. Recommendations

- 2.1. To consider communication from County Council about the adoption of the shelters and bins (see attached).

3. Background

- 3.1. 11 bus shelters have already been installed.
- 3.2. Four shelters are scheduled to be installed on land owned by Huntingdonshire District Council. This will only be approved if there is a maintenance/adoption commitment in place.
- 3.3. Four remaining shelters are being opposed by residents. No decision on whether these will proceed has been made.
- 3.4. County Council have confirmed that the town council would be responsible for any repairs which would be needed from the outset. The message from the Project Manager is *"these are very robust plastic panels, and one would probably need a large hammer to damage it. The manufacturer, BUS Shelter Ltd. say it is rare for them to be called out to replace a broken panel."*
- 3.5. There appear to be three options:
 - 3.5.1. accept the shelters and take responsibility from day one utilising staff and adding to their responsibilities or using the cleaning company;
 - 3.5.2. adopt the shelters after seven years maintenance by Huntingdonshire District Council. Huntingdonshire District Council have informed CCC that they will maintain them at a cost of [REDACTED] plus cost of cleaning equipment, admin and ancillaries at [REDACTED] (see quote which follows) but will not adopt the shelters. They will adopt the bins after the seven years and the cost to HDC for emptying is [REDACTED]; or



3.6. Turn the offer down.

4. Financial Implications

4.1. Costs to clean, repair and maintain for the seven years but with potential to get a sum from County Council.

4.2. Increase to insurance premium.

4.3. Future costs to replace as these become redundant.

5. Policy Implications

5.1. Health and safety – members of the public, employees and contractors.

6. Health & Safety Implications

6.1. See above

7. Reporting Officer

Libby White, Town Clerk

FW: Litter bins in St Ives

Emmanuel Atom <Emmanuel.Atom@cambridgeshire.gov.uk>

Thu 30/05/2024 16:13

To: Town Clerk <townclerk@stivestowncouncil.gov.uk>

Cc: Nicola Young <Nicola.Young@cambridgeshire.gov.uk>

■ 4 attachments (992 KB)

JCSC003.xlsx; Bus Stop Locations sheet.xlsx; IMG-20240509-WA0009.jpg; IMG-20240509-WA0007.jpg;

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Dear Mrs. White,

Thanks for taking my call earlier this afternoon.

As discussed, please find attached the quote from HDC, pictures of some new installations and a breakdown of the different assets we plan to install. The quote consists of 2 parts:

- Maintenance, Emptying and adoption of bins after 7years
- Maintenance and adoption of bus shelters, no adoption.

We are particularly interested in the adoption of the shelters. 11 shelters have been installed this far, 8 are on hold (4 on HDC land and 4 because of push back from residents). HDC will only allow us to install the 4nr. on their land after a maintenance and adoption agreement is reach. So, you are looking at 19nr. shelters potentially, but only 15nr. realistically in case we fail to convince the residents.

The Town Council can either opt to adopt the shelters immediately post completion or after 7years of maintenance by HDC. The County Council does not maintain bus stops/shelters anywhere within the county, but we know that parish, town and district councils do own and maintain shelters.

Please let me know what you think and what commuted sum you would want from the County Council.

Regards

**Emmanuel Manyi, Atom Dipl.Ing.(MEng), MBA, MInstructE
Project Manager, Project Delivery**

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awaiting info from HMLR
 Letters sent out
 Proposed new bin locations
 Ommitted due to insufficient space

Location No.	Street Name	Bus Shelter	Perpex Replacement	New Bin	New Timetable Holders	New Bus Stop Flags	NEW RTPI	Lining	Additional Notes
1	Houghton Road						X	X	
2	Houghton Road						X	X	
3	Hill Rise		X						
4	Hill Rise		X						
5	Hill Rise	X		X	X	X		X	
6	Hill Rise					X	X		Bus Shelter Ommitted due to resident issues, Turf installed
7	Hill Rise	X				X	X		
8	Hill Rise			X			X	X	
9	Hill Rise			X			X	X	
10	Hill Rise (house side of road)	X				X	X		
11	Hill Rise (Tree side of road)	X				X	X		
13	Ramsey Road (Under trees in between Path Lane and Utility Box)		X			X		X	Additional Perpsex to be changed on this shelter - as agreed CEN002
14	Ramsey Road (In between lamp column and litter bin)		X			X		X	
15	Hill Rise (on Junction side of road)	X						X	
16	Ramsey Road (opposite junction)	X						X	
17	Burleigh Road				X				
18	Ramsey Road		X						
19	Ramsey Road	X						X	

21	Ramsey Road	X							
25	Ramsey Road	X		X					
26	Ramsey Road	X		X					
28	Constable Road	X							
29	West Street						X	X	
30	Burstellers				X	X		X	
31	West Street						X	X	
33	Marley Road (co-op side of road)	X		X					
34	Marley Road (opposite the co-op side of road)	X		X			X		
35	Broadleas			X	X	X		X	
36	The Quadrant				X	X	X		
37	Pig Lane	X						X	
39	Burstellers					X			Bench to be installed
40	Marley Road (junction side of road)	X		X				X	
42	Marley Road (opposite the junction)	X						X	
43	Marley Road			X					
44	Marley Road	X		X			X		
45	Marley Road			X					
46	Marley Road (opposite S.O.S building junction)	X			X	X		X	
47									
48	Needingworth Road	X		X					
49	CGB								Works complete by another contractor - works omitted
51	Needingworth Road (near B.P petrol station junction)	X		X	X	X			

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